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GENEVA, 20 October 2017

Annexes: 2 (available in English only)

Subject: Fifth session of the Joint WMO/IOC Technical Commission for Oceanography and Marine Meteorology (JCOMM-5); Nomination of candidates as experts to undertake the work of JCOMM as members of a group or an expert team

Action required: To return to the WMO and IOC Secretariats, preferably **before 25 October 2017**, completed PDF nomination forms of experts from your country

Dear Sir/Madam,

We wish to refer to WMO letter Ref. 10992/2017/SG/LCP/CNF/IOC/JCOMM-5 dated 19 April 2017 by which you were informed of the convening of the fifth session of the Joint WMO-IOC Technical Commission for Oceanography and Marine Meteorology (JCOMM-5), now scheduled to be held in Geneva, Switzerland, from 25 to 29 October 2017.

The vast range of activities that JCOMM oversees requires the establishment of working groups, expert teams as well as individuals to act as chairs during the sessional and intersessional periods. The overall effectiveness of the Commission depends on the knowledge, commitment and expertise of those who volunteer and are then selected to work in these teams.

We therefore solicit your nominations of national experts to voluntarily participate in the work of the groups and expert teams of the Commission. Chairs and in some cases, vice-chairs, of these groups and teams will be appointed by the Session (25-29 October 2017), based on nominations received by 25 October 2017. Regular members of these groups and teams will be appointed by the JCOMM co-presidents in consultation with the JCOMM Management Committee. For these regular members, nomination forms are due by **15 November 2017**.

The JCOMM Management Committee through its thirteenth session (Geneva, Switzerland, 18-21 January 2017) has decided to restructure some of the existing groups and expert teams, as well as their potential duties and responsibilities, for consideration by the Commission (see Annex 1).

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO
The National coordinating bodies for liaison with the Intergovernmental Oceanographic Commission

cc: Hydrological Advisers to Permanent Representatives
Co-presidents of JCOMM
National Commissions to UNESCO of IOC Member States
Permanent Delegations to UNESCO of IOC Member States

It is strongly recommended that the Commission consider giving current incumbents continuity in their positions to progress work plans from the previous intersessional period, and that emphasis be given on ensuring succession plans for each team/group through the balanced selection of experienced and new mid-career members, in view of long-term and sustainable activities of the Commission. In assigning experts to expert teams, the Commission will consider regional and gender balance. In line with the WMO's policy on gender equality (Resolution 59 (Cg-17)) aiming at a minimum of 30% of women in WMO constituent bodies and their working structures as well as UNESCO's gender equality policy, we would like to encourage you to nominate female candidates.

Careful selection of individuals for these positions is the key to the success of the work during the intersessional period. WMO Members and IOC Member States nominating candidates should realize that the nomination implies a commitment that the nominee will be fully supported by the national agency(ies) concerned in carrying out his or her duties, which will be set out in the terms of reference at JCOMM-5. As a guide to the effort generally involved, it is estimated that an expert needs to be able to spend up to one month of work per year during the four-year period. We wish to emphasize that, in order to ensure the successful conduct of the Commission's intersessional work, the following conditions will be considered:

- (a) The candidate is an expert in the field where he or she is nominated, preferably with some international experience, and has a good knowledge of English;
- (b) The candidate is ready and willing to carry out the duties of the position;
- (c) The employer of the candidate must ensure his/her availability for the time needed to accomplish the work assigned to the position;
- (d) There is good alignment between the experts' day-to-day work and their voluntary work for the Commission.

In particular, we are seeking candidates from a wide range of expertise, as shown in Annex 2.

Information to be provided includes the experts' professional background, experience and involvement in the proposed field of activity for which the nomination is being made. It would be appreciated if, in consultation with your National Meteorological or Hydrometeorological Services and oceanographic institutions in your country, you would submit nomination of experts by completing one nomination form for each expert. This form includes a brief CV on his/her professional profile, that you should use to demonstrate why your expert is suitable for the proposed role. Please send this to the WMO and IOC Secretariats as soon as possible, but **no later than 25 October 2017** for consideration as a chair of a group or team, in order to ensure that this information will be available for consideration during JCOMM-5.

You are requested to use electronic submission by downloading, filling in and saving the PDF form at <https://www.research.net/r/JCOMM5nomination> and sending it by email to mmo@wmo.int and oot@unesco.org

We would like to remind you that the information and documentation for JCOMM-5 are being published under <http://meetings.wmo.int/JCOMM-5>

It is recognized that the experts nominated may come from a number of Services or institutions in your country working in a relevant field. The nomination of experts received from Permanent Representatives with WMO would meet the requirement for the Permanent Representative's prior concurrence as prescribed under WMO General Regulation 36(a), or come through the National Coordinating Body for liaison with IOC.

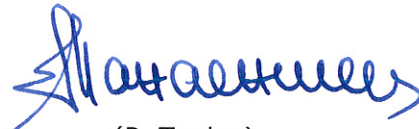

You will recall the decision of the Thirteenth World Meteorological Congress regarding the appointment of the two co-presidents of JCOMM, one from the oceanic and the other from meteorological sciences, a principle endorsed by the Twentieth session of the IOC Assembly. Both co-presidents will be elected at JCOMM-5.

In the event that you do not envisage at this time that your country will be represented at JCOMM-5, it is particularly important that you consider favourably this invitation to nominate experts and candidates for position as members of a group or expert team. Such a nomination will ensure that experts from your country are considered when selections are made at the session. We hope you appreciate that the ultimate decision regarding the establishment and composition of the groups or expert teams rests with the Commission.

Yours faithfully,



(V. Ryabinin)
Executive Secretary, IOC

(P. Taalas)
Secretary-General, WMO

Nominations required by October 25 for decision during JCOMM-5:

- **Co-president (Meteorology)**
- **Co-president (Oceanography)**
- **Members, JCOMM Management Committee**, comprised of :
 - Coordinators of each Programme Area
 - Capacity Development Representative
- **Observations Programme Area (OPA)**
 - Chair (Coordination Group)
 - Chair and Vice-Chair, Ship Observation Team (SOT)
 - Chair and Vice-Chair, Voluntary Observing Ship Panel (VOS)
 - Chair and Vice-Chair, Ship of Opportunity Implementation Panel (SOOPIP)
- **Data Management Programme Area (DMPA) :**
 - Chair (Coordinator, Coordination Group)
 - Expert Team Data Management Practices (ETDMP)
 - Expert Team Marine Climatology (ETMC)
 - Expert Team for Integrated Marine Meteorological and Oceanographic Services within WMO and IOC Information Systems (ETMOIS)
- **Services and Forecasting Systems Programme Area (SFSPA)**
 - Chair (Coordinator, Coordination Group)
 - Chair, Committee for the World-Wide Metocean Information and Warning Service (WWMIWS)
 - Chair, Expert Team on Disaster Risk Reduction (ETDRR)
 - Chair, Expert Team on Sea Ice (ETSI)
 - Chair, Expert Team on Operational Ocean Forecasting Systems (ETOOFS)
 - Chair, Expert Team Marine Environmental Emergency Response (ETMEER)

Nominations required by November 15 for decision by JCOMM-MAN after JCOMM-5:

- **Core Members** of each of the Programme Area Expert Teams and Groups
- **Vice-Chairs** for all Programme Areas, and Expert Teams and Groups
- **National Marine Focal Points**
- **Chair and Members** of the Task Teams for :
 - Weather, Climate and Fisheries
 - Marine Competencies
 - Satellite Data Requirements (or Liaison)

Expertise being sought for various JCOMM teams and groups:

- Metocean and oceanographic observations use and requirements
- Metocean and oceanographic observing network design and evolution
- Metocean and oceanographic instruments and methods of observations
- Marine climatology (data flow, data rescue, value adding, archiving, high level quality control)
- Quality assurance and management
- Metocean and oceanographic data management practices (data collection, data distribution, quality control, table driven codes)
- Metocean and oceanographic information management
- Metocean and oceanographic data discovery, metadata management
- Metocean and oceanographic instrument/platform metadata
- Satellite data telecommunication
- Maritime safety information expertise
- Maritime emergency response knowledge
- Metocean and oceanographic capacity development and development of training materials
- Multi-hazard early warning systems (ocean and coastal applications)
- Operational ocean forecasting
- Metocean and oceanographic experience in polar regions
- Metocean and oceanographic experience in SIDS
- Coastal management