

Our ref.: 5208-19/IPCC/SYR

To Designated IPCC Focal Points and  
Ministries of Foreign Affairs  
(if no focal point has been designated)

## COPY

Geneva, 10 June 2019

Madam/Sir,

On behalf of the Chair of the IPCC, I have the honor of addressing you in relation to the preparation of the scoping meeting for the Synthesis Report of the Sixth Assessment Report (AR6) of the IPCC.

The AR6 will comprise the three Working Group contributions to be finalized in 2021 and a Synthesis Report (SYR) to be finalized in the first half of 2022, in time for the first global stocktake under the Paris Agreement. It will also include three Special Reports and a Methodology Report on national greenhouse gas inventories.

In accordance with Appendix A to the Principles Governing IPCC Work, the Synthesis Report will synthesize and integrate materials contained within the Assessment Reports and Special Reports, and be written in a non-technical style and address a broad range of policy-relevant but policy-neutral questions approved by the Panel. It is composed of two sections: a Summary for Policymakers of 5-10 pages and a longer report of 30-50 pages.

A preliminary scoping meeting for the AR6 Synthesis Report was held during the AR6 Scoping Meeting in Addis Ababa, Ethiopia, on 1-5 May 2017. The Panel at its 46<sup>th</sup> Session held on 6-10 September 2017 in Montreal, Canada, took note of document [http://bit.ly/p46\\_doc6](http://bit.ly/p46_doc6) which was produced during the scoping meeting and which includes the broad elements underpinning the outline of the AR6 SYR, which are:

- Global Stocktake;
- Interaction among emissions, climate, risks and development pathways;
- Economic and social costs and benefits of mitigation and adaptation in the context of development pathways;
- Adaptation and mitigation actions in the context of sustainable development;
- Finance and means of support.

A dedicated scoping meeting for the SYR will be held on 21-23 October 2019 in Singapore. The main purpose of this meeting is to scope out the content of the AR6 SYR and ensure that it responds to information needs of policymakers by addressing policy-relevant scientific technical and socio-economic issues appropriate for the AR6 SYR.

In preparation for this meeting we invite governments' views on the overall structure of the SYR and issues to be covered by the SYR, taking into consideration the broad elements mentioned above. The input provided by governments will serve as guidance for the detailed scoping. Your input is therefore crucial.

You are invited to provide your views by **Monday 8 July 2019, midnight CEST**, on:

*[Part of the text removed here]*

I thank you in advance for your consideration of this matter.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization and to the United Nations Environment Programme.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'A. Mokssit', with a small flourish at the end.

(Abdalah Mokssit)  
Secretary of the IPCC