

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

7 bis, avenue de la Paix – Case postale 2300
CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11
Fax: +41 (0) 22 730 81 81
wmo@wmo.int – public.wmo.int

Ref.: 20762/2023-13 MS/RAM

Our ref.: 20762/2023/SG/MS/RAM

5 October 2023

Subject: Invitation to participate in the High-Level Symposium on the importance of NMHSs in Latin America and the Caribbean, to be held in the framework of the Latin America and the Caribbean Climate Week (LACCW 2023) and the XXIII Meeting of the Forum of Ministers of LAC (Panama City, Panama, 24 October 2023)

Action required: Confirm with the WMO Secretariat your attendance at the above-mentioned events no later than **10 October 2023**

Dear Sir/Madam,

I am pleased to invite you to the High-Level Symposium organized by the World Meteorological Organization (WMO), along with the UN Environment Programme (UNEP), the United Nations (UN) Office for Disaster Risk Reduction (UNDRR), and the Inter-American institute for Global Change Research (IAI) on "The importance of Meteorological and Hydrological Services in Latin America and the Caribbean in providing weather, water and climate services and early warnings for the protection of environment and society and for the prevention of disasters", during the [Latin America and the Caribbean Climate Week 2023](#) (LACCW 2023) to be hosted by the Government of Panama, in Panama City from 23 to 27 October 2023 and the XXIII Meeting of the Forum of Ministers of Environment of Latin America and the Caribbean from 25 to 27 October 2023.

The objective of this event is to convene a dialogue between National Meteorological and Hydrological Services (NMHSs), Ministries of Environment, and National Risk Management Offices (NDROs) of Latin America and the Caribbean, enhancing the role of the NMHSs in the region and identifying key messages as recommendations for the XXIII Meeting of the Forum of Ministers of Environment of Latin America and the Caribbean, to be incorporated in its final declaration, and also promoted at COP28.

The one-day Symposium will be held on Tuesday 24 October 2023 and will include statements by the Executive Heads of WMO, UNEP, UNDRR and IAI on the importance of NMHSs and the relevance of global change science into the decision-making process.

For administrative purposes, I should be grateful if you could notify Ms Barbara Tapia, Technical Coordinator (btapia@wmo.int) of your participation in the symposium by **10 October 2023**, and whether you will require financial assistance. I also encourage you to register in advance through the following link: [LACCW-23 Registration](#).

To clarify WMO's insurance coverage for non-staff members, please advise participants in the above session, before they undertake travel, as follows:

"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events."

To: Permanent Representatives of Members with WMO in RA III and RA IV

cc: Hydrological Advisers of Members with WMO in RA III and RA IV

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses."

I would like to express my appreciation for your continued support in promoting WMO's regional activities.

Yours sincerely,

A handwritten signature in black ink, consisting of a series of fluid, connected strokes that form a stylized representation of the name Petteri Taalas.

Prof. Petteri Taalas
Secretary-General