

Our ref.: 5350-15/IPCC/TGICA

To designated IPCC Focal Points and
Ministries of Foreign Affairs
(if no focal point has been designated)

COPY

Geneva, 22 September 2015

Sir/Madam,

Following paragraph 15 of Decision IPCC/XLI-4 on the Future Work of the IPCC, the Secretariat is organising an IPCC Expert Meeting to discuss the future of the IPCC Task Group on Data and Scenario Support for Impacts and Climate Analysis (TGICA) in early 2016. In connection with this meeting, the Co-Chairs of TGICA, Drs Timothy Carter and Bruce Hewitson, would like to invite feedback on the utility of the IPCC Data Distribution Centre (DDC) website through an online **DDC User Survey**.

The link to the survey can be found on the DDC home page at: <http://www.ipcc-data.org/> (under "Highlights").

I invite you to inform relevant persons and organisations in your country who make use of data and scenario information for climate change research and assessment about this notification and invite them to participate in the survey. The survey comprises 17 simple questions that are designed to gather information on who visits the DDC site, what types of resources are being accessed there, how data that are downloaded are being used, experiences of the TGICA guidance material, and some opinions concerning possible improvements in the website.

The survey will remain open until **16 November 2015**, after which results will be compiled and analysed ahead of the expert meeting.

I thank you for your consideration of this matter.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization (WMO) and the United Nations Environment Programme (UNEP).

Yours sincerely,



(Bruce Stewart)
Acting Secretary of the IPCC