

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Ref.: 22969/2023-17 MS/ROE

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7 November 2023

Subject: Invitation to the South Caucasus Early Warnings for All Event to be held on 14 and 15 December 2023, in Geneva, Switzerland

Action required: To confirm participation preferably not later than **15 November 2023**

Dear Sir/Madam,

I am pleased to inform you that the World Meteorological Organization (WMO) is planning to organize an event connected to the Early Warnings for All initiative (EW4All) with the representatives from the National Meteorological and Hydrological Services of the South Caucasus countries (Armenia, Azerbaijan, and Georgia) and Kazakhstan. The event will be organized at the WMO Headquarters in Geneva, Switzerland on 14 and 15 December 2023.

The aim of the event will be to discuss the challenges and possibilities in implementing Multi-Hazard Early Warning Systems (MHEWSs) in the subregion, including the proposed Multi-Hazard Early Warning Advisory System for Central Asia and South Caucasus (CASC-MHEWS), and to plan the way ahead under the EW4All initiative. Upon request, WMO is planning to offer limited financial support for travel and daily subsistence allowance (DSA) to the participants.

I should be grateful if you could kindly confirm participation in the event, including the names of the planned participants, at your earliest convenience, but preferably not later than **15 November 2023**, via email to the WMO Regional Office for Europe at roe@wmo.int. Kindly indicate if any financial assistance will be requested for travel and DSA. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent to the participants in due course.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses.

To: Permanent Representatives of Members with WMO (limited distribution)

cc: Hydrological Advisers

I wish to take this opportunity to thank you for your support to WMO activities which is greatly appreciated.

Yours faithfully,

A handwritten signature in black ink, consisting of a long, sweeping horizontal line that curves downwards at the end, followed by a smaller, more complex flourish below it.

Prof. Petteri Taalas
Secretary-General