

Our ref.: 5121-25/IPCC/TG-Data

Annex: 1

To designated IPCC Focal Points and
Ministries of Foreign Affairs (if no Focal
Point has been designated)

COPY

Geneva, 7 March 2025

Dear Sir/Madam,

I have the honour of inviting you to nominate experts to serve in the IPCC Task Group on Data Support for Climate Change Assessments (TG-Data). Nominations are solicited for experts to serve as TG-Data Co-Chairs as well as members of the Task Group.

At the 47th Session of the IPCC (Paris, France, 13 – 16 March 2018), the Panel adopted the Terms of Reference (TORs) for the TG-Data and guidance for the IPCC Data Distribution Centre (DDC). The TORs were amended by the Panel at the 49th Session of the IPCC in [Decision IPCC-XLIX-6](#).

According to the TORs, the membership of the TG-Data is refreshed at the latest with the author selection process of a new comprehensive assessment. The members are selected by the IPCC Bureau from nominations of experts solicited by the IPCC Secretariat from governments and observer organizations.

The TG-Data work mainly requires, but is not restricted to, data specialists, with expertise in areas such as data provenance, scientific workflows, climate data handling systems, FAIR (Findable, Accessible, Interoperable, Reusable) Data principles, and development and/or analysis of climate and observational datasets.

To facilitate the selection process, nominations should be **submitted using the attached nomination form (Annex I)** and a Curriculum Vitae.

Nominations should be sent not later than **Thursday 17 April 2025 (midnight CEST)** by e-mail directly to: tg-data-nominations@groups.wmo.int.

It should be noted that only nominations received from IPCC Focal Points of member governments and IPCC Observer Organizations will be accepted.

It is expected that nominating governments and organizations that can do so provide travel and subsistence support for the participation of TG-Data members in the activities of the Task Group including the face-to-face meetings that are held annually. In cases where governments are not able to provide such support, the IPCC Trust Fund will endeavour to provide travel and subsistence support for TG-Data members from developing countries and countries with economies in transition.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization and to the United Nations Environment Programme.

Yours sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a small 'M' and a flourish.

(Abdalah Mokssit)
Secretary of the IPCC