



Наш исх.: 11595/2022/MS/ETR/SEM-422

25 мая 2022 г.

Приложения: 2 (только на английском языке)

Вопрос: Курс ВМО для инструкторов по прохождению обучения на рабочем месте и специалистов по оценке компетенций, 25—29 июля 2022 г., Бухарест, Румыния

Предлагаемые меры: Заполненные формы назначения участников должны быть получены Секретариатом ВМО **не позднее 10 июня 2022 г.**

Уважаемый господин/Уважаемая госпожа!

Позвольте сообщить Вам, что курс Всемирной метеорологической организации (ВМО) для инструкторов по прохождению обучения на рабочем месте (ОРМ) и специалистов по оценке компетенций (СОК) для Региональной ассоциации VI (РА VI) будет предложен ВМО и организован Румынской национальной метеорологической администрацией (МетеоРомания) в Бухаресте, Румыния, с 25 по 29 июля 2022 г.

Курс будет посвящен развитию потенциала через внедрение компетенций с использованием инструментов обучения на рабочем месте и оценки компетенций. Он предоставит необходимую информацию и навыки для применения и адаптации к любой оперативной деятельности в национальных метеорологических и гидрологических службах (НМГС). В рамках общей задачи ВМО по наращиванию потенциала НМГС, ВМО осуществляет деятельность по ОРМ и СОК. Цель состоит в том, чтобы, в частности, способствовать преодолению разрыва между теорией и практикой для обеспечения надлежащего и устойчивого применения необходимых навыков в реальной жизни. Курс будет проводиться на английском языке, а более подробную информацию можно найти в приложении I. Записка, содержащая общую информацию для участников и предварительную программу, будет разослана отобранным кандидатам в установленном порядке.

Пожалуйста, обратите внимание, что хотя мы призываем Членов покрыть расходы своих участников на посещение курса, ВМО готова поддержать по одному участнику от отдельных Членов. При заполнении формы назначения участников (приложение II) Вам предлагается предоставить информацию о том, каким образом участие вашего кандидата принесет пользу вашей службе. Форму назначения участников следует заполнить и направить в Секретариат ВМО (tra@wmo.int) как можно скорее и, в любом случае, **не позднее 10 июня 2022 г.**

С уважением,

д-р Вэньцзянь Чжан
за Генерального секретаря

Постоянным представителям Членов при ВМО от Региональной ассоциации VI

Копии: Советникам по гидрологии Региональной ассоциации VI
Президенту Региональной ассоциации VI

WMO Course for On-the-Job Trainers and Competency Assessors

25-29 July 2022, Bucharest, Romania

Course Information

Overview:

The World Meteorological Organization (WMO) course for On-the-Job Trainers (OJT) and Competency Assessors (CA) will be offered by the WMO and hosted by Romanian National Meteorological Administration (MeteoRomania), in Bucharest, Romania, between 25 and 29 July 2022.

The concept of competency is directly connected to the activities of individuals and must be very well understood and correctly implemented. Hence, as a result of the need to improve on the situation, the issue arose during the Fourteenth WMO Symposium on Education and Training (SYMET-14), following which the participants emphasised the need to fill the gap between theory and practice, especially with respect to real-life application.

The course will focus especially on examples of how these are utilised in the operational environment. One of the premises of the course is that training is enriched by practical applications, and the achieved skills can be adapted to create coherence in the approach to competency implementation not only in different operational activities in NMHS but also between NMHSs in the Region.

Objectives:

After participating in this course, participants will have enhanced their skills to contribute to the development of the competencies identified in the WMO Competency Requirements for Education and Training Providers for Meteorological, Hydrological, and Climate Services, as approved by EC-65 and as described in the 2016 revision to WMO Technical Regulations, No. 49, Volume 1.

Course Content:

The WMO Course for OJT and CA is designed to be practical and highly active. It will include many short readings but even more opportunities for interaction with facilitators and fellow participants. A note containing general information for participants and the provisional programme schedule will be distributed to selected candidates in due course.

Learning Outcomes:

At the end of the course, trainees will be able to:

- deliver training on implementation of OJT and CA, as a general approach, at the organisation level as a component of capacity development and advise on adaption to different fields of activity in NMHSs;
- guide and support NMHSs in competency implementation regarding OJT and CA for different areas of activity.

- apply OJT techniques to specific activities in NMHSs by adapting the acquired competencies.
- apply competency assessment.

Since the proposed training program focuses on OJT and CA's principles and not on a specific specialisation, the outcomes of the training program are wide enough to cover all sections of an NMHS and the adaption to different fields of activity can be facilitated.

Using the described concept, therefore, the following benefits will emerge:

- More coherent competency approach among Members considering similar OJT and CA implementation.
- Opportunity to create a broad image in the NMHSs on the level of competencies of staff and individual and group development needs.
- Quicker delivery of information and a more structured way of sharing experiences.
- More efficient use of human and financial resources.
- Enhancement of the capacity of WMO RTCs (Regional Training Centres) and NMHS training institutions to support capacity development endeavours.
- Support implementation of WMO reform at the regional level with an attending benefit to Members.

Profile of Participants:

The profile of the participants should be deeply connected with the operational environment and is proposed as follows:

- Willingness to share skills, knowledge, and expertise
- Availability of deployment to deliver courses in OJT and CA
- Versatility and enthusiasm in providing information
- Originating from operational environment and with strong operational experience
- Some experience in delivering on-the-job training and previous attendance to a Train-the-Trainers course will be an advantage
- Good English language skills

Financial Assistance:

Please note that while we encourage WMO Members to cover the expenses of their participants to attend the course, WMO is prepared to support one participant each from selected WMO Members if requested by the Permanent Representative.

Deadline for Nominations:

The Nomination Form (Annex-II) should be completed and returned to reach the WMO Secretariat (tra@wmo.int) as soon as possible and, in any case, **not later than 10 June 2022**.

Contact Details:

Secretary-General
World Meteorological Organization
Case postale No. 2300
CH-1211 Geneva 2
SWITZERLAND
Fax No: +41 22 730 80 41 or +41 22 730 81 81
E-mail: tra@wmo.int

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25-29 July 2022, Bucharest, Romania

Nomination Form

Section A: Personal Details of Candidate

1. Country: _____

2. Title: Mr/Ms/Miss/Dr/Prof/_____

3. First Name (Given): _____

4. FAMILY NAME (SURNAME): _____

5. E-mail: _____

6. Telephone No: _____

7. Fax No: _____

8. Official Address: _____

9. Date of Birth: _____

10. Nationality: _____

11. Gender : ☐ Female ☐ Male

12. What is your job title? _____

13. How long have you been in this position? _____

14. Have you been working in operational positions? Which were the main activities? _____

15. For how long have you been working in operational field? _____

16. Are you / have you been involved in competency development in your organization?

Please briefly describe the roles: _____

Section B: Endorsement of Permanent Representative

17. Statement by the Permanent Representative on how the participation of this candidate will benefit the education and training provided by the NMHS:

18. Please note that while we encourage WMO Members to cover the expenses of their participants to attend the course, WMO is prepared to support one participant each from selected WMO Members. Do you need financial assistance for your candidate in case he/she is selected?

- ☐ No, thank you.
- ☐ Yes, travel support only.
- ☐ Yes, daily subsistence allowance only.
- ☐ Yes, full support required.

Place: _____ Date: _____

Signature of the Permanent Representative: _____

To be completed and returned to reach the WMO Secretariat as soon as possible and, in any case, **not later than 10 June 2022**.

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