

Our ref.:5343-17/IPCC/TFI

To designated IPCC Focal Points and
Ministries of Foreign Affairs
(if no focal point has been designated)

COPY

Geneva, 4 December 2017

Subject: Methodology Report titled “*2019 Refinement to the 2006 IPCC Guidelines for National Greenhouse Gas Inventories*” (2019 Refinement)

Sir/Madam,

You may recall that at the 43rd Session of the IPCC in April 2016, the Panel agreed to refine the *2006 IPCC Guidelines for National Greenhouse Gas Inventories* (2006 IPCC Guidelines), including producing a Methodology Report in order to update and supplement the 2006 IPCC Guidelines. The overall aim of the refinement of the 2006 IPCC Guidelines is to provide an updated and sound scientific basis for supporting the preparation and continuous improvement of national greenhouse gas inventories. This process will result in a Methodology Report which will be used in conjunction with the 2006 IPCC Guidelines. At its 44th Session, the Panel approved the outline for this Methodology Report titled “*2019 Refinement to the 2006 IPCC Guidelines for National Greenhouse Gas Inventories*” (2019 Refinement). The 2019 Refinement will be finalized in May 2019.

I have the honour to inform you of the availability of the First Order Draft (FOD) of this report. According to IPCC procedures for preparing IPCC report, “the first draft reports should be sent to Government Focal Points, for information”. The IPCC issued an open call for registration to join the Expert Review on Monday 20 November 2017. In addition, the announcement was sent directly to all nominees for the preparation of the Methodology Report who were not selected as authors or review editors.

The FOD of this report is accessible via the IPCC website:

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Please note that the draft report is a confidential document which must not be distributed, cited or quoted. We therefore kindly request you not to share the access code to the draft report.

Governments are asked to encourage experts to participate in the Expert Review. Prospective reviewers should register online via the website of IPCC Task Force on National Greenhouse Gas Inventories (TFI) for FOD Review:

<http://www.ipcc-nggip.iges.or.jp/home/2019refinement/fod.html>

Registration will close on **Sunday, 4 February 2018 midnight (GMT +1)**.

The Expert Review period starts on **Monday, 4 December 2017, and ends on Sunday, 11 February 2018, midnight (GMT + 1).**

If you have any questions about the process, please contact the IPCC TFI Technical Support Unit at <2019_Refinement_Review@iges.or.jp>.

The Government and Expert Review of the Second Order Draft of the *2019 Refinement* will follow in 2018 (2 July to 9 September 2018).

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization and to the United Nations Environment Programme.

Yours sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'O' followed by a smaller 'M' and a checkmark-like flourish.

(Abdalah Mokssit)
Secretary of the IPCC