



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water
Temps • Climat • Eau

Our ref.: WDS/AN/CAeM/AMP

GENEVA, 3 December 2013

Subject: Implementation of competency assessment and documentation for
meteorological personnel serving international civil aviation by
1 December 2013

Action required: To note the information contained below

Dear Sir/Madam,

As you will no doubt be aware, the Sixteenth World Meteorological Congress in June 2011 decided on a revision of the WMO Technical Regulations contained in WMO-No. 49 Vol. 1, including the mandatory implementation of a system of assessing and documenting the competence of aeronautical meteorological personnel (AMP), i.e. Aeronautical Meteorological Forecasters and Observers by 1 December 2013.

The Commission for Aeronautical Meteorology (CAeM) charged an Expert Team with the development of relevant guidance, including a tool kit to guide and support the implementation of competence assessment, and held a series of topical workshops in all WMO Regions.

As a further supporting measure, on-line training modules aiming at providing the underpinning knowledge and skills for the required competencies were made available on the Commission's training website www.caem.wmo.int/moodle with a view to helping Members in addressing any competence gaps and deficits detected by the assessments.

In this context, I would like to underline the important role that WMO Regional Training Centers (RTCs) are playing in the successful implementation of the AMP Competency Standards. The Commission for Aeronautical Meteorology will continue to cooperate with the RTC network and other training and education institutes on the further development of the mechanisms, documented in line with QMS principles, to support the training, education and 'best practices' in the assessment of AMP.

In order for the Commission to assess the degree of compliance and any need for further assistance or implementation support, I would be grateful if you could inform the Secretariat of the current level of compliance with assessing the competence of Aeronautical Meteorological Forecasters (AMF) and Aeronautical Meteorological Observers (AMO), using the categories listed below:

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6732)

cc: Chief of Met, ICAO Headquarters, Montreal, Canada (for information)

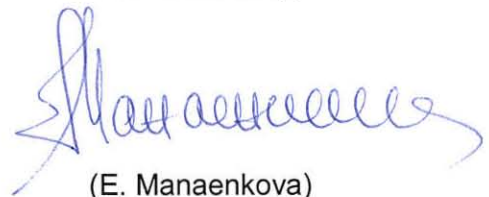
- (1) Implementation not started;
- (2) Adapted WMO competency standards to national requirements and conditions;
- (3) Developed assessment process and timeline;
- (4) Commenced assessment;
- (5) Completed assessment.

If the implementation status in the organization providing meteorological services to international civil aviation cannot yet be considered fully compliant with the relevant ICAO Regulations contained in paragraph 2.1.5 of the ICAO Annex 3, it would be advisable to inform ICAO (through the Meteorological Authority nominated by your government to ICAO, in the case you are not designated yourself) of this fact using the standard procedure of filing a difference, stating also when and by what means you expect to become compliant in the future.

Such a notification will protect both you and your Service from serious legal consequences in case of any weather-related incident or accident considered to be related to any non-compliance with ICAO Regulations. I would also be grateful if a copy of any such notification could be sent to WMO to help in analyzing and prioritizing the need for any further support your service may require to become compliant.

I sincerely hope that you will find this information useful and look forward to receiving your information on any issues you may encounter in this challenging situation,

Yours faithfully,



(E. Manaenkova)
for the Secretary-General