

Our ref.: 5258-22/IPCC/AR6

To designated IPCC Focal Points and
Ministries of Foreign Affairs (MFAs)
(if no focal point has been designated)

COPY

Geneva, 16 November 2022

Subject: Synthesis Report of the IPCC Sixth Assessment Report

Sir/Madam,

I have the honour of addressing you on the matter of the submission of the Final Draft of the Synthesis Report (SYR) of the IPCC Sixth Assessment Report (AR6).

As per [Appendix A](#) of the Principles Governing IPCC Work, the Synthesis Report will synthesize and integrate materials contained within the Assessment Reports and Special Reports in a non-technical style. The Synthesis Report is composed of two parts as follows: (a) a Summary for Policymakers (SPM) and (b) a longer report. In accordance with IPCC procedures, following the Government and Expert review, the SPM and the longer report of the Synthesis Report have been revised by the authors with the assistance of the Review Editors. The final drafts of the SPM and longer report of the SYR are now submitted to Governments and Observer Organizations.

In accordance with IPCC procedures, the Summary for Policymakers (SPM) would first be provisionally approved line-by-line, followed by review and adoption of the longer report section-by-section. At the conclusion of this work, the final text of the longer report will be adopted, and the SPM approved. This process is scheduled to be concluded during the 58th Session of the IPCC scheduled to take place from 13 to 17 March 2023.

The Synthesis Report is exclusively based on the Working Group contributions to the AR6 as well as on the three Special Reports on Global Warming of 1.5°C, on Climate Change and Land, and on the Ocean and the Cryosphere in a Changing Climate. The Synthesis Report, therefore, cannot make reference to any literature or findings that are not published in the AR6 reports or relevant IPCC Special Reports. Through this review you are invited to specifically address:

- consistency with the underlying Working Group contributions to the AR6 and IPCC Special Reports;
- policy relevance of the Synthesis Report, its balance and objectivity;
- clarity of texts, tables and graphs and use of non-technical language;
- page length – IPCC-52 agreed that the Synthesis Report Summary for Policymakers (SPM) should be up to 10 pages and the longer report up to 30 pages. Please keep this in mind when making your comments in order to keep within these limits.

The IPCC Procedures indicate that Governments should submit one integrated set of comments through their respective Government Focal Point. Government review comments must be submitted using the online platform starting on 21 November 2022.

IPCC Secretariat

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The Government Review of the Synthesis Report of the Sixth Assessment Report will take place from 21 November 2022 to 15 January 2023, 23:59 (GMT+1).

I kindly invite you to submit your Government comments by **15 January 2023, 23:59 (GMT+1)**. Given the tight timeline for the preparation of Synthesis Report of the AR6, we regret that delays to the schedule cannot be accommodated. The review comments will be compiled immediately and thus it will not be possible to submit comments after the deadline.

The draft report is accessible to Governments from **21 November 2022** via the link:

<https://apps.ipcc.ch/comments/ar6syr/fgd/>

Please note that this is a confidential document which must not be distributed, cited or quoted. We therefore kindly request you not to share the access details to the draft report.

This review webpage contains the drafts themselves, the comments spreadsheet, and instructions. You will be asked to upload the completed Government review onto this system using only the comments spreadsheet available on the website.

Please use your unique credentials that you have already received for previous Government review. Please contact the IPCC Secretariat if you do not have the credentials and the Synthesis Report Technical Support Unit at syr.tsu@ipcc-syr.org if you have any questions about the process.

Please note that **all Government comments will be attributable by country and made publicly available from the IPCC website** following the final approval and publication of the report.

All review comments must be submitted by means of the Final Government Distribution (FGD) review site by **Sunday, 15 January 2023, 23:59 (GMT+1)**.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization and to the United Nations Environment Programme.

Yours sincerely,



(Abdalah Mokssit)
Secretary of the IPCC