

## WMO OMM

WEATHER CLIMATE WATER  
TEMPS CLIMAT EAU



World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
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Our ref.: 06936/2019/CLW/WCAS/CSIS

13 March 2019

Annexes: 2

Subject: National Focal Points of the Climate Services Information System (CSIS)

Action required: To designate a National Focal Point of the CSIS **by 25 March 2019**

Dear Sir/Madam,

I wish to refer to WMO Executive Council (EC) Resolution 5 (EC-70), on Recommendations of the Commission for Climatology (CCI) at its seventeenth session, through which the EC endorsed, inter alia, the establishment of National Focal Points of the Climate Services Information System (CSIS), including their Terms of Reference (ToRs), and urged Members to establish them and facilitate their work. This is to invite you to designate a relevant expert from your country to serve as a National CSIS Focal Point with tasks and responsibilities as described in the ToRs in Annex 1.

In making your designation I would encourage you to consider mid-career professionals, with due consideration of female candidates, having at least 10 years of experience in climate services, being closely engaged with technical aspects of climate services implementation at the national level. I would appreciate it if you could provide the duly filled in and signed Designation Form (Annex 2), along with a short Curriculum Vitae, preferably **by 25 March 2019**.

For further information, you may contact Dr Rupa Kumar Kolli, ([RKolli@wmo.int](mailto:RKolli@wmo.int)), Chief of World Climate Applications and Services (WCAS) Division, copy to Ms Anahit Hovsepyan ([AHovsepyan@wmo.int](mailto:AHovsepyan@wmo.int)), Scientific Officer, WCAS Division.

I take this opportunity to thank you for your continued support to WMO Programmes and activities.

Yours faithfully,

(E. Manaenkova)  
for the Secretary-General

To: Permanent Representatives of Members of WMO

Ref.: 06936/2019-110 CLW/WCAS

## NATIONAL FOCAL POINTS OF THE CLIMATE SERVICES INFORMATION SYSTEM TERMS OF REFERENCE

### Annex to Resolution 5 (EC-70)

National Focal Points of the Climate Services Information System (CSIS) are closely engaged with technical aspects of climate services implementation at the national level. Their designation does not supersede other technical focal points working on other technical aspects. Key functions include:

- (1) Facilitate the functioning of the mechanism for WMO contributions to the Global Framework for Climate Services (GFCS) and the activities including to:
  - (a) engage with partner organizations seeking to support the implementation of climate services,
  - (b) implement the activities and outputs of the country-focused results based framework for WMO contributions to the GFCS Objective 1 (Institutional, technical, financial and human resources mobilized for climate services planning, implementation and results monitoring targeting climate-sensitive national priorities),
  - (c) prepare products relevant for high-level climate-related policy processes and United Nations system joint action, such as catalogues of high-impact events for tracking associated losses and damage, preparation of National Adaptation Plans (NAPs) and Nationally Determined Contributions (NDCs) to the Paris Agreement, and National Climate Monitoring Products,
  - (d) keep under review the emerging features of the CSIS within the implementation of the GFCS at the national level and regularly report on the status and priority needs through updates to the checklist for climate services and WMO surveys contained in the WMO Country Profile Database,
  - (e) prepare short- and long-term action plans for national level implementation of the CSIS,
  - (f) monitor capacity needs for CSIS operationalization and identify, and coordinate access to, relevant capacity development resources to address those needs, including through staff training, twinning arrangements with advanced services and expert deployments, national deployment of the Climate Services Toolkit (CST), and engagement with Regional Climate Centres (RCCs) and Regional Climate Forums (RCFs),
- (2) Act as the primary contact point for liaising with WMO entities engaged in supporting climate services implementation at the national level – e.g. WMO and co-sponsored programmes, technical commission focal points, regional association working groups and focal points on climate and the GFCS, RCCs, and Global Producing Centres (GPCs) – and promote the alignment of the contributions of these entities towards addressing national climate services related technical priorities and needs.

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WORLD  
METEOROLOGICAL  
ORGANIZATION

**NATIONAL FOCAL POINT OF THE  
CLIMATE SERVICES INFORMATION SYSTEM  
DESIGNATION FORM**

Please send duly filled in and signed form and Curriculum Vitae by email to Ms Anahit Hovsepyan ([ahovsepyan@wmo.int](mailto:ahovsepyan@wmo.int)), with copy to Ms Maud Steiner ([msteiner@wmo.int](mailto:msteiner@wmo.int)) preferably by 25 March 2019.

1. **Country:** .....
2. **Last name:** (in block letters) Mr/Ms .....  
**First name:** .....
3. **Date of birth:** .....
4. **Nationality:** .....
5. **Affiliation:** .....
6. **Position:** .....
7. **Academic qualifications:** .....
8. **Current professional responsibilities** (Select all that apply):
  - Climate Data and Management
  - Climate Diagnostics, Monitoring and Assessment
  - Climate Prediction and Warning
  - Climate Change Projection
  - Climate Research
  - Climate Applications
  - Training and capacity development (climate related)
  - Service Delivery and User Interaction (climate related)
  - Other (please specify).....
9. **Language proficiency** (List languages with working skill): .....
10. **Contact information:**  
Professional address: .....  
City: ..... Zip Code: ..... Country: .....  
Telephone (Office): ..... Mobile: .....  
Email address: .....

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Permanent Representative