

Our ref.: 5309-19/IPCC/AR6

To designated IPCC Focal Points and
Ministries of Foreign Affairs (MFAs)
(if no focal point has been designated)

COPY

Geneva, 11 October 2019

Subject: IPCC Working Group II Contribution to the Sixth Assessment Report

Sir/Madam,

I have the honour of addressing you on the matter of the Expert Review of the Working Group II Contribution to the IPCC Sixth Assessment Report, *Climate Change 2021: Impacts, Adaptation and Vulnerability*.

At the 41st Session of the IPCC (Nairobi, Kenya, 24-27 February 2015), the Panel agreed to prepare a Sixth Assessment Report (AR6). Following a Scoping meeting in Addis Ababa, Ethiopia, in May 2017, the [outline](#) of the Working Group II (WGII) contribution to the AR6 was approved at the 11th Session of Working Group II and adopted at the 46th Session of the IPCC, both meetings took place in Montreal, Canada, in September 2017. The Panel also decided that the Working Group II contribution to the AR6 would be completed in October 2021, with the completion of the Working Group I and Working Group III contribution to the AR6 in 2021 as well, and the Synthesis Report following in the course of 2022.

Following an IPCC call for nominations of experts in September 2017 to member governments and observer organizations to participate in the Working Group II contribution to the Sixth Assessment Report, Coordinating Lead Authors, Lead Authors and Review Editors were selected by the Working Group II Bureau in January 2018 from the large number of nominations received. The authors are now working on a first draft report [First Order Draft (FOD)] of the WGII contribution to the AR6, which will be available for expert review from **18 October 2019 to 13 December 2019, 23:59 (GMT +1)**.

The expert review of the FOD is a key element of the IPCC assessment process. The purpose of this expert review is to help ensure that the report provides a balanced and comprehensive assessment of the latest scientific findings. The IPCC Procedures state that the expert review process shall be objective, open and transparent, with a wide circulation that aims to involve as many independent experts as possible in the IPCC process, seeking a range of views, expertise, and geographical representation.

All those previously nominated for any role in the Working Group II contribution to the AR6, by governments and observer organizations, but not selected, will be informed separately about the expert review and invited to register. Governments and observer organizations are now asked to encourage additional experts to participate in the expert review of the AR6 Working Group II FOD.

An online registration process has been developed and is open for prospective expert reviewers via the IPCC web site, registration will close on **6 December 2019, 23:59 (GMT +1)**:

<https://apps.ipcc.ch/comments/ar6wg2/fod/register.php>

Additional information on the role of Expert Reviewer is available in Annex 1 of Appendix A to the Principles Governing IPCC Work. Please also see here an information note explaining the Expert Review process:

http://bit.ly/AR6WG2_FOD_ExpertReview_Information

If you have any questions about the process, please contact the IPCC Working Group II TSU at <tsu@ipcc-wg2.awi.de>.

As a reminder, the expert review of the FOD starts on 18 October 2019, and ends on 13 December 2019, 23:59 (GMT +1), and is an expert review only. The government and expert review of the Second Order Draft of the Working Group II contribution to the AR6 will follow in August 2020 (7 August – 2 October 2020).

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization and to the United Nations Environment Programme.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'A. Mokssit' with a stylized flourish at the end.

(Abdalah Mokssit)
Secretary of the IPCC