

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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GENEVA, 25 January 2017

Sir/Madam,

I have the honour to inform you that, at the kind invitation of the Government of Costa Rica, the seventeenth session of Regional Association IV (North America, Central America and the Caribbean) of the World Meteorological Organization (WMO), will be held in San José, Costa Rica, from 27 to 31 March 2017. The session will be preceded by the thirty ninth session of the Hurricane Committee, from 23 to 26 March 2017.

I would like to draw your attention to Regulation 21 of the WMO General Regulations dealing with the communication of the names of your representatives, which specifies:

"Prior to a session of a constituent body other than the Executive Council, each Member should, if possible, communicate to the Secretary-General the names of the persons composing its delegation to that body, indicating which of these shall be regarded as its principal delegate.

Besides this communication, a letter giving these particulars and otherwise conforming with the provisions of the Convention and of these Regulations and signed by, or on behalf of, an appropriate governmental authority of the Member shall be sent to the Secretary-General or handed to his representative at the session and shall be regarded as appropriate credentials for the participation of the individuals named therein in all activities of the constituent body."

In accordance with the first part of this regulation, I should be grateful to receive as soon as possible the names and addresses of the persons nominated as the representatives of your country, with clear indication of head of delegation and alternate head of delegation and to receive the credentials of your delegation in due course.

In the event of your country having already nominated experts as members of the Regional Association IV (North America, Central America and the Caribbean) working groups, it would be an advantage to the work of the session if these members could be included in the delegation of your country.

Regulation 173(a) of the General Regulations accords to all Members the right to propose additional items for the Provisional Agenda, preferably not later than thirty days before the opening of the session. The same regulation requires that explanatory memorandum summarizing the issues to be raised under the additional items should accompany such proposals.

To: Ministers of Foreign Affairs of Member States of the World Meteorological Organization (WMO-1438)

In addition, the Provisional Annotated Agenda and the explanatory memorandum for the session will be accessible through the WMO website as indicated below:

Open your Internet browser and go to <http://public.wmo.int> and click on "Events", then click on "Constituent body sessions" and finally click under "Regional Association IV (North America, Central America and the Caribbean) (RA IV)".

All participants who require a valid visa for admission to Costa Rica should make their application for visas directly to the nearest diplomatic representation of Costa Rica, together with a copy of the present notification. It is advisable that such applications be made as soon as possible.

In those cases where there are no diplomatic relations between a Member and Costa Rica and in other cases where the former considers that some difficulties may be experienced in obtaining visas, a request to Costa Rica for visas should be submitted through the Secretary-General of the World Meteorological Organization, as specified in Annex I to the General Regulations of the Organization. Such requests must contain all the necessary details (name, surname, date and place of birth, father's name, nationality, passport No., date and place of issue, expiry date, profession, place where the visa is to be issued and duration of stay in Costa Rica) and should be received by the Secretary-General as soon as possible.

Other documents and information on the material arrangements will be available soon.

A copy of this notification is being sent to the Permanent Representative of your country with WMO.

Accept, Sir/Madam, the assurances of my highest consideration.



(P. Taalas)
Secretary-General