

Our ref.: 5189-15/IPCC/WGI

To designated IPCC Focal Points and
Ministries of Foreign Affairs
(if no focal point has been designated)

COPY

Geneva, 23 March 2015

Dear Sir / Madam

I am pleased to bring to your attention the **IPCC Workshop on Regional Climate Projections and their Use in Impacts and Risk Analysis Studies**. The Workshop is being organized by IPCC Working Group I (WGI) and will be hosted by the Government of Brazil, with involvement by the Government of The Netherlands. The Workshop will take place in São José dos Campos, Brazil, from 15 to 18 September 2015. I am writing to invite you to nominate experts for consideration as participants in the Workshop.

Regional climate change projections provide a quantitative basis for studies of projected regional impacts from climate change and associated risks, which are essential building blocks for corresponding IPCC assessments. This Workshop provides an opportunity to strengthen the link between assessments of regional projections and assessments of projected impacts and risks with the goal to enhance the information the IPCC can provide to its users and stakeholders.

The proposal for the Workshop is contained in document [IPCC-XLI/Doc. 13](#). It was approved during the 41st Session of the IPCC held in Nairobi, Kenya, in February 2015. More information specific to the Workshop is available from: <http://www.ipcc-wg1.unibe.ch/meetings/region/region.html>. The Workshop will bring together experts from WGI and WGII, including experts on global and regional climate modelling and downscaling, and experts on climate impacts and risks.

The aim of the Workshop is to critically reflect on the assessment of regional climate change projections and the assessment of climate change impacts and risks, and their limitations, in the IPCC Fifth Assessment Report. It will collect views and perspectives on how an IPCC assessment of regional projections could be better supported. It will explore ways for the IPCC to facilitate the collaboration and exchange between experts from different scientific disciplines, to enhance the convergence of information on projections of climate change and the resulting risks and impacts. Effective flow and quality control of information and data will be considered and numerical data requirements from climate modelling (i.e., climate variables, derived quantities, proxies and statistics) for use in impacts and risk studies will be discussed.

Following the meeting, a Workshop Report will be produced including abstracts of the presentations and a short summary of the key issues addressed during the Workshop. This report will provide input to the IPCC Sixth Assessment Report scoping process. In addition, an Information Paper is planned, covering, inter alia, (i) how the IPCC process could help facilitate collaboration between experts from different scientific disciplines, (ii) data quality requirements and perhaps a data protocol to feed emerging data bases, and (iii) potential problems IPCC users and others need to be aware of.

Given its focus and the detailed scientific and technical nature of the material to be addressed, the attendance of appropriately qualified experts from all regions is vital for the success of this Workshop. Participants will include experts in:

- global climate modelling (e.g., CMIP5, CMIP6);
- regional climate modelling (e.g., CORDEX);
- downscaling;
- extreme events;
- climate statistics;
- impact studies; and
- climate risk analysis.

A closed website has been established by WGI specifically for the nomination process. The nominations website can be accessed at:

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The nominations website includes a forms-based web tool. You are encouraged to submit your nominations using the web-based nomination form. A summary CV (preferably no more than 5 pages) in English must be uploaded to complete the nomination process. Nominations will also be accepted by using the XLS nominations form available for download from the nominations website. The XLS form must be submitted using the same website and must also be accompanied by a summary CV in English.

The deadline for upload of all nominations is **18 May 2015**.

Please note that the timetable for this Workshop requires that invitations be sent to the selected invitees in June 2015. Therefore, it will not be possible to accept late nominations.

Selection of participants by the IPCC Working Group I Bureau will take into account the need for a balance of expertise in the areas noted above as well as geographical representation and gender balance. The number of experts at this Workshop is restricted to approximately 100. Limited financial support will be available from the IPCC Trust Fund for participants from developing countries and countries with economies in transition.

I thank you for your consideration of this matter.

Copies of this letter are being sent to the Ministries for Foreign Affairs, IPCC Contact Point(s) and the Permanent Representatives to WMO and to UNEP from your country for information.

Sincerely yours



(Renate Christ)
Secretary of the IPCC