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Ref.: 41249/2017-113 WDS/IMO

Our ref.: 41249/2017/WDS/MMO/JCOMM-5

Geneva, 30 November 2017

Annex: 1 (available in English only)

Subject: Outcomes of JCOMM-5 and completion of JCOMM teams, adoption of the JCOMM 10-year Vision, and nomination of JCOMM Services National Focal Points

Actions required: To submit by **31 December 2017**:

- (1) Completed and endorsed PDF nomination forms of experts from your country to serve on JCOMM expert teams and groups;
- (2) Comments on the draft JCOMM 10-Year Vision to the WMO and IOC Secretariats; and
- (3) A nomination for your National Marine Services Focal Point.

Dear Sir/Madam,

The Fifth Session of the Joint WMO-IOC Technical Commission for Oceanography and Marine Meteorology (JCOMM-5) was held from 25 to 29 October 2017 in Geneva, Switzerland. Pending the availability of the full report, approved documents are now available as a provisional report on the session website: <http://meetings.wmo.int/JCOMM-5/SitePages> under 'Documents' and 'Provisional Report (approved documents)'.

We would appreciate your assistance in completing the three actions related to the outcomes of the decisions of the session.

1. Completion of JCOMM Teams

Reference is made to WMO letter Ref. 37989/2017/WDS/MMO/JCOMM-5 dated 20 October 2017 by which we requested nominations of experts to undertake the work of JCOMM as members of a group or an expert team.

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO
The National coordinating bodies for liaison with the Intergovernmental Oceanographic Commission

cc: Hydrological Advisers to Permanent Representatives
Co-presidents of JCOMM
National Commissions to UNESCO of IOC Member States
Permanent Delegations to UNESCO of IOC Member States

Chairpersons and in some cases, vice-chairpersons, of most of these groups and teams were appointed by the Session, based on the nominations received until 27 October 2017. The results are available in the JCOMM-5 Provisional Report in the approved Document 12.2. Regular members of these groups and teams will be appointed by the JCOMM co-presidents in consultation with the JCOMM Management Committee. For these regular members it has been decided to extend the deadline for submission of nomination forms to **31 December 2017**.

You are requested to use electronic submission by filling in the form at <https://www.research.net/r/JCOMM5nomination> and sending a letter of endorsement of this nomination by e-mail to mmo@wmo.int and oos@unesco.org. This letter of endorsement must be either from the Permanent Representative of your country with WMO, from a National coordinating body for liaison with the IOC, or from the National Commission or Permanent Delegation to UNESCO of an IOC Member State.

2. Adoption of the JCOMM Vision

At JCOMM-5, Resolution 12.1/1 authorized the co-presidents and Management Committee to approve the *JCOMM 10-Year Vision* after a review period. As such, we invite you to send comments on the *JCOMM 10-Year Vision* (available in English only in JCOMM-5 Information Document 12.1 (2)) **by 31 December 2017**, to mmo@wmo.int and oos@unesco.org.

3. Nomination of JCOMM National Marine Services Focal Points

JCOMM-5 Resolution 12.2/4 created JCOMM National Marine Services Focal Points. These National Marine Services Focal Points will play an important role in the implementation of Met-ocean Information Services within national waters, under the framework of the WMO/IMO Worldwide Met-Ocean Information and Warning Service (WWMIWS). The National Marine Services Focal Points will gather user requirements, foster partnerships, and monitor service delivery at the national level; share these user requirements with the WWMIWS Committee and WMO Marine Meteorology and Oceanography Program Office; and contribute to the maintenance of national service information in relevant international documentation. The National Marine Services Focal Points should have a direct role in the delivery of marine services within the responsible national organization of JCOMM Members/Member States. The Terms of Reference for these Focal Points is also in Document 12.2, and shown in the Annex.

Each Member/Member State is requested to nominate a National Marine Services Focal point by sending a letter of the nominee details and their CV, addressed to the Secretary-General of WMO. An initial suggested deadline to appoint a National Marine Services Focal Point is **31 December 2017**; however these focal point nominations will remain open for appointment or change in the future.

Yours faithfully,



(V. Ryabinin)
Executive Secretary, IOC



(P. Taalas)
Secretary-General, WMO

**Terms of Reference of the JCOMM National Marine Services Focal Points
(JCOMM-5, Resolution 12.2/4)**

- (a) Act as the central point of contact on matters relating to meteorological information and warnings within national waters;
- (b) Promote and oversee the use of established international standards and practices in the production and promulgation of meteorological information and warnings;
- (c) Contribute to the development of international standards and practices through participation in the JCOMM Worldwide Met-Ocean Information and Warning Service Committee activities;
- (d) Provide insights and monitor changes in customer requirements for updates of the WMO Guide on Marine Meteorological Services and encourage participation in the bi-annual WMMIWS Marine Meteorological Monitoring Survey;
- (e) Coordinate the promulgation of meteorological bulletins onto the WMO Information System (WIS);
- (f) Act as a coordination point for implementation of WMO strategic initiatives under the services delivery framework, including verification, quality management, Marine Forecaster Competency framework and resilience activities;
- (g) Liaise with national bodies that have responsibility for maritime safety, marine communications, port authorities, and other relevant maritime responsibilities on effective use of marine services;
- (h) Identify national marine service related issues, needs and gaps that should be considered in WMO Marine Services action plans; and
- (i) Be responsible for maintaining national details of marine weather services and marine communications relevant for international service documentation such as WMO No 9, Vol D - Information for Shipping, UKHO Admiralty List of Radio Signals, IMO GMDSS Master Plan.