

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

7 bis, avenue de la Paix – Case postale 2300
CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11
Fax: +41 (0) 22 730 81 81
wmo@wmo.int – public.wmo.int

Ref.: 05397/2023-12 MS/RAP

Our ref.: 05397/2023/MS-RAP

12 March 2023

Annex: 1 (available in English only)

Subject: High-Level Regional Forum of the Open Consultative Platform in WMO Regional Associations II and V (RAs II and V), Singapore, 18 April 2023

Action required: To inform the WMO Secretariat of your participation by **17 March 2023**

Dear Sir/Madam,

I am pleased to inform you that the World Meteorological Organization (WMO) is organizing a High-Level Regional Forum of the Open Consultative Platform in Regional Associations II and V (RAs II and V) in Singapore on 18 April 2023. This is held in conjunction with the Asia Climate Forum (www.asiaclimatforum.com), a dedicated climate-defence, resilience, adaptation and mitigation focussed conference and exhibition, previously known as the InterMet Asia, to be held at the same venue from 19 to 20 April 2023.

The objective of this High-Level Regional Forum is to bring together the Permanent Representatives of WMO RAs II and V and representatives from the private and academic sectors for a dialogue to discuss region-specific issues, opportunities, and initiatives to enhance cross-sector cooperation and collaboration that improve the socioeconomic benefits of weather, climate and water-related services, as well as contribute to WMO strategic priorities in coming years, e.g. the Early Warnings for All: the UN Global Early Warning Initiative for the Implementation of Climate Adaptation. A draft programme is given as annex to this letter.

The discussion will include but not be limited to identifying common interests; understanding the complementary roles and strengths of actors from the public, private and academic sectors; exploring opportunities for partnership within the region; enhancing the collective capacity of all stakeholders to leverage resources; and sustaining quality services.

Through this letter, we are inviting you, in your role as the Permanent Representative with WMO, to participate in this Forum and share your experience and good practice in the National Meteorological and Hydrological Services' engagement with the private and academic sectors. It is anticipated that the presentations and discussions at this Forum will generate shared understanding of the PPE-related situation in RAs II and V, and a consensus on the practical actions to be taken, which will inform strategic planning to enhance multi-stakeholder partnerships at national, regional and global levels.

The Forum will also be open to all, in particular the private companies in weather and climate business, academia, industrial associations and the weather and climate-sensitive end-user sectors, such as the energy, agriculture, transportation sectors, etc. Thereby, we would like to encourage you to share this invitation with potential participants from private, academic and user sectors in your country or region.

To: Permanent Representatives of Members of RA II and RA V with WMO

cc: Association of Hydrometeorological Equipment Industry (HMEI) Secretariat
Hydrological Advisers

It is hoped that the expenses of your participation in the Forum will be borne by your country. However, if this is not possible, WMO will consider providing, upon request and within the limited available budget, the possibility of meeting the cost of travel and/or daily subsistence allowance (DSA) for one participant from developing countries¹.

If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be communicated later. Logistic information will be provided directly to the participants.

Regarding WMO's insurance coverage for non-staff members, I would like to draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses.

Travellers should note that WMO Regulations and Rules do not cover additional costs arising from the prolongation of stay of experts or other costs arising from travel restrictions imposed by national authorities. As with related health insurance provisions it is incumbent on the traveller to ensure that they retain the necessary travel insurance protection to cover unexpected occurrences such as border closures or other travel restrictions.

For administrative purposes, I would be grateful if you could notify the Public-Private Engagement Office (ppe@wmo.int) and the Regional Office for Asia and the South-West Pacific (rap@wmo.int) of your participation and whether financial support is required, as soon as possible, preferably not later than **17 March 2023**.

I would like to take this opportunity to thank you for your continued support to the WMO activities.

Yours faithfully,



Prof. Petteri Taalas
Secretary-General

¹ [Low-income, lower-middle income economies](#), as classified by the World Bank and [Least Developed Countries](#).

18 April

Opening, jointly with the Asia Climate Forum

Keynote presentations
(Challenges and opportunities)

Panel discussion & Q&A

Lunch Break

Keynote presentations
(Enabling Strategy and Legislation)

Panel discussion

Closing

Guided tour in exhibition

Networking Event