

Our ref.: 5198-18/IPCC/SROCC

To designated IPCC Focal Points and
Ministries of Foreign Affairs (MFAs)
(if no focal point has been designated)

COPY

Geneva, 19 April 2018

Subject: *IPCC Special Report on the Ocean and Cryosphere in a Changing Climate*

Sir/Madam,

I have the honour of addressing you on the matter of the Expert Review of the IPCC Special Report on the Ocean and Cryosphere in a Changing Climate.

At the 43rd Session of the IPCC (Nairobi, Kenya, 11-13 April 2016), the Panel agreed to prepare a Special Report the Ocean and Cryosphere in a Changing Climate. Following an IPCC call for nominations in April 2017 to member governments and observer organizations for experts to participate in the Special Report on the Ocean and Cryosphere in a Changing Climate, Coordinating Lead Authors, Lead Authors and Review Editors were selected by the Working Group I and II Bureau in July 2017 from the large number of nominations received. The authors are now working on a first draft report [First Order Draft (FOD)] of the Special Report on the Ocean and Cryosphere in a Changing Climate, which will be available for expert review from **4 May 2018 to 29 June 2018 midnight (GMT +2)**.

The expert review of the FOD is a key element of the IPCC assessment process. The purpose of this expert review is to help ensure that the report provides a balanced and comprehensive assessment of the latest scientific findings. The IPCC Procedures state that the expert review process shall be objective, open and transparent, with a wide circulation that aims to involve as many independent experts as possible in the IPCC process, seeking a range of views, expertise, and geographical representation. In addition, the review shall be undertaken by experts nominated by governments and observer organizations.

All those previously nominated for any role in the Special Report on the Ocean and Cryosphere in a Changing Climate, by governments and observer organizations but not selected will be informed separately about the expert review and invited to register. Governments and observer organizations are now asked to encourage additional experts to participate in the expert review of the Special Report FOD.

An online registration process has been developed and is open for prospective expert reviewers via the IPCC web site, registration will close on **22 June 2018 midnight (GMT +2)**:

http://bit.ly/srocc_fod_register

Additional information on the role of Expert Reviewer is available in Annex 1 of Appendix A to the Principles Governing IPCC Work. Please also see here an information note explaining the Expert Review process: https://www.ipcc.ch/report/sr15/pdf/information_note_expert_review.pdf

If you have any questions about the process, please contact the IPCC Working Group II TSU at <tsu@ipcc-wg2.awi.de>.

As a reminder, the expert review of the FOD starts on 4 May 2018, and ends on 29 June 2018 midnight (GMT +2), and is an expert review only. The government and expert review of the Second Order Draft of the Special Report on the Ocean and Cryosphere in a Changing Climate will follow in November 2018 (16 November 2018 to 11 January 2019).

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization and to the United Nations Environment Programme.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'A. Mokssit', with a stylized flourish at the end.

(Abdalah Mokssit)
Secretary of the IPCC