



Our ref.: 07212/2019/CER/WMO-CPDB

16 May 2019

Annex: 1

Subject: New WMO Country Profile Database to become WMO Community Platform

Action required:

- (1) Activate user accounts and review contact information in the new Country Profile Database (CPDB), now called the WMO Community Platform
- (2) Review details of your national and organizational contacts and memberships in WMO Constituent Bodies and Working Bodies
- (3) Nominate additional "Agency Approvers" with the competence to authorize changes to country or organizational content

Dear Sir/Madam,

Pursuant to Resolution 7 (EC-68), I am pleased to announce the development of an improved WMO CPDB. I should be grateful if you and your nominated experts could activate their accounts and to update the information contained in the new database platform.

When all modules are implemented later this year, the platform will provide more than the basic data of the previous version by adding identity management, information sharing mechanisms and powerful collaborative and analytic tools. To reflect these expanded functionalities, the new version will be called the "WMO Community Platform".

The first module for the new WMO Community Platform is a contact database. It was launched on 26 March 2019. Data from the various legacy systems have been imported into the Platform where WMO experts in the contact database can create accounts, review and correct contact information and group memberships. You are able to review information about your Member State/Territory or Partner Organization or delegate this function to other authorities in your country or organization to adjust the data in their areas of knowledge and competence.

Every expert in the Community Platform can contribute to the success of this joint effort by:

- Activating their personal user account in the system;
- Checking and correcting their contact and group membership information;
- Reporting bugs, missing and/or inconveniently implemented functionalities.

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO

cc: Hydrological Advisers to Permanent Representatives

In addition to these functions, you and others designated as "Agency Approvers" have advanced features to enable you to manage your national or organizational content. The terms of reference for Agency Approvers are included in the [Annex](#) to this letter. Initially, the Community Platform will have preloaded Approvers consisting of:

- Permanent Representatives;
- Previously designated Focal Points (Country Profile Data Base/Monitoring and Evaluation);
- Designated competent authorities representing WMO Partner Organizations.

You are kindly invited to confirm these as designated Agency Approvers and/or propose other competent authorities from your country or organization.

The new WMO Community Platform can be accessed at: <https://community.wmo.int>

Guidelines on the use of the WMO Community Platform as well as a feedback tool where you may submit questions/suggestions or issues can be found online at: <https://wis.wmo.int/page=cpdb>.

Member and Partner Organization contacts have received automated emails from no-reply@wmo.int inviting them to activate their account. If you or your staff that have participated in WMO activities have not yet received an invitation email, please send an email to community@wmo.int.

Creating a one single platform for the WMO community will greatly reduce redundancies in the way we gather and share information. Having all data in one system will enhance the possibilities to cross-analyse information and visualize results in interactive user-specific dashboards and maps. It will also open the door to targeted and coordinated capacity development assistance to developing National Meteorological and Hydrological Services (NMHSs). Establishing baselines using this Platform will allow objective monitoring and evaluation of WMO activity with regard to the WMO Strategic Plan, greatly improving evidence-based decision-making and accountability.

I wish to thank you for your cooperation.

Yours faithfully,

A handwritten signature in blue ink, consisting of a long horizontal stroke followed by a loop and a short vertical stroke.

(P. Taalas)
Secretary-General

Agency Approver: Terms of Reference

Collectively, WMO Permanent Representatives, identified focal points¹ and other competent authorities from national institutions or international organizations are referred to in the WMO Community Platform as "Agency Approvers" and are authorized to act on behalf of a Permanent Representative or WMO Partner organization to:

- (a) Serve as a contact person for matters related to the WMO Monitoring and Evaluation System;
- (b) Monitor and maintain details in the WMO Member or Partner profile database;
- (c) Respond to and coordinate the processing of questionnaires, including delegating particular thematic areas to relevant experts;
- (d) Authorize the representation of experts in WMO activities, including participation in WMO constituent body meetings, and associated expert team and working groups²;
- (e) Add and maintain contacts from the Member country/state or territory, or Partner Organization in the WMO Members and Partners contact management system;
- (f) Request the secretariat to review details and update the contents of the WMO Community Platform where necessary.

¹ Based on the WMO Executive Council Resolution 7 (EC-68) that Members identify focal points for Monitoring and Evaluation and the Country Profile Data Base (CPDB) who are authorized to undertake certain activities.

² The Secretariat will validate the nominations in accordance to the WMO General Regulations.