

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Ref.: 25078/2023-1.2 MS/ETR

Notre réf.: 25078/2023/MS/ETR

27 novembre 2023

Annexes: 3 (disponibles en anglais seulement)

Objet: Cours de l'OMM sur le développement de compétences en matière de services climatologiques

Suite à donner: Pour information et mesures à prendre, le cas échéant

Madame, Monsieur,

Afin de soutenir le développement des capacités des Services météorologiques et hydrologiques nationaux (SMHN) en matière de services climatologiques, le Bureau de l'enseignement et de la formation professionnelle de l'Organisation météorologique mondiale (OMM) a conçu le cours susmentionné, en collaboration avec le Bureau des services climatologiques et avec l'aimable soutien du Service météorologique de Bahreïn. Ce cours permettra aux spécialistes et aux responsables de départements et d'unités climatologiques, ainsi qu'au personnel participant au développement des ressources humaines du Conseil régional II (Asie) de l'OMM, d'avoir une compréhension approfondie de la démarche de l'OMM en matière de compétences ainsi que de la structure correspondante et des éléments visant à mettre en place cette dernière conformément aux exigences de l'Organisation.

Le cours durera une semaine, soit du 21 au 25 janvier 2024. L'[annexe I](#) et l'[annexe II](#) de la présente lettre circulaire contiennent une brève description du cours, de son format, des objectifs d'apprentissage et des qualifications à obtenir.

Nous vous invitons à soumettre, pour examen, la candidature d'une personne intéressée et qualifiée en remplissant le formulaire figurant dans l'[annexe III](#). Toutes les candidatures seront examinées conjointement par le Bureau des services climatologiques et le Bureau de l'enseignement et de la formation professionnelle de l'OMM. La sélection pour ce cours se fera par voie de concours.

Les personnes intéressées de pays de la Région II doivent d'abord poser leur candidature auprès du Bureau des services climatologiques, en envoyant un formulaire de candidature dûment rempli (voir l'[annexe III](#)) et les pièces jointes requises à climatescience@wmo.int, avec copie à fel@wmo.int, au plus tard le **8 décembre 2023**. Les candidats sélectionnés seront contactés par le Bureau de l'enseignement et de la formation professionnelle de l'OMM en vue de préparer leur voyage. Ils recevront ensuite un formulaire de demande d'assistance financière à remplir et à renvoyer à l'OMM, accompagné d'une copie de leur passeport, au plus tard le **12 décembre 2023**.

Il convient de noter que nous encourageons les Membres à prendre en charge les frais de voyage de leurs participants. L'OMM est toutefois disposée à fournir une assistance financière à un participant pour chaque pays Membre sélectionné de la Région II. Compte tenu des vacances de fin d'année, le formulaire de candidature doit être rempli et renvoyé au Secrétariat de l'OMM dès que possible et au plus tard le **8 décembre 2023**. Les candidatures reçues après cette date ne seront pas prises en considération.

Aux: Représentants permanents des Membres de l'OMM

cc: Conseillers en hydrologie

Je saisis cette occasion pour vous assurer de mon engagement sans faille en faveur des activités de développement des compétences et je vous remercie du soutien que vous apportez à cet égard.

Veuillez agréer, Madame, Monsieur, l'expression de ma considération distinguée.

A handwritten signature in black ink, consisting of a series of fluid, connected strokes that form a stylized representation of the name Petteri Taalas.

Petteri Taalas
Secrétaire général

BAHRAIN METEOROLOGICAL DIRECTORATE

THE KINGDOM OF BAHRAIN

Ref.: 25078/2023-1.2 MS/ETR

1	Host Member	The Kingdom of Bahrain
2	Host institution(s)	Bahrain Meteorological Directorate
3	Website	bahrainweather.gov.bh
4	Location(city) of institution(s)	Manama, Kingdom of Bahrain
5	Address of institution	Building Complex No. 25, Road 24, Block 224, Hidd Highway – Muharraq, Kingdom of Bahrain
6	Course type	In person
7	Main course content	- Understand the principles of the competency approach as defined by WMO. - Understand the stages of competency implementation for climate services. - Understand the challenges and benefits of competency implementation. - Apply the stages of implementation in developing a competency management approach for the organization.
8	Duration of study	1 week
9	Course dates	21 to 25 January 2024
10	Target Region and Members	English speaking countries among RA II
11	Basic requirements	Relevant areas of competence: - Climate science - Data, methods, and tools for generating analytical inputs and analyses - Climate information systems - Climate risk, vulnerability assessment and risk management
12	Language	English
13	Number of awards	Up to 30 participants
14	Application form	Mandatory
15	Admission from Institution	Mandatory

16	Application closing date	WMO: For selection – 8 December 2023, For the completion of documents – 12 December 2023
17	Document to send to WMO after selection process	Request for Financial Assistance (RFA)
18	Contact information	climatescience@wmo.int copy to fel@wmo.int

BAHRAIN METEOROLOGICAL DIRECTORATE**THE KINGDOM OF BAHRAIN**

Ref.: 25078/2023-1.2 MS/ETR

WMO COURSE ON IMPLEMENTATION OF COMPETENCIES IN CLIMATE SERVICES**Course description**

The WMO Course on Implementation of Competencies in Climate Services is a short course that is organized by the WMO Education and Training Office in collaboration with Climate Services Branch, and with the kind support of the Bahrain Meteorological Directorate. The course will take place in Manama, in the Kingdom of Bahrain. The in-person course is organized to introduce the principles of competency approach and the means of implementation for the Climate Services in WMO Regional Association II (Asia) (RA II). The course will allow the participants to familiarize themselves with all the stages of implementation, and to apply them into a real environment for the benefit of their organization.

Course format

This will be an in-person course. It will run from 21 to 25 January 2024 and will be delivered in the classroom.

The students must show satisfactory attendance, progress and timely and satisfactory completion of online tasks/quizzes as per submission deadlines. They are recommended to bring their own laptop.

Expected learning outcomes

By the end of the course, the students will have successfully achieved the following outcomes:

1. Understand the principles of the competency approach as defined by WMO;
2. Understand the stages of competency implementation for climate services;
3. Understand the challenges and benefits of competency implementation;
4. Apply the stages of implementation in developing a competency management approach for the organization.

Competencies attained and certificates issued

After successful completion of the course, the candidates will receive a certificate stating the underpinning skills that support the WMO competency implementation in climate services.

Target audience

Specialists and managers of climate departments and units, and staff involved in human resource development of NMHSs from WMO RA II.

Instructors

Trainers from WMO will be the instructors of the course. Additional content experts will be brought in for specific portions/subjects of the course.

Working language

The course will be conducted in English. No translation in other languages is offered.

Entry requirements

- Involvement in Climate Services and human resources development
- Good skills in English reading, written and spoken (language comprehension)
- All this needs to be verified by proof of CV and qualifications

Work experience: Relevant work experience in climate services is preferred.

Useful resources in preparing for the course

A laptop or desktop computer with Microsoft Office or equivalent (Word processor, PowerPoint Presentation etc.) good memory capacity and storage (an external storage is advised). A laptop would be preferable as it can be used during the face-to-face phase.

Procedure for application

The application must include:

- A letter of motivation in English, limited to 200 words
- A CV
- Relevant certified qualifications
- Nomination letter from the relevant Permanent Representatives (PR)

All applications will be handled according to the protection of private information requirements.

Application for consideration should be sent to: climatescience@wmo.int and tra@wmo.int
Clearly mark the subject of the email as: **competency for climate services course**.

Deadline for application: **8 December 2023**

Deadline for submission of the Request for Financial Assistance (RFA) form with a copy of the admission letter and passport: **12 December 2023**

Only successful applications will be notified by email by WMO.

APPLICATION FORM

WMO COURSE ON IMPLEMENTATION OF COMPETENCIES IN CLIMATE SERVICES

MANAMA, BAHRAIN

21–25 JANUARY 2024

Ref.: 25078/2023-1.2 MS/ETR

Note: Please read the [notes and instructions](#) on the last page before completing this application form

A. PERSONAL	
1. First name	
2. Surname	
3. Country	
4. Date of birth (<i>DD/MM/YYYY</i>)	
5. Gender	M / F
6. Passport number	
7. Do you have a disability	Yes / No
If yes, please specify	
8. Permanent home address	
(<i>number, street, postal code, town</i>)	
9. Telephone (<i>mobile</i>)	
10. Email	
11. Professional contact	
Name	
Telephone (<i>office</i>)	
Professional links	
12. Would you request financial assistance to participate at the course? Yes / No	

B. GENERAL			
1. Give details of working experience in meteorology			
Name of organization	Starting and end date	Brief description of role and responsibilities	Reason for leaving
2. Write a brief statement setting out clearly why you have chosen this course and how you intend to use it after graduation			

I declare that to the best of my knowledge all the information on this form is true and correct.

Signature

Date

C. PERMANENT REPRESENTATIVE ENDORSEMENT
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Signature

Date

Notes and instructions

Please read these notes and instructions carefully before completing this application form. Be sure to read every section and that the information you provide is accurate.

1. Applications received after the date of 8 December 2023 will not be considered;
2. Applications received without the endorsement of the Permanent Representative will not be considered;
3. Incomplete application forms will not be considered;
4. Closing dates for the application dates are published and will be strictly adhered to;
5. A copy of the passport document must be included in the application;
6. Successful candidates will be contacted by email. Please ensure that your contact details are correct and clearly written.
