

Our ref.: 5266-22/IPCC/AR6

To designated IPCC Focal Points and
Ministries of Foreign Affairs
(if no focal point has been designated)

COPY

Geneva, 8 December 2022

Dear Sir/Madam,

On behalf of the Chair of the Intergovernmental Panel on Climate Change (IPCC) I would like to invite you to participate in informal webinars on the Synthesis Report (SYR) Summary for Policymakers (SPM) and longer report.

The objective of these webinars is to inform governments on the key elements of the Synthesis Report (SYR) of the Sixth Assessment Report, which is currently in Final Government Distribution for review. The SYR, Summary for Policymakers (SPM) and longer report (Section 2 to 4) will be presented by the Section Facilitators and the SYR authors.

The webinars will be held as follows:

- 13 December 2022 SPM Part A and Section 2 of the longer report
- 15 December 2022 SPM Part B and Section 3 of the longer report
- 20 December 2022 SPM Part C and Section 4 of the longer report

The duration of the session will be an hour and a half, structured to review the content of the SPM and allow for questions and answers, and dialogue with the SYR authors.

With the view to facilitate participation across multiple time zones each session will be repeated within the same day. Participants can join either the session at 14:00 CET or the repeat session at 22:00 CET using the same link.

The webinars will be structured as follows:

1. Presentation of the SYR by the IPCC Chair.
2. Presentation of the key elements of the SPM and relevant Section by Section Facilitators (SFs).
3. Questions and Answers (Q&A) session.
4. Conclusion of the webinar by the IPCC Chair.

Please be informed that the recordings of the webinars will be for internal use only and will not be available to governments. Also, the slides shown during the webinars will not be distributed.

Participation will be open to delegates that have been registered by their respective Focal Points in the FGD system for the specific session.

Please register participants in the [SYR Final Government Distribution \(FGD\) portal](#) from the menu "**Extra/Registration**" for each session. A unique Zoom credential will be sent to registered participants in due time.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization and to the United Nations Environment Programme.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Am' with a checkmark-like flourish at the end.

(Abdalah Mokssit)
Secretary of the IPCC