

Our ref.: 5249-16/IPCC/SR

Annex(es): 1

To designated IPCC Focal Points and
Ministries of Foreign Affairs (MFAs)
(if no focal point has been designated)

Geneva, 7 October 2016

COPY

Sir/Madam,

The Panel agreed at its 43rd Session (Nairobi, Kenya, 11-13 April 2016) to prepare a Special Report on climate change and oceans and the cryosphere. To develop the scope and outline of the Special Report on climate change and oceans and the cryosphere, a Scoping Meeting will be held in Monaco from 6 to 9 December 2016. The Scoping Meeting will result in a draft Scoping Paper describing the objectives and an annotated outline of the Special Report as well as the process and timeline for its preparation. The Panel at its 45th Session to be held in April 2017 will review the draft Scoping Paper and will decide on further IPCC work on this Special Report.

On behalf of Ms Ko Barrett, Chair of the Scientific Steering Committee for the scoping of this Special Report I have the honour of inviting you to respond to a questionnaire aiming at identifying policy relevant questions and scientific and technical topics to be addressed in the IPCC Special Report on on climate change and oceans and the cryosphere. In providing your responses, we would encourage you to solicit input from your nominees to the scoping meeting, as well as incorporating views from relevant organizations. The responses received will be synthesized and made available to the Scoping Meeting participants and will supplement the information already received from governments and observer organizations.

Please complete the attached questionnaire and submit it by e-mail directly to: tsu@ipcc-wg2.awi.de by **Monday 7 November 2016 (07:00 CEST)**.

I thank you in advance for your consideration of this matter.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization (WMO) and to the United Nations Environment Programme (UNEP).

Yours sincerely,



(Abdalah Mokssit)
Secretary of the IPCC