

Our ref.: 5283-13/IPCC/GEN

Annex: 1

To designated IPCC Focal Points and
Ministries of Foreign Affairs (MFAs)
(if no focal point has been designated)

COPY

Geneva, 9 December 2013

Sir/Madam,

Allow me to recall the decision taken by the Panel at its 37th Session (14-18 October 2013, Batumi, Georgia) regarding future work of the IPCC. The Panel agreed to set up a Task Group to help the IPCC to continue to improve its operation and products and agreed on the terms of reference of the Task Group. The Panel further agreed that the Task Group will draw on multiple sources, including submissions from members of the IPCC.

On behalf of the Co-chairs of the Task Group it is my pleasure to invite your government to submit its views on the future work of the IPCC, using the attached questionnaire form. The questionnaire is structured around the three objectives agreed by the Panel at its 37th Session. In order to provide further guidance, the points raised in submissions by governments in advance of the 37th Session as well the points raised during the debate in Batumi are recalled.

I also wish to inform you that a dedicated webpage has been created on the IPCC website at <http://www.ipcc.ch/apps/future/> where relevant documentation is posted and regular updates on the work of the Task Group will be provided.

As agreed by the Panel, the Task Group will meet in conjunction of upcoming sessions of the IPCC. Current plans by the Co-chairs, subject to confirmation, foresee a brief meeting during the 10th Session of Working Group II, scheduled from 25-29 March 2014 in Yokohama and a full day meeting on 6 April 2014 in Berlin, back to back with the 12th Session of Working Group III. A first progress report will then be submitted to the 39th Session of the IPCC, scheduled in Berlin on 12 April 2014.

I therefore would like to invite your Government to provide its view **by 21 February 2014**. We kindly ask you to use the attached form for your submissions and send it to [*Part of the text removed here*]. This will allow us to compile and synthesize the submissions for consideration by the Task Group during the above mentioned meetings.

A copy of this letter is being sent to the Ministry for Foreign Affairs, the Permanent Representative with WMO and Focal Point(s) of UNEP of your country for information.

Yours sincerely,



(Renate Christ)
Secretary of the IPCC