



World Meteorological Organization  
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water  
Temps • Climat • Eau

Our ref.: WDS-OBS/PWS-WIS/CAP-2013

GENEVA, 6 December 2012

Annex: 1 (available in English only)

Subject: Common Alerting Protocol (CAP) Implementation Workshop (WMO headquarters, Geneva, Switzerland, 23-24 April 2013) and CAP Jump-Start Workshop (WMO headquarters, Geneva, Switzerland, 25 April 2013)

Action required: To nominate technical staff from your Service to participate at the above-captioned event(s), and notify the WMO Secretariat (by returning the duly filled, signed and dated "Nomination Form"), **as soon as possible, but preferably not later than 31 January 2013**

Dear Sir/Madam,

As you are aware, at its fifteenth session, the World Meteorological Congress (Cg-XV) requested the Secretary-General to improve the exchange of high priority data and products in support of a virtual all hazards network. The WMO Executive Council (EC) then requested the Commission for Basic Systems (CBS), as a matter of urgency, to pursue improving exchange of high priority data and products in support of a virtual all hazards network, as requested by Cg-XV. The Council emphasized the usefulness of organizing operation-oriented workshops such as workshops addressing the Common Alert Protocol (CAP) Standard. In 2011, the Council also invited all Members to spare no efforts in ensuring that the implementation of CAP benefits all user communities.

In view of these requests, the WMO Public Weather Services (PWS) Programme and the WMO Information System (WIS) will co-host the forthcoming "Common Alerting Protocol (CAP) Implementation Workshop" (WMO headquarters, Geneva, Switzerland, 23–24 April 2013) and the CAP Jump-Start Workshop (also at the WMO headquarters, Geneva, Switzerland, 25 April 2013). The CAP Implementation Workshop will provide a forum for implementers of CAP and associated organizations to discuss how best to expand adoption of the CAP standard. The CAP Jump-Start Workshop will inform participants of how WMO is assisting Members implement CAP through the CAP-Jump Start initiative and also introduce the actual steps that a National Meteorological or Hydrometeorological Service (NMS) can take to start implementing CAP.

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6674)  
Presidents of technical commissions  
Director-General of EUMETSAT

cc: Hydrological Advisers to Permanent Representatives)  
Presidents of regional associations ) (for information)

In promoting CAP implementation worldwide, WMO works with ITU which resolved, in 2006, "to promote implementation by appropriate alerting authorities of the international content standard for all-media public warning". ITU has been a co-sponsor of past CAP Implementation Workshops.

CAP, which is designated as International Telecommunication Union (ITU) Recommendation X.1303, is recognized as the key standard for the achievement of the goal of all-hazards, all-media public alerting. The use of CAP is known to improve the effectiveness and efficiency of the alerting systems of meteorological and hydrological services. Perhaps more significantly, the use of CAP can help ensure that alerts of WMO Members are easily integrated with other emergency systems and public media. For informational purposes, a video concerning CAP and the WMO Register of Alerting Authorities, which was created by Mr Eliot Christian in 2011, and who now serves as a WMO Advisor on CAP, is available at the following ftp sever link: <ftp://ftp.wmo.int/Documents/MediaPublic/Multimedia/cap.wmv>.

In view of the above information, I would like to invite you to consider nominating technical staff from your Service to participate at the forthcoming event(s). Details and documentation concerning the CAP Implementation Workshop will be posted on the Public Weather Services Website, in due course at the following web-link: [http://www.wmo.int/pages/prog/amp/pwsp/PlannedEvents\\_en.htm](http://www.wmo.int/pages/prog/amp/pwsp/PlannedEvents_en.htm). It should be noted that both the documentation and presentations for these events will be conducted in English only.

For administrative purposes, I should be appreciative if you would kindly notify the WMO Secretariat, by returning the attached "Nomination Form", duly filled, signed and dated, via e-mail attachment to: Mr Samuel Muchemi (SMuchemi@wmo.int) with a copy for information to Ms Michelle L. Reidsema (MReidsema@wmo.int), **as soon as possible, but preferably not later than 31 January 2013**. It should be noted that due to the limited funding for this event, financial assistance will not be available to support attendance of experts on this occasion.

I look forward to your positive and favorable response, and I wish to take this opportunity to thank you for your continued support in promoting the Programmes and activities of WMO.

Yours faithfully,



(J. Lengoasa)  
for the Secretary-General

**WORLD METEOROLOGICAL ORGANIZATION**

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WDS-OBS/PWS-WIS/CAP-2013, ANNEX

**COMMON ALERTING PROTOCOL (CAP) IMPLEMENTATION WORKSHOP  
(WMO HEADQUARTERS, GENEVA, SWITZERLAND, 23-24 APRIL 2013)<sup>1</sup>**

**AND**

**CAP JUMP-START WORKSHOP  
(WMO HEADQUARTERS, GENEVA, SWITZERLAND, 25 APRIL 2013)<sup>2</sup>**

**NOMINATION FORM**

The Government of \_\_\_\_\_ nominates the following technical staff member to participate at (please indicate, either 1, 2, or both): \_\_\_\_\_

<b>1. Family Name:*</b>			<b>3. Gender:</b> Male: <input type="checkbox"/> Female: <input type="checkbox"/>
<b>2. First Name:*</b>			
<b>4. Address (Office):</b>			
<b>5. City and Country:</b>			
<b>6. Telephone:</b>	Office:	Home:	
<b>7. Mobile:</b>			
<b>8. Facsimile (Fax):</b>	Office:	Home:	
<b>9. E-mail:</b>			
<b>10. Date/Place of Birth</b>		<b>11. Nationality:</b>	
<b>12. Passport No.:</b>		<b>13. Expiry Date:</b>	

(\*) Note: as shown in passport

**14. Present position and brief description of duties:**

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**15. Qualifications:**

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**16. Experience with the CAP standard in your country:**

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**17. Indicate the title of your expert's presentation, and brief description:**

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**18. Name and address of person to be notified in case of emergency:**

Name:	
Address:	
Telephone/E-mail:	

\_\_\_\_\_  
(Date:)

\_\_\_\_\_  
(Name of the Permanent Representative:)

\_\_\_\_\_  
(Signature of the Permanent Representative:)

For administrative purposes, it is kindly requested that this Form is to be duly filled, signed, endorsed by the Permanent Representative, and returned via e-mail attachment to: Mr Samuel Muchemi (SMuchemi@wmo.int), with copy for information to: Ms Michelle L. Reidsema (MReidsema@wmo.int), **as soon as possible, but preferably not later than 31 January 2013.**

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