

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

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Our ref.: ETR/CRS-616

GENEVA, 6 September 2016

Annexes: 2 (available in English only)

Subject: International Training Course on Tropical Cyclones, 21 November-2 December 2016, Nanjing, China

Action required: For information and appropriate action, as necessary

Dear Sir/Madam,

I have pleasure to inform you that the People's Republic of China will host an International Training Course on Tropical Cyclones from 21 November-2 December 2016 at the WMO Regional Training Centre (RTC) in Nanjing, China.

The course is designed for meteorologists from developing countries engaged in operational work or research relevant to tropical cyclone forecasting and study. The course will help participants, through theoretical study and practice, to master the basic theory and principles of tropical cyclone. This will be helpful to improve participants' ability in carrying out the operation of forecasting high-impact weather associated tropical cyclones, and related scientific researches as well as management. The course will be conducted in English.

All accepted participants will receive the endorsed Admission Notice from the WMO Regional Training Centre (RTC) in Nanjing, China and will be exempted from tuition fee. Upon request, the Chinese Government can also provide local support such as accommodation, meals, and pocket money (50 Yuan RMB per day) for up to 30 participants. Other accepted applicants or their respective governments need cover their accommodation (50 USD per day per person) and meals (20 USD per day per person) during the training period. The international travel costs including round trip tickets, transit fares and subsistence allowance during the travel are to be covered by the participants or their employers. Please find attached the Enrolment Information and the Application Form.

The nominated candidates are requested to complete the attached Application Form, which should be endorsed by the Permanent Representative of their respective countries, and returned directly to the RTC in Nanjing, China at the address provided on the Application Form not later than **30 September 2016**.

Yours faithfully,

(E. Manaenkova)  
for the Secretary-General

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6926)

cc: Hydrological Advisers to Permanent Representatives

## **International Training Course on Tropical Cyclones**

**21 November-2 December 2016, Nanjing, China**

### **ENROLMENT INFORMATION**

The International Training Course on Tropical Cyclones is organized by the WMO Regional Training Centre (RTC) Nanjing-ESCAP/WMO Typhoon Committee Training Centre, sponsored by the China Meteorological Administration (CMA).

#### **Course Description**

This course is designed to help participants, through theoretical study and practice, to master the basic theory and principles of tropical cyclones. This will be helpful to improve participants' ability in carrying out the operation of forecasting high-impact weather associated tropical cyclones, and related scientific researches as well as management.

#### **Expected Learning Outcomes**

Upon completion of this training course, participants are expected to be able to apply theoretical and practical knowledge of tropical cyclone, to enhance performance in forecasting, processing and using related data in meteorological operation, research and studies.

#### **Target Audience**

Meteorologists engaged in operational work or research relevant to tropical cyclone forecast and study from developing countries.

#### **Course Content**

The training course will cover tropical cyclone (TC) structure, genesis, intensity change, motion, climate change and TC activities, track and structure forecasts of TC, seasonal forecasts of TC activity, application of satellite data and radar data in early warning of TC, societal and economic impacts of TC and disaster mitigation.

#### **Course Format**

Lectures, practical sessions, seminar on special topics, study tour, discussion, and participant presentation, etc.

#### **Instructors**

Professors in the field from Nanjing University of Information Science and Technology (NUIST) and senior experts from CMA.

#### **Language Used**

The course will be conducted in English.

#### **Participant Qualifications for Admission**

Participants are required:

- (1) To be specialized in tropical cyclone meteorology with a minimum of one years' professional experience;

- (2) To be in good physical health with no infectious diseases. Physically fit to fulfill all course activities; candidates with limited physical mobility will not be accepted;
- (3) To be proficient in English;
- (4) To prepare a report on tropical cyclone meteorology of the participants' service and a brief introduction of the participant's professional experiences for the purpose of exchanges;
- (5) Not to bring family members to the training course in principle; if bringing a family member, the participant has to pay extra expenses;
- (6) To observe all the laws, rules and regulations in China and respect the Chinese customs during the training period.

### **Application and Selection Process**

- (1) The applicants must be meteorologists who are working in the field of tropical cyclone meteorology from Meteorological and Hydrological Services of developing countries. The nominated candidates are requested to submit the Application Forms and passport copy (necessary), together with evidence of English proficiency (if there is), to the WMO RTC Nanjing China for examination and endorsement;
- (2) Admission Notices will be issued to the accepted participants by e-mail by the RTC Nanjing. With the Admission Notices, the participants are requested to go through all the necessary formalities for entering China and register at the RTC Nanjing before the course begins.

**Only accepted applicants** that receive the Admission Notices endorsed by the WMO RTC Nanjing China can participate in the training course.

### **Costs**

- (1) Tuition fee is free for all the accepted participants that receive the endorsed Admission Notices by the WMO RTC Nanjing China;
- (2) Due to limited funds, the WMO RTC Nanjing China can provide local support such as accommodation, meals, and pocket money (50 Yuan RMB per day) etc. for 30 participants only. Normally one applicant from each developing country or two applicants from each Least Developed Country are endorsed by the WMO RTC Nanjing China for the local support;
- (3) Other accepted applicants or their respective governments need cover their accommodation (50 USD per day per person) and meals (20 USD per day per person) during the training period;
- (4) The international travel costs including round trip tickets, transit fares and subsistence allowance during the travel are to be covered by the participants or their employers;
- (5) The expenses of visa, medical care, insurances and domestic salaries for the participants should be borne by the participants' employers;
- (6) The organizer of the International Training Course on Tropical Cyclone does not hold any responsibility for such risks as loss of life, accidents, illness, and loss of property incurred during the whole period of participation in the training course.

**Deadline for Application**

The application should be sent to WMO RTC Nanjing **before 30 September 2016.**

Attn: Prof. WANG Suchun, Executive Deputy Director  
WMO Regional Training Centre Nanjing-ESCAP/WMO Typhoon Committee Training Centre  
Nanjing University of Information Science & Technology  
Nanjing, Jiangsu Province, 210044, China  
Tel: +86 25 58731404  
Fax: +86 25 57010085  
E-mail: [rtc@nuist.edu.cn](mailto:rtc@nuist.edu.cn)

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**APPLICATION FORM**  
**INTERNATIONAL TRAINING COURSE ON TROPICAL CYCLONES**

(Nanjing, China, 21 November-2 December 2016)

**Note:** Please send the completed form directly to the WMO RTC Nanjing China-ESCAP/WMO Typhoon Committee Training Centre as soon as possible and in any case **no later than 30 September 2016.**

**I. Personal Data**

<p>1. Surname _____                  First Name _____</p> <p>2. Gender _____</p> <p>3. Date of Birth _____</p> <p>4. Place of Birth _____</p> <p>5. Passport Number _____</p> <p>6. Nationality _____</p> <p>7. Dietary instructions, if any _____</p> <p>8. Marital Status _____</p> <p>9. Health Condition _____</p> <p>10. History of infectious disease:    <input type="checkbox"/> No    <input type="checkbox"/> Yes</p> <p>11. Address: _____                  _____                  _____</p> <p>Mobile phone: _____                  Telephone _____ Fax _____                  E-mail Address: _____ @ _____</p> <p>12. Permanent Address: _____                  _____                  _____</p> <p>13. Contact person in emergency:                  Name: _____                  Address: _____                  Mobile phone: _____                  Telephone _____ Fax _____                  E-mail Address: _____ @ _____</p> <p>14. Statement of present work                  Name of institution _____                  Position held _____                  Brief description of duties:                  _____                  _____                  _____</p>	<p>Photo</p>
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15. Previous employment history

Date		Institution	Position and Duties
From	To		

16. Educational and/or professional qualification

Date	Major Subjects	Board/University	Degree/Diploma

17. Language Proficiency

Mother Tongue \_\_\_\_\_

English Proficiency (Please tick):

- Reading: a. excellent b. good c. fair d. poor  
 Listening: a. excellent b. good c. fair d. poor  
 Speaking: a. excellent b. good c. fair d. poor  
 Writing: a. excellent b. good c. fair d. poor

18. State why you wish to attend the course and indicate the practical use of the course to your work in the future.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**II. Insurance**

I fully understand that the course organizer does not take any responsibility for such risks as loss of life, accidents, illness, loss of property etc.

**III. Personal Statement**

I hereby declare that the information given above is true, correct and complete. I shall bear the responsibility for the above information. I pledge to observe all the Chinese laws and will respect the local customs and follow the course regulations during my stay in China for the training course.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Applicant

#### **IV. Local Support Application**

Please indicate whether local support is required and if so, whether in the form of the accommodation and/or meals during the training period at the WMO Regional Training Centre Nanjing, China.

Apply for the local support of:

Accommodation            Yes         No

Meals                        Yes         No

If you cannot get local support from the organizer, will you and your government pay for the above expenses?    Yes         No

If you require travel support, to whom do you intend to apply? (Note that you will need to request outside support separately. This application does not serve as the request.)

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#### **V. Endorsement of the Nominator**

1. Name of Organization \_\_\_\_\_

2. Name and Signature of the Permanent Representative of WMO in your country:

Name \_\_\_\_\_

Signature \_\_\_\_\_

Official Seal \_\_\_\_\_

Date \_\_\_\_\_

#### **VI. Contact Details**

Focal Point:    Prof. Wang Suchun  
Address:        WMO Regional Training Centre Nanjing-ESCAP/WMO Typhoon  
                    Committee Training Centre  
                    Nanjing University of Information Science and Technology  
                    219 Ningliu Road, Pukou District  
                    Nanjing, Jiangsu Province, 210044  
                    China

Telephone: +86 25 58731404

Fax: +86 25 57010085

E-mail: [rtc@nuist.edu.cn](mailto:rtc@nuist.edu.cn)

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