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World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 14033/2019/OBS/SAT/RA-III-IV-SDR

31 May 2019

Annexes: 2

Subject: Review and nomination of members for the Coordination Group on Satellite Data Requirements for Regional Association III and IV (RA-III-IV-SDR)

Dear Sir/Madam,

The Coordination Group on Satellite Data Requirements for Regional Associations III and IV (RA-III-IV-SDR), established in accordance with Resolution 12 of EC-65 (2013) on "Regional Requirements for Satellite Data Access and Exchange", is preparing its fourth meeting to be held in Boston, United States, on the margins of the 2019 Joint AMS/EUMETSAT/NOAA Satellite Conference, from 27 September to 3 October.

The RA-III-IV-SDR group is tasked with supporting the regional coordination of meteorological satellite data access and exchange, aiming to meet user requirements identified by RA III and RA IV members.

The Terms of Reference and the current composition of the group are provided in [Annex I](#) and [Annex II](#) to this letter.

I would greatly appreciate your review and, if necessary, update of the membership of the group. In particular, I encourage countries that have not yet done so, to nominate members for the RA-III-IV-SDR at their earliest convenience, and preferably not later than **30 June 2019**.

I wish to thank you for your cooperation in supporting the work of the World Meteorological Organization (WMO) in RA III and RA IV.

Yours faithfully,

(W. Zhang)

for the Secretary-General

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO in RA III and RA IV

cc: Presidents of RA III and RA IV, and Mr Eric Madsen (point of contact in NOAA)

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TERMS OF REFERENCE

1. The Group consists of a representative number of members from the satellite data user community in the Region, joined, as associate members, by satellite data providers and WMO. The Group is chaired by one or two representatives from key satellite data user organizations of the Region.
2. The Group maintains an updated list of satellite data and products available to the Region through existing dissemination services. Data and products shall be classified by categories of variables and derived products.
3. The Groups regularly reviews sources of regional needs and undertakes, as needed, further information gathering, such as surveys, to ensure that views of WMO Members in the Region are adequately represented.
4. The Group analyses the requirements for each relevant category of product, and identifies which requirements are not adequately met by existing services. The unmet requirements are prioritized, taking into account:
 - (a) The applications supported and their impact,
 - (b) The number and representativeness of the users,
 - (c) The status of the required data or products,
 - (d) The quality and suitability of the required data or products.
5. In summary the Group formulates recommendations pertaining to:
 - (a) Existing satellite data/products (with detailed references) to be included in existing distribution services, or moving a product from one service to another, or assigning lower priority to an existing product (or removing it if obsolete),
 - (b) Amendments of existing products or development of new products,
 - (c) Evolution (upgrade, or consolidating) of data dissemination means, or other (e.g. training, tools, user equipment),
 - (d) Short-term action to implement these recommendations.
6. The Group maintains a dialogue with satellite data providers of relevance to the Region, and other partners as needed, to ensure that its recommendations are implemented.
7. The Group uses the WMO Procedure for Documenting Regional Requirements for Satellite Data Access and Exchange for guidance (see http://www.wmo.int/pages/prog/sat/documents/SAT-GEN_CBS-15-ProcedureRegionalDataAccessReq.pdf).
8. The Group meets in person at least every two years, and, to ensure continuity, works through collaborative tools during the intersessional period.

Website

<http://satellite.cptec.inpe.br/geonetcast/es/datareq.html>

**MEMBERS OF THE COORDINATION GROUP
ON SATELLITE DATA REQUIREMENTS FOR RA III AND RA IV
(RA-III-IV-SDR)**

(As of 13 May 2019)

Name	Institution	Country
Diana Rodriguez	Servicio de Hidrografía Naval (SHN) and Servicio Meteorológico Nacional (SMN)	Argentina
TBD	Meteorological Department, Aruba	Aruba (The Netherlands)
Dwayne Scott	Belize Meteorological Service	Belize
Luiz Augusto Machado (Co-Chair)	Center for Weather Forecasting and Climate Studies (CPTEC), National Institute for Space Research (INPE)	Brazil
Wagner de Aragão Bezerra (TBC)	National Institute of Meteorology (INMET)	Brazil
Glendell De Souza (temporary Co-Chair 2019)	Caribbean Meteorological Organization	British Caribbean Territories (BCT)
Kathy-Ann Caesar	Caribbean Meteorological Organization VLab Representative	British Caribbean Territories (BCT)
David Bradley (TBC)	Meteorological Service of Canada	Canada
Camilo Barahona	Dirección Meteorológica de Chile	Chile
Christian Euscatogui (TBC)	Institute of Hydrology, Meteorology and Environmental Studies (IDEAM)	Colombia
Marcial Garbanzo	University of Costa Rica	Costa Rica
Fitzroy Pascal (TBC)	Dominica Meteorological Service	Dominica
Edison Cruz	Instituto Nacional de Meteorología e Hidrología (INAMHI)	Ecuador
Jorge Chira	Servicio Nacional de Meteorología e Hidrología (SENAMHI)	Peru
Andre Joyeux	Saint Lucia Meteorological Service	Saint Lucia
Carol Subrath-Ali	Trinidad and Tobago Meteorological Service	Trinidad and Tobago
Julio Cabanerit Caraballo	National Meteorological and Hydrological Institute (INAMEH)	Venezuela
AmeriGEOSS FP		
Angelica Gutierrez-Magness	NOAA NWS, US GEO	USA
Satellite operators		
Natalia Donoho Eric Madsen Martin Medina	NOAA NESDIS	USA
Sally Wannop	EUMETSAT	International