Our ref.: 5292-18/IPCC/GEN

To designated IPCC Focal Points and
Ministries of Foreign Affairs
(if no focal point has been designated)

COPY

Geneva, 20 September 2018

Dear Sir/Madam,

At the 47th Session of the IPCC (Paris, France, 13-16 March 2018), the Panel adopted the Terms of Reference (TORs) of the Task Group on the Organization of the Future Work of the IPCC in Light of the Global Stocktake. The Panel mandated the Task Group (TG) to start its work immediately after the 47th Session .

Member governments and IPCC Observer Organizations are kindly invited to identify and share possible options for organizing and scheduling future work of the IPCC in light of the Global Stocktake, starting from the Seventh Assessment Cycle (AR7). At this stage, we do not expect a detailed analysis of the pros and cons of the different options but encourage that the rationale behind the suggested option(s) be included in the submissions. In accordance with the TORs, the identified options and the supporting rationale should take into consideration the scientific information requirements of the United Nations Framework Convention on Climate Change (UNFCCC) in general, the global stocktake in particular, as well as information needs for other users of IPCC products and other considerations listed in the TORs. Your inputs may consist of new options or an update of earlier submissions as contained in document IPCC-XLVII/Doc. 8.

As part of the action plan to be presented to the Panel at the 48th Session of the IPCC (see IPCC-XLVIII/INF. 2, Corr. 2), the Task Group expects to undertake an analysis of the options suggested by member governments and IPCC Observer Organizations from early December 2018.

We would be grateful for your inputs by **30 November 2018**. Please address your responses to *[Part of the text removed here].*

IPCC member governments may consult relevant organizations and experts within their countries and consolidate inputs from various stakeholders to form the country's submission. Only submissions received from IPCC Focal Points and IPCC Observer Organizations will be considered by the Task Group.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization and to the United Nations Environment Programme.

Thank you for your kind consideration of this matter.

Yours sincerely,

(Abdalah Mokssit)
Secretary of the IPCC

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