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To designated IPCC Focal Points and
Ministries of Foreign Affairs (MFAs)
(if no focal point has been designated)

Geneva, 5 September 2016

COPY

Sir/Madam,

I have the honour of inviting you to nominate experts to participate in the Scoping Meeting for the IPCC Special Report on climate change, desertification, land degradation, sustainable land management, food security, and greenhouse gas fluxes in terrestrial ecosystems.

The Panel agreed at its 43rd Session (Nairobi, Kenya, 11-13 April 2016) to prepare a Special Report on climate change, desertification, land degradation, sustainable land management, food security, and greenhouse gas fluxes in terrestrial ecosystems. To develop the scope and outline of this Special Report, a Scoping Meeting will be held in the week of 13 February 2017 (venue to be confirmed). The Scoping Meeting would result in a draft Scoping Paper describing the objectives and an annotated outline of the Special Report as well as the process and timeline for its preparation. The Panel at its 45th Session to be held in April 2017 will review the draft Scoping Paper and will decide on further IPCC work on this Special Report.

Participants in the Scoping Meeting should collectively cover the following topics, areas of expertise, climate change perspectives and regional perspectives.

Topics covered by the Report

- Desertification
- Other aspects of land degradation
- Sustainable land management
- Food security
- Greenhouse gas fluxes in terrestrial ecosystems

Areas of expertise as applied to the topics covered by the Report

- Agricultural systems
- Agroclimatology and agrometeorology
- Biomass for energy generation and fuels
- Carbon cycle and other biogeochemical cycles
- Climate observations and projections
- Demand-side management
- Detection and attribution
- Eremology
- Food systems
- Land economy
- Land-atmosphere interactions and biogeophysics
- Monitoring and reporting of information relating to AFOLU inventories

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- Nutrition and nutrition-related health, food quality and access
- Plant and animal physiology
- Rangeland management
- Rural development and livelihoods
- Soil science
- Sustainable consumption
- Urban and forestry aspects of sustainable land management
- Water and biodiversity in relation to land-uses within the scope of the report

Climate change perspectives

- Contribution to climate change drivers
- Climate change impacts
- Climate change adaptation options
- Climate change mitigation options
- Adaptation and mitigation interactions

Regional expertise

- WMO Region I: Africa
- WMO Region II: Asia
- WMO Region III: South America
- WMO Region IV: North America, Central America and the Caribbean
- WMO Region V: South-West Pacific
- WMO Region VI: Europe

Nominations should include as many topics, climate change perspectives and regional perspectives as are relevant. However, the number of areas of expertise for each nominee is restricted to five and we ask that these are ranked (1 = area of greatest expertise, 5 = least). This will help with the selection process. *Areas of expertise should be identified only if a nominee's expertise applies specifically to the topics covered by the Special Report.* General expertise or expertise in an area outside the scope of the report should not be included.

While the final outline for the Special Report may not include all areas listed above, broad expertise is solicited in order to determine robust areas for consideration. In selecting scoping meeting participants, consideration will be given to the following criteria: scientific, technical and socio-economic expertise, including the range of views; geographical representation; a mixture of experts with and without previous experience in IPCC; gender balance; experts with a background from relevant stakeholder and user groups, including governments. The number of nominations is likely to exceed the number of places available. While every effort will be made to maintain balance, we cannot guarantee to offer a place to every nominee.

You are invited to submit nominations of experts through the online nominations tool at <http://www.ipcc.ch/apps/nominations/scoping/sr2/>. Please note that a summary CV (maximum 4 pages) in English must be incorporated to each nomination form. Please also note that the work of the Scoping Meeting will be conducted only in English.

The deadline for upload of all nominations is **Monday, 3 October 2016 (midnight CEST)**. Kindly be informed that due to a very tight schedule it will not be possible to accept nominations after the deadline.

Please use your unique credentials that you have already received for the nomination of experts for the previous Special Report. Should there be a change of the Focal Point, please inform the Secretariat. All nominations should indicate clearly the field of expertise of the nominee.

An invitation letter to the Scoping Meeting will be sent to the selected nominees in December 2016.

I thank you in advance for your consideration of this matter.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization (WMO) and to the United Nations Environment Programme (UNEP).

Yours sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'C' followed by a checkmark-like flourish.

(Abdalah Mokssit)
Secretary of the IPCC