

# WMO OMM

WEATHER CLIMATE WATER  
TEMPS CLIMAT EAU



World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

## Secrétariat

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Ref.: 23406/2019-110 DRA/ETR

Our ref.: 23406/2019/DRA/ETR/SEM-319

26 September 2019

Annexes: 2 (available in English only)

Subject: Invitation to the Conference on Leadership and Management of National Meteorological and Hydrological Services (NMHSs) in Africa, 18-22 November 2019, Boksburg, South Africa

Action required: Submit application by **4 October 2019**

Dear Sir/Madam,

In the context of the efforts of WMO to foster effective leadership and management in NMHSs in all regions, and as a follow-up to the Cairo Ministerial Declaration by the Fourth Session of the African Ministerial Conference on Meteorology (AMCOMET-4), held in February 2019, I am pleased to invite you to the "Conference on Leadership and Management of National Meteorological and Hydrological Services (NMHSs) in Africa", which will be held, in collaboration with the South African Weather Service (SAWS), from 18 to 22 November 2019, in Boksburg, South Africa.

The Conference will explore various concepts, dialogue and the sharing of information and experiences on issues relating to leadership and management in general and in NMHSs in particular. The Conference will be informative, engaging and intensive, with a strong focus on knowledge acquisition and experience-sharing. It will be conducted in English and French. The attached "Explanatory Note" (Annex I) provides further information on the conference theme and approach, including its connection with the WMO RA I. Additional updates, as well as logistical and organizational details, will be sent to the confirmed participants in due course.

The conference will also provide an opportunity to address Resolution 6 of the Eighteenth Congress which *inter alia* decides that the Regional Associations should meet as often as possible in order to review the role and functions of each association. To this end, there will be an RA Management Group/Session to consider the workings of the RA in light of the WMO reform process endorsed by Congress. In this connection, I would advise that you attend in person.

You are requested to confirm your participation by completing the attached "Nomination Form" (Annex II), which should be returned to the WMO Secretariat ([tra@wmo.int](mailto:tra@wmo.int)), as soon as possible but not later than **4 October 2019**.

Yours faithfully,

(W. Zhang)

for the Secretary-General

To: Permanent Representatives of RA I (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO

cc: Hydrological Advisers to Permanent Representatives of RA I

**Conference on Leadership and Management of  
National Meteorological and Hydrological Services (NMHSs) in Africa  
18 – 22 November 2019, Boksburg, South Africa**

***Theme: "Leading and managing NMHSs in Africa Amid the Fourth Industrial Revolution"***

**EXPLANATORY NOTE**

Management is an art and science of conducting or directing affairs. There is the general misconception that management development is needed only by those at the top of an institution or entity. It is important to note that management cuts across an institution in responsibility and delivery. Management development is a unique training challenge because while many of the skills are somewhat generic across contexts, how they are applied are unique to each organisational context. In addition, opportunities to apply specific management skills do not occur each day, but present themselves often in difficult situations when rapid decision making is required.

When it comes to the success of a manager, key determining factors are measured through the performances of its human resources, visibility, stability of the institution, output, development or growth and impact on society as it is attained through its set goals. Management skill is critical to the attainment of organizational efficiency, financial prudence, staff motivation and in accomplishment of the goals set through the mandate of the organization. Management should not be seen as a concern only for those institutions aiming to generate profit or working in competitive markets. It is critical for any type of organization. Leaderships and management development skills are essential to development of all NMHSs, even more so in today's rapidly changing and broadening roles for NMHS.

Against the foregoing explanation, the plan is to deliver the conference through three thematic segments as follows: 1) High level scoping lecture on leadership and management challenges in public sector and private sector, including introduction to WMO matters and Role and Operations of NMHSs; 2) Lectures on selected topics on leadership and management, and 3) Dialogue on leadership and management of NMHSs. There will be a connection between the relevant aspects of the conference and the WMO Reform which was approved by the Eighteenth World Meteorological Congress. Hence, one day will be set aside for discussion of the reform, particularly the regional aspect as it relates to the WMO RA I.

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**Annex-II**

**Conference on Leadership and Management of  
National Meteorological and Hydrological (NMHSs) Services in Africa  
18 – 22 November 2019, Boksburg, South Africa**

**NOMINATION FORM**

The Government of ..... nominates the following as a participant for the above-captioned Conference:

1. Title: ( ) Dr ( ) Mr ( ) Mrs ( ) Ms \_\_\_\_\_
2. FAMILY NAME: \_\_\_\_\_
3. Given Name: \_\_\_\_\_
4. Gender: ( ) Male ( ) Female \_\_\_\_\_
5. Full Address: \_\_\_\_\_  
Tel No.: (office) \_\_\_\_\_ Fax No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_

6. Please complete if financial assistance is required from WMO:

Support required:	YES	NO
(i) Travel:	<input type="checkbox"/>	<input type="checkbox"/>
(ii) Lump sum payment in lieu of DSA:	<input type="checkbox"/>	<input type="checkbox"/>

Date: \_\_\_\_\_

(Signature of Permanent Representative)

This form is to be completed and returned to WMO Secretariat (Email: [tra@wmo.int](mailto:tra@wmo.int)), as soon as possible but not later than **4 October 2019**.