



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water
Temps • Climat • Eau

Our ref.: DRA-AP/RAV-RECO

GENEVA, 26 March 2014

Annexes: 5 (available in English only)

Subject: Sixth Regional Conference on Management of National Meteorological and Hydrological Services (NMHSs) in Regional Association V (South-West Pacific), Jakarta, Indonesia, 30 April-1 May 2014

Action required: To complete and return the nomination form to the WMO Secretariat preferably by **10 April 2014**

Dear Sir/Madam,

I am pleased to inform you that, at the kind invitation of the Government of Indonesia, the sixth Regional Conference on Management of National Meteorological and Hydrological Services (NMHSs) in Regional Association V (South-West Pacific) will be held in Jakarta, Indonesia, from 30 April to 1 May 2014 prior to the sixteenth session of RA V (RA V-16) from 2 to 8 May 2014). The purpose of the Regional Conference is to provide a forum for NMHSs Directors and senior officials to exchange views on challenges and emerging issues that Members are facing and identify future regional priorities to improve weather, climate and water services for sustainable development. The outcomes of the Conference will be reported to RA V-16.

The Conference will be conducted in English. The methodology is presentation by the Directors of NMHSs, and Chair and Leads of RA V Working Groups, followed by interactive discussions with the assistance of facilitators. In this respect, the participants are expected to make presentations and actively participate in the discussions, and contribute to some work of the Conference.

The Conference will discuss, among others, the topics as given in Annex I – Concept Note, Annex II – Provisional Annotated Programme, and Annex III – Work Plan. The provisional programme of the Conference will be posted on the WMO web page at: <http://www.wmo.int/pages/prog/dra/rap/meetingsRAV.php>.

In view of the limited funds allocated for the organization of this Conference, it is hoped that your Government will meet the expenses related to the participation of its nominee(s). However, if this is not possible, WMO would be prepared to consider, within the limited funds available, the possibility of meeting the cost of travel and/or daily subsistence allowance for the Conference for one participant from your Service provided that the participant also attends the sixteenth session of RA V. Priority for WMO financial assistance will be given to the participants from Least Developed Countries (LDCs) and Small Island Developing States (SIDS).

To: Permanent Representatives of Members of Regional Association V (PSW-445)

cc: President and vice-president of RA V (for information)

It is to be noted that: "The Organization accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services, on behalf of the Organization, by non-staff members of the Organization, who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance. These persons are therefore fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or the performance of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate."

I should therefore be grateful if you could return the attached nomination form (Annex IV) duly completed, and communicate your decision to the WMO Secretariat as soon as possible, preferably by **10 April 2014**.

An information note for the participants is given in Annex V. It is highly recommended that hotel reservations be made as early as possible, as indicated in Annex V.

I look forward to the participation of your Service in this important Conference.

Yours faithfully,

A handwritten signature in blue ink, consisting of a stylized 'J' followed by a long, sweeping horizontal line that extends to the right.

(J. Lengoasa)
for the Secretary-General

WORLD METEOROLOGICAL ORGANIZATION

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DRA-AP/RA V-RECO, ANNEX I

CONCEPT NOTE

Sixth Regional Conference on Management of National Meteorological and Hydrological Services (NMHSs) in Regional Association V (South-West Pacific) (Jakarta, Indonesia, 30 April – 1 May 2014)

Theme: Better weather, climate and water services for sustainable development: challenges and future priorities

1. BACKGROUND

The Regional Conference on Management of National Meteorological and Hydrological Services (NMHSs) in Regional Association V (South-West Pacific) (RA V) (RA V RECO) is organized once during each WMO financial period. RA V RECO brings together Directors and/or senior officials of the National Meteorological and Hydrological Services (NMHSs) in RA V in a regional forum, with an ultimate aim to discuss emerging issues and challenges, and identify priorities and means for improvement of management and operations of NMHSs.

The Sixth Regional Conference on Management of National Meteorological and Hydrological Services (NMHSs) in RA V (RA V RECO-6) will be held in Jakarta, Indonesia, from 30 April to 1 May 2014. While focusing on on-going and emerging issues and challenges facing NMHSs in Region V especially those in the developing countries, Small Island Developing States (SIDS), and Least Developed Countries (LDCs), RA V RECO-6 will place more emphasis on future priorities to addressing them.

The purpose of the RA V RECO-6 is to help NMHSs identify and discuss issues and challenges Members are facing and identify future priorities to improve weather and climate services for sustainable development. Outcomes of the Conference will be reported to the Sixteenth session of RA V (RA V-16) to be held in Jakarta, Indonesia, from 2 to 8 May 2014.

2. SPECIFIC OBJECTIVES

The specific objectives of the RA V RECO-6 are:

- (a) To identify issues and challenges, and future priorities in Region V during the next intersessional period for contributions to discussion during RA V-16 and to WMO SOP 2016-2019; and
- (b) To identify contributions from WMO and RA V to, and expected key outcomes from, the Third International Conference on SIDS which is scheduled to be held in Apia, Samoa from 1 to 5 September 2014.

In order to achieve the above specific objectives, the provisional annotated programme is organized in the following areas:

- (a) Session 1: RA V Future Priorities;
- (b) Session 2: Institutional Challenges;
- (c) Session 3: RA V Implementation of WMO Priorities and Response to Users' Requirements;

- (d) Session 4: Partnership and Regional Cooperation;
- (e) Session 5: Third International Conference on Small Island Developing States (SIDS);
- (f) Session 6: Regional Challenges and Priorities; and
- (g) Session 7: Recommendations

3. EXPECTED OUTCOMES

Expected outcomes of RA V RECO-6 are contributions to better weather, climate and water services for sustainable development in the Region and to the sustainable development of SIDS through identifying current challenges and future priorities.

4. EXPECTED PARTICIPANTS

Participants for RA V RECO-6 include Directors and/or senior officials from NMHSs or equivalent national institutions in Region V, WMO Secretariat staff, Leads and Chairperson of RA V Working Groups and the president and the vice president of RA V. The Working Groups' Leads/Chairperson, the president and the vice president of RA V are expected to facilitate the sessions of RA V RECO-6.

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DRA-AP/RA V-RECO, ANNEX II

PROVISIONAL ANNOTATED PROGRAMME

**Sixth Regional Conference on Management of National Meteorological and
Hydrological Services (NMHSs) in Regional Association V (South-West Pacific)**
(Jakarta, Indonesia, 30 April – 1 May 2014)

**Theme: Better weather, climate and water services for sustainable development:
challenges and future priorities**

The purpose of the Sixth Regional Conference on Management of National Meteorological and Hydrological Services (NMHSs) in RA V (RA V RECO-6) is to help NMHSs identify and discuss issues and challenges Members are facing and identify future priorities to improve weather and climate services for sustainable development. Outcomes of the Conference will be reported to the Sixteenth session of RA V (RA V-16) to be held in Jakarta, Indonesia, from 2 to 8 May 2014. The RA V RECO-6 will be held in Jakarta, Indonesia, from 30 April to 1 May 2014.

OPENING

The opening of the Conference will include delivery of opening statements and keynote presentation on the outcomes of the survey questionnaire

SESSION 1: RA V FUTURE PRIORITIES

The Leads and Chairperson of RA V Working Groups will present future priorities and deliverables in the Region. They will provide recommendations on regional priorities during the next intersessional period (2016-2019).

SESSION 2: INSTITUTIONAL CHALLENGES

A presentation will be made by the Secretariat on WMO organizational structure, arrangements, operations including its Technical Commissions, Regional Associations, and Executive Council, and linkages to NMHSs. It will be followed by presentations by the representatives from NMHSs with different capacities and economic sizes (advanced, developing, LDCs and SIDS). They will share challenges and issues that the NMHSs are facing at national, regional and global levels, and provide recommendations on priorities.

SESSION 3: RA V IMPLEMENTATION OF WMO PRIORITIES AND RESPONSE TO USER REQUIREMENTS

Progress of the implementation of WMO priority programmes and projects including aviation meteorological services, hydrological services, WMO Integrated Global Observing System/WMO Information System (WIGOS/WIS), climate services, Global Framework for Climate Services (GFCS), disaster risk reduction, and other priority issues in the Region will be presented by representatives of NMHSs, Leads and Chairperson of RA V Working Groups, and experts. Emerging issues and challenges in implementing WMO priorities will be discussed.

SESSION 4: PARTNERSHIP AND REGIONAL COOPERATION

Presentations will be made by representatives of key regional partners and regional projects, presenting recent development and progress related to the WMO programmes and projects in Region V, particularly focusing on their contribution to the RA V Strategic Operating Plan (RA V SOP). Participants will discuss practical and proactive ways to improve the opportunities for the advancement of the NMSs and NHSs in the Region through partnership and regional cooperation.

SESSION 5: THIRD INTERNATIONAL CONFERENCE ON SMALL ISLAND DEVELOPING STATES

Presentations will be made on the current status of the preparation for the Third International Conference on SIDS, which is scheduled to be held in Apia, Samoa, from 1 to 5 September 2014. Participants will discuss contributions and involvement of WMO and RA V related to the Conference. The participants will also discuss and identify regional needs and expected outcomes from the Conference for the benefit of SIDS.

SESSION 6: REGIONAL CHALLENGES AND PRIORITIES

The *draft WMO SOP 2016-2019* will be presented by the Secretariat, and will be followed by discussion. Participants discuss and identify individual or subregional Members' needs and related priorities for 2016-2019 for contribution to WMO SOP 2016-2019. The outcomes of the discussion will be presented.

SESSION 7: RECOMMENDATIONS

Participants will discuss recommendations to RA V-16 regarding the challenges and future priorities, contribution to WMO SOP 2016-2019, and WMO and RA V contributions to, and expected key outcomes from the Third International Conference on SIDS.

CLOSURE OF THE CONFERENCE

RA V RECO-6 is expected to conclude discussions at 17:00 on 1 May 2014.

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DRA-AP/RA V-RECO, ANNEX III

WORK PLAN

Sixth Regional Conference on Management of National Meteorological and Hydrological Services (NMHSs) in Regional Association V (South-West Pacific)

(Jakarta, Indonesia, 30 April - 1 May 2014)

Theme: Better weather, climate and water services for sustainable development: challenges and future priorities

Wednesday 30 April 2014

Wednesday 30 April 2014			
08:30-09:00	Registration (30')	14:00-15:30	Session 3: RA V Implementation of WMO Priorities and Response to Users Requirements (90') <i>Presentations by PRs and experts on progress in aviation meteorological services, hydrological services, WIGOS/WIS, climate services, GFCS, DRR, and other priority issues in the Region.</i> Discussion
09:00-09:30	Opening Ceremony (30')		
09:30-10:00	RA V Questionnaire – summary (30')		
10:00-10:30	Group Photo & Refreshment (30')		
10:30-11:20	Session 1: RA V Future Priorities (50') <i>WG Chairs - Reports (brief summary) on the regional priorities and recommendations for the next intersession period (2016-2019).</i>		
11:20-12:30	Session 2: Institutional Challenges (70') <i>Presentations by PRs or representatives of NMHSs from advanced, developing, LDCs and SIDS Members.</i> Dicussion	15:30-16:00	Refreshment (30')
12:30-14:00	Lunch Break (90')	15:00-17:30	Session 4: Partnership and Regional Cooperation (90') <i>Focused on recent development and progress of regional programmes and projects through partnership and cooperation:- SPREP/PMC/PMDP/FINPAC, SPC/SOPAC, ASMG & other regional cooperation programme and projects</i> Discussion

Thursday 01 May 2014

09:00-10:00	Session 5: Third International Conference on SIDS (60') <i>Contribution and recommendations to the SIDS Conference.</i> Refreshment (30')	14:00-15:00	Drafting Committee Discussion (60') Session 7: Summary of Recommendations (120') <i>Recommendations to Samoa Summit</i> <i>Contribution of RA V to the WMO Strategic Plan 2016-2019 Discussion</i>
10:00-10:30		15:00-17:00	
10:30-12:30	Session 6: Regional Challenges and Priorities (120') <i>Presentation: WMO SOP 2016-2019</i> <i>Groups' discussions on, identification and presentation of, Members' needs and priorities during the next intersession period (2014-2018).</i>		
12:30-14:00	Lunch Break (90')	17:00	Closure of RECO-6

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DRA-AP/RA V-RECO, ANNEX IV

Sixth Regional Conference on Management of National Meteorological and Hydrological Services (NMHSs) in Regional Association V (South-West Pacific)

(Jakarta, Indonesia, 30 April - 1 May 2014)

Participation Nomination Form

1. Country: _____
2. Service or Organization: _____
3. Nominee:
- Surname (Dr/Mr/Ms): _____
- First name: _____
- Address: _____
- _____
- Telephone: _____
- Telefax: _____
- E-mail: _____
4. Proposed title of the presentation, *if applicable* _____
- under: ☐ Session 2 ☐ Session 3 ☐ Session 4 ☐ Session 5
(See Concept Note.)
5. If financial assistance is required, please indicate whether for:
- Travel: ☐ Yes ☐ No Per diem: ☐ Yes ☐ No
6. Please indicate whether you are attending the sixteenth session of RA V: ☐ Yes ☐ No
- Date: _____ Permanent Representative's signature: _____
- _____

To be returned not later than 15 March 2014 to:

The Secretary-General
World Meteorological Organization
7bis, avenue de la Paix
Case postale No. 2300
1211 GENEVA 2

Telephone: +41 22 730 8252 or 8492
Facsimile: +41 22 730 8118
E-mail: cpark@wmo.int
pashong@wmo.int

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DRA-AP/RA V-RECO, ANNEX V

Sixth Regional Conference on Management of National Meteorological and Hydrological Services (NMHSs) in Regional Association V (South-West Pacific)

(Jakarta, Indonesia, 30 April - 1 May 2014)

Information Note for Participants

Venue and duration of the Conference

The sixth Regional Conference will be held at the Auditorium of the Agency for Meteorology, Climatology and Geophysics (BMKG) in Jakarta from Wednesday, 30 April to Thursday, 1 May 2014. The Conference will start at 09h00 on 30 April 2014.

Registration of participants

Registration for the Conference will take place at the registration desk in the venue from 08h30 on 30 April 2014. Participants will receive identification badges at the time of registration.

Language

The Conference will be conducted in English.

Computer facilities

An Internet corner will be provided to delegates. In addition, the meeting room will be equipped with Wi-Fi access.

Entry requirements

All participants requiring a visa to enter Indonesia should apply for their visa directly from the Embassy or Consulate-General of the Republic of Indonesia in their country, or a designated country in cases where no Indonesian Embassy or Consulate is available in their own country. Diplomatic and service visas and entry permits, where required, shall be granted free of charge and as speedily as possible for their effective participation throughout the duration of the meeting, provided the application for the visa is made sufficiently in advance, i.e., more than one month before the beginning of the Conference.

Arrival and Transport Arrangements

Transport will be provided free of charge from the airport to the hotels and from the hotels to the venue of the session. You are kindly requested to notify the host country at early in advance of any changes in your flight schedule.

Banking

There are currency exchange offices in Soekarno Hatta airport as well as in all banks (opening hours are 9 a.m. to 3 p.m.). The local currency is the Indonesia Rupiah (US\$ 1 ≈ 10,500-11,500 Rupiah). Credit cards are accepted at major hotels.

Accommodation

Participants are advised to make their own accommodation bookings well in advance, preferably before **25 March 2014**. Appendix A contains a list of recommended hotels in Jakarta, Indonesia where special rates have been negotiated with a certain number of them. When booking, you must provide details of your credit card for guarantee (type and No., name, expiry date). Bookings shall be made by faxing the Hotel Reservation Form contained in Appendix B to the local coordinator for RA V-16. A view of the area in the vicinity of the conference site is contained in Appendix C.

Further information

For any further information, please contact the WMO Secretariat or the Local Coordinator at the following address:

WMO Focal Point

Dr Chung Kyu Park
Director, Regional Office for Asia and the South-West Pacific
Email: cpark@wmo.int
Telephone: +41 22 730 8252 Fax: +41 22 730 8118

Local Coordinator

Mr Maman Sudarisman / Mrs Anni Arumsari
The Indonesia Agency for Meteorology, Climatology and Geophysics (BMKG)
Jl. Kemayoran I No 2, Jakarta Pusat, 10720
Republic of Indonesia

Telephone: (6221) 6546339, 4246321 ext. 2218, 2119
Fax: (6221) 6546339
E-mail: Maman_sudarisman@yahoo.com,
arumsari_anni@yahoo.com, anni.arumsari@bmkg.go.id

Please also refer to the RA V-16/INF.1 - Material Arrangements for the sixteenth session of RA V.

Appendices: 3

Appendix A

LIST OF RECOMMENDED HOTELS

Accommodation in Jakarta	Address, e-mail, telephone and fax numbers for reservation	Rate of the Room/Night			
Mercure Convention Centre Ancol	Jl. Pantai Indah Taman Impian Jaya Ancol 14430 Jakarta Indonesia Tel: +6221 6406000, 6406123 Website: http://www.mercure.com (WMO special rate)	Superior Room IDR802,000,- (≈68 US Dollars)	Deluxe Ocean IDR1,013,000,- (≈85 US Dollars)	Grand Deluxe IDR1,013,000,- (≈85 US Dollars)	Eexecutive Room IDR1,500,000,- (≈125 US Dollars)
Swiss-Belhotel Mangga Besar	Jalan Kartini Raya No.57 10750 Jakarta Pusat, Indonesia Tel: +6221, 6393 888 Website: http://www.swiss-belhotel.com/en/Indonesia/Jakarta/jakarta#hotel+information (BMKG special rate)	Deluxe IDR 700,000,- (≈60 US Dollars)	Superior Deluxe IDR 750,000,- (≈65 US Dollars)	President Suite IDR 3,500,000,- (≈290 US Dollars)	
Best Western Grand Palace Kemayoran	Jalan Benyamin Suaeb Blok A5 Kemayoran Central Jakarta, 10630, Indonesia Tel: +6221, 6585 3888 Website: http://www.bwgrandpalace.com (BMKG special rate)	Superior IDR 600,000,- (≈50 US Dollars)	Deluxe IDR 700,000,- (≈60 US Dollars)*	Super Deluxe IDR 700,000,- (≈60 US Dollars)*	Junior Suite IDR 800,000,- (≈67 US Dollars)*

Note : these rates include taxes, breakfast, and free wifi access. * laundry is included.

HOTEL RESERVATION FORM

Participants attending RA V RECO-6 are welcome to make their hotel reservation directly with the hotel by fax or mail, or return the form no later than **25 March 2014** to:

Mr Maman Sudarisman
Mrs Anni Arumsari
Jl. Kemayoran I No 2,
Jakarta Pusat, 10720

Tel.: (6221) 6546339, 4246321 ext. 2218, 2119
Fax: (6221) 6546339
e-mail: maman_sudarisman@yahoo.com
arumsari_anni@yahoo.com,
anni.arumsari@bmkg.go.id

Name _____

Country _____

Address _____

Tel. No. _____

Fax No. _____

E-mail _____

	<i>Flight No.</i>	<i>Date</i>	<i>Time</i>
Arrival	_____	_____	_____

Departure	_____	_____	_____
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Please reserve

Name of hotel: _____

Please specify one of the recommended hotels

Standard/Superior/Deluxe/Suite: Single () Twin ()

Check-in date _____

Check-out date _____

Credit card details for guarantee:

Type _____ Number _____

Name _____ Expiry Date _____

Date _____ Signature _____

HOTELS and BMKG

