



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat
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Weather • Climate • Water
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Our ref.: SG/ASG/SPO/M&E-Focal Points

GENEVA, 6 March 2015

Subject: Reminder: Monitoring and Evaluation Focal Points

Action required: To designate a Monitoring and Evaluation (M&E) Focal Point by
31 March 2015

Dear Sir/Madam,

Reference is made to WMO circular letter dated 9 September 2014 (PR-6793), requesting Members to designate a Monitoring & Evaluation (M&E) Focal Point as decided by the sixty-sixth session of the WMO Executive Council (EC-66, paragraph 4.8.2.2(c)). The M&E Focal Point will serve as the Secretariat's main contact person for matters related to the implementation of the WMO M&E System.

This year the WMO Secretariat will conduct the regular Survey on Impacts of Achieved Results on Members. The results of the Survey are essential for measuring progress in the achievement of the Expected Results and establishing baselines for the Key Performance Indicators for the next financial period. In this respect, the Secretariat will require the kind assistance of the M&E Focal Points to ensure timely response from Members.

You are kindly reminded to identify a focal point for your Service and provide the WMO Secretariat with a name and contact details, preferably not later than **31 March 2015**. Members who have already provided this information are not expected to take any further action.

Thank you for your continued cooperation.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Jarraud', written over a horizontal line.

(M. Jarraud)
Secretary-General

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6830)

cc: Hydrological Advisers to Permanent Representatives