



**World Meteorological Organization**  
**Organisation météorologique mondiale**

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TEMPS • CLIMAT • PAU

WEATHER • CLIMATE • WATER

Our ref.: ETR/CRS-1412

GENEVA, 14 August 2012

Annexes: 2 (available in English only)

Subject: The 3<sup>rd</sup> International Training Course on "Upper Air Observing Systems",  
15-19 October 2012, Istanbul Training Facility of RTC-Turkey

Action required: For information and appropriate action, as necessary

Dear Sir/Madam,

I have the pleasure to inform you that the Republic of Turkey will host the 3<sup>rd</sup> International Training Course on "Upper Air Observing Systems", from 15 to 19 October 2012, in the Istanbul Training Facility of RTC-Turkey.

The aim of the course is for participants to develop a good overview and knowledge about the features and uses of Upper Air Observing Systems and hydrogen generators, rawinsonde, ozonesonde observations, why and how to make upper air observations and Upper Air Observing Systems network. It is believed that to organize such training courses will give an invaluable contribution to the capacity building activities and will be a great opportunity to be able to exchange the experiences and information between the meteorological services of different countries.

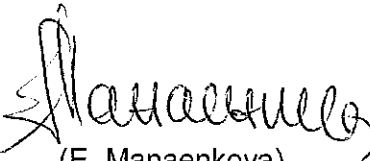
The tuition fee will be waived by the Turkish State Meteorological Service (TSMS). Full board accommodation, including bed, breakfast, lunch, dinner and local transfers between Istanbul Airport and the Training Facility for only one accepted participant from each country will be covered by TSMS. The international travel costs including round trip tickets and transit fares are to be covered by the participants themselves or their respective Governments. Attached please find the Course Information (Annex I) and the Participant Nomination Form (Annex II).

To: Permanent Representatives of Members of Regional Association I (AFR-768)  
Permanent Representatives of Members of Regional Association II (ASE-613)  
Permanent Representatives of Members of Regional Association VI (EUR-724)

cc: Hydrological Advisers to Permanent Representatives

The nominated participants are requested to complete the attached Participant Nomination Form, which should be endorsed by the Permanent Representative of their respective countries, and to send it directly to the given address of RTC Turkey not later than **14 September 2012**.

Yours faithfully,



(E. Manaenkova)  
for the Secretary-General

# WORLD METEOROLOGICAL ORGANIZATION

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ETR/CRS-1412, ANNEX I

**WMO RTC-TURKEY**  
**The 3<sup>rd</sup> International Training Course on "Upper Air Observing Systems"**  
**15-19 October 2012**  
**WMO RTC-Turkey Facilities**  
**Istanbul - TURKEY**

## **COURSE INFORMATION**

**1. Course Aims**

The aim of the course is for participants to develop a good overview and knowledge about the features and uses of Upper Air Observing Systems and hydrogen generators, rawinsonde, ozonesonde observations, why and how to make upper air observations and Upper Air Observing Systems network. It is believed that to organize such training courses will give an invaluable contribution to the capacity building activities and will be a great opportunity to be able to exchange the experiences and information between the meteorological services of different countries.

**2. Course Content**

During the training, overview of upper air observing systems, the parameters measured in upper air observations, upper air observing systems, rawinsonde observations, and safety precautions should be done and hydrogen generators, will be explained.

**3. Instructors**

Experts form Turkish State Meteorological Service.

**4. Course Dates and Venue**

15-19 October 2012, RTC-Turkey Istanbul Facilities, Istanbul, TURKEY.

**5. Course Language**

The course will be conducted in English.

**6. Qualification of Participants**

Educational Level: Associate or Bachelor Degree

Position/task: Staff responsible for Upper Air Observations

Experience: Minimum 2 years experience.

Language: English.

**7. Deadline for Nominations**

Interested candidates are requested to complete the attached Nomination form (Annex II) and return it to the Turkish State Meteorological Service no later than **14 September 2012**.

**8. Payment of Registration or Tuition Fees**

Tuition fee will be waived and all administrative expenses of the course will be covered by Turkish State Meteorological Service (TSMS).

**9. Air fare Costs**

The international travel expenses between Istanbul, Turkey and the home town of participants will have to be borne by the recipient Members or by other means. **Please note that there will be no travel support by TSMS.**

**10. Local Transfers**

All local transfers between Istanbul International Airport and the Training Facility will be provided by WMO RTC-Turkey with no cost.

**11. Accommodation and Food**

RTC-Turkey will provide **full board** accommodation, including **room, breakfast, lunch and dinner** for **one** participant from each country. Please note that there will be **no per diem allowance payable** for the participants.

**12. Cultural Programme**

An excursion programme including the natural, historical and cultural heritage of Istanbul will be organized for participants.

**13. Insurance**

Participants are fully responsible for any expenses in the event of death, illness or injury attributable to the attendance at course, and for arranging for such life, health and other form of insurance as they consider appropriate. The participants are highly recommended to make a travel insurance which covers their travel and visit period. TSMS accepts no responsibility for compensation in such events.

**14. Climate Data for the Period of the Course**

Climate data for **Istanbul** during October are given below:

Mean temperature	: 16,4 C°
Mean maximum temperature:	20,2 C°
Mean minimum temperature :	13,6 C°
Mean precipitation	: 71,8 mm

**15. Contacts**

**Mr. Murat ALTINYOLLAR**

External Relations Division, Turkish State Meteorological Service

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RTC-Turkey Web Page: <http://www.rtc.mgm.gov.tr/>

# WORLD METEOROLOGICAL ORGANIZATION

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ETR/CRS-1412, ANNEX II

**WMO RTC-TURKEY**  
**The 3<sup>rd</sup> International Training Course on "Upper Air Observing Systems"**  
**15-19 October 2012**  
**WMO RTC-Turkey Facilities**  
**Istanbul - TURKEY**

## PARTICIPANT NOMINATION FORM

The Government of ..... nominates  
the following candidate as a participant in the above mentioned training course:

1. Family Name.....
2. First Name.....
3. Middle Name.....
4. Gender (underline)      Male                      Female
5. Date of Birth.....
6. Nationality.....
7. Passport Number and Place and Date of Issue.....  
.....
8. Passport Expiry Date.....
9. Organization.....
10. Address of Organization.....  
.....  
Tel:..... Fax:.....  
E-Mail:.....
11. Education and Profession.....  
.....  
.....
12. Present Position and brief description of duties.....  
.....  
.....
13. Mother Tongue:.....
14. Name, address and Phone number of person to be notified in case of emergency  
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15. What do you wish to achieve by having your candidate participate in this course?

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.....  
.....  
.....

16. Name and Signature of Permanent Representative.....

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17. Date.....

Please complete and return this form no later than **14 September 2012**.

**TO:**

**Mr. Murat ALTINYOLLAR**

External Relations Division, Turkish State Meteorological Service

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