

Our ref.: 5244-21/IPCC/AR6

To designated IPCC Focal Points and
Ministries of Foreign Affairs
(if no focal point has been designated)

COPY

Geneva, 8 December 2021

Dear Sir/Madam,

I am writing in relation to the changes to the schedule of the Task Force on National Greenhouse Gas Inventories (TFI).

The Executive Committee at its 99th meeting agreed on the proposal by the Co-Chairs of the TFI and the Task Force Bureau. Further to the consultation with the IPCC Bureau, we are now seeking your approval for the following changes to the schedule of the Task Force on National Greenhouse Gas Inventories by **Wednesday 15 December 2021**:

- (1) Third Expert meeting on SLCFs (venue TBD) postponed to 11 to 15 April 2022 from 24 to 30 January 2022.
- (2) Fourth Expert meeting on SLCFs from 15 to 17 March 2022 is cancelled.
- (3) EFDB meetings (20th meeting of Editorial Board and 19th and 20th Data meetings) (venue TBD) postponed to 27 June to 3 July 2022 from 24 to 27 May 2022.
- (4) Expert meeting to collect EFDB and Software Users feedbacks (venue: Japan (TBC)) moves to an earlier date, to 25 to 29 July 2022 from 6 to 9 September 2022.
- (5) 34th meeting of Task Force Bureau (venue TBD) moves to an earlier date, to 5 to 9 September 2022 from 9 December 2022.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization and to the United Nations Environment Programme.

Yours sincerely,



(Abdalah Mokssit)
Secretary of the IPCC

IPCC Secretariat

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