

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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2023 年 11 月 27 日

附件: 3 (仅以英文提供)

主题: WMO 气候服务胜任力执行课程

需要采取的行动: 供参考并酌情采取行动

尊敬的先生/女士,

为支持各国家气象水文部门(NMHS)气候服务方面的能力发展,在巴林气象局的大力支持下,世界气象组织(WMO)教育培训办公室与气候服务分公司合作,设计了一个执行 WMO 气候服务胜任力的培训课程。该培训课程将使气候部门和单位的专家和管理人员以及 WMO 第二区域协会(亚洲) (二区协)参与人力资源开发的工作人员深入了解 WMO 胜任力方法、结构和符合 WMO 要求的执行要素。

该培训课程将于 2024 年 1 月 21 至 25 日举行,为期一周。本通函附件 I 和附件 II 简要介绍了该课程、其形式、预期学习成果和将获得的资格。

请提交一份有意向的合格候选人的申请表(附件 III),以供考虑。所有申请将由 WMO 气候服务分公司和教育培训办公室共同审查。该课程将进行竞争选拔。

来自 WMO 二区协国家有意向的候选人应于 **2023 年 12 月 8 日**前将填妥的申请表(附件 III)连同相关附件发送至 WMO 气候服务分公司 climatescience@wmo.int 并抄送 fel@wmo.int。WMO 教育培训办公室将通知入选候选人准备差旅后勤事项。之后,入选候选人将收到一份资助申请表(RFA),请于 **2023 年 12 月 12 日**前填妥并连同入选候选人的护照复印件一起发回 WMO。

请注意,我们鼓励会员支付其学员参加课程的费用,同时 WMO 准备从 WMO 二区协选定会员中资助一名学员。鉴于年底假期即将来临,请于 **2023 年 12 月 8 日**前尽快填妥提名表并发回 WMO 秘书处。此日期之后收到的申请将不予考虑。

我谨借此机会向您确保我对支持胜任力发展的能力发展相关活动的不变承诺,并感谢您在这项工作中的一贯合作。

谨上

佩特里·塔拉斯教授
秘书长

致: 第二区域协会常任代表

抄送: 水文顾问

BAHRAIN METEOROLOGICAL DIRECTORATE

THE KINGDOM OF BAHRAIN

1	Host Member	The Kingdom of Bahrain
2	Host institution(s)	Bahrain Meteorological Directorate
3	Website	bahrainweather.gov.bh
4	Location(city) of institution(s)	Manama, Kingdom of Bahrain
5	Address of institution	Building Complex No. 25, Road 24, Block 224, Hidd Highway – Muharraq, Kingdom of Bahrain
6	Course type	In person
7	Main course content	- Understand the principles of the competency approach as defined by WMO. - Understand the stages of competency implementation for climate services. - Understand the challenges and benefits of competency implementation. - Apply the stages of implementation in developing a competency management approach for the organization.
8	Duration of study	1 week
9	Course dates	21 to 25 January 2024
10	Target Region and Members	English speaking countries among RA II
11	Basic requirements	Relevant areas of competence: - Climate science - Data, methods, and tools for generating analytical inputs and analyses - Climate information systems - Climate risk, vulnerability assessment and risk management
12	Language	English
13	Number of awards	Up to 30 participants
14	Application form	Mandatory

15	Admission Institution	from Mandatory
16	Application closing date	WMO: For selection – 8 December 2023, For the completion of documents – 12 December 2023
17	Document to send to WMO after selection process	Request for Financial Assistance (RFA)
18	Contact information	climatescience@wmo.int copy to fel@wmo.int

BAHRAIN METEOROLOGICAL DIRECTORATE**THE KINGDOM OF BAHRAIN****WMO COURSE ON IMPLEMENTATION OF COMPETENCIES IN CLIMATE SERVICES****Course description**

The WMO Course on Implementation of Competencies in Climate Services is a short course that is organized by the WMO Education and Training Office in collaboration with Climate Services Branch, and with the kind support of the Bahrain Meteorological Directorate. The course will take place in Manama, in the Kingdom of Bahrain. The in-person course is organized to introduce the principles of competency approach and the means of implementation for the Climate Services in WMO Regional Association II (Asia) (RA II). The course will allow the participants to familiarize themselves with all the stages of implementation, and to apply them into a real environment for the benefit of their organization.

Course format

This will be an in-person course. It will run from 21 to 25 January 2024 and will be delivered in the classroom.

The students must show satisfactory attendance, progress and timely and satisfactory completion of online tasks/quizzes as per submission deadlines. They are recommended to bring their own laptop.

Expected learning outcomes

By the end of the course, the students will have successfully achieved the following outcomes:

1. Understand the principles of the competency approach as defined by WMO;
2. Understand the stages of competency implementation for climate services;
3. Understand the challenges and benefits of competency implementation;
4. Apply the stages of implementation in developing a competency management approach for the organization.

Competencies attained and certificates issued

After successful completion of the course, the candidates will receive a certificate stating the underpinning skills that support the WMO competency implementation in climate services.

Target audience

Specialists and managers of climate departments and units, and staff involved in human resource development of NMHSs from WMO RA II.

Instructors

Trainers from WMO will be the instructors of the course. Additional content experts will be brought in for specific portions/subjects of the course.

Working language

The course will be conducted in English. No translation in other languages is offered.

Entry requirements

- Involvement in Climate Services and human resources development
- Good skills in English reading, written and spoken (language comprehension)
- All this needs to be verified by proof of CV and qualifications

Work experience: Relevant work experience in climate services is preferred.

Useful resources in preparing for the course

A laptop or desktop computer with Microsoft Office or equivalent (Word processor, PowerPoint Presentation etc.) good memory capacity and storage (an external storage is advised). A laptop would be preferable as it can be used during the face-to-face phase.

Procedure for application

The application must include:

- A letter of motivation in English, limited to 200 words
- A CV
- Relevant certified qualifications
- Nomination letter from the relevant Permanent Representatives (PR)

All applications will be handled according to the protection of private information requirements.

Application for consideration should be sent to: climatescience@wmo.int and tra@wmo.int
Clearly mark the subject of the email as: **competency for climate services course**.

Deadline for application: **8 December 2023**

Deadline for submission of the Request for Financial Assistance (RFA) form with a copy of the admission letter and passport: **12 December 2023**

Only successful applications will be notified by email by WMO.

APPLICATION FORM**WMO COURSE ON IMPLEMENTATION OF COMPETENCIES IN CLIMATE SERVICES****MANAMA, BAHRAIN****21–25 JANUARY 2024**

Note: Please read the [notes and instructions](#) on the last page before completing this application form

A. PERSONAL	
1. First name	
2. Surname	
3. Country	
4. Date of birth (<i>DD/MM/YYYY</i>)	
5. Gender	M / F
6. Passport number	
7. Do you have a disability	Yes / No
If yes, please specify	
8. Permanent home address	
(<i>number, street, postal code, town</i>)	
9. Telephone (<i>mobile</i>)	
10. Email	
11. Professional contact	
Name	
Telephone (<i>office</i>)	
Professional links	
12. Would you request financial assistance to participate at the course? Yes / No	

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B. GENERAL			
1. Give details of working experience in meteorology			
Name of organization	Starting and end date	Brief description of role and responsibilities	Reason for leaving
2. Write a brief statement setting out clearly why you have chosen this course and how you intend to use it after graduation			

I declare that to the best of my knowledge all the information on this form is true and correct.

Signature

Date

C. PERMANENT REPRESENTATIVE ENDORSEMENT

Signature

Date

Notes and instructions

Please read these notes and instructions carefully before completing this application form. Be sure to read every section and that the information you provide is accurate.

1. Applications received after the date of 8 December 2023 will not be considered;
2. Applications received without the endorsement of the Permanent Representative will not be considered;
3. Incomplete application forms will not be considered;
4. Closing dates for the application dates are published and will be strictly adhered to;
5. A copy of the passport document must be included in the application;
6. Successful candidates will be contacted by email. Please ensure that your contact details are correct and clearly written.
