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~~Annex(es): 1~~

To designated IPCC Focal Points and
Ministries of Foreign Affairs (MFAs)
(if no focal point has been designated)

COPY

Geneva, 11 November 2014

Sir/Madam,

I may recall that after the third meeting of the Task Group on the Future Work of the IPCC (TGF) on Sunday 26 October 2014 in Copenhagen, Denmark, the Task Group Co-chairs prepared a "Further Refined Options Paper" on future IPCC work. This options paper was submitted as document IPCC-XL/Doc.13, Add.1 to the 40th Session of the Panel (Copenhagen, 27-31 October 2014) for its consideration and guidance.

During the 40th Session it was agreed to allow a last round of comments in order to meet the concerns of some Members who had indicated that they need more time to consider the document.

Please find attached document IPCC-XL/Doc.13, Add.1 for easy reference. The Secretariat would like to receive your comments, if any, by **12 December 2014** at the latest, preferably following the structure in the document of the three main topics (Products of the IPCC, their timing and their usability; Organization of the IPCC; Involvement of developing countries) and the options outlined under these topics. The comments will be taken into account by the Co-Chairs of the TGF when they will prepare a Recommendations Paper which will be submitted to the Panel for its consideration and decision at its 41st Session (Nairobi, Kenya, 24-27 February 2015).

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization (WMO) and to the United Nations Environment Programme (UNEP).

Yours sincerely,



(Renate Christ)
Secretary of the IPCC