



World Meteorological Organization  
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water  
Temps • Climat • Eau

Our ref.: ETR/CRS-913

GENEVA, 8 July 2013

Annexes: 2 (available in English only)

Subject: International Training Course on Agrometeorology, from 28 October to 8 November 2013, Nanjing, China

Action required: For information and appropriate action, as necessary

Dear Sir/Madam,

I have the pleasure to inform you that the People's Republic of China will host an International Training Course on Agrometeorology, from 28 October to 8 November 2013 at the WMO Regional Training Centre (RTC) in Nanjing, China.

The course is designed for meteorologists mainly from developing countries who are working in the field agrometeorology and other related fields. The course will be conducted in English, and it will mainly cover the basic theory and principles of agrometeorology. This will be helpful to improve participants' ability in carrying out agrometeorological forecasting and service, scientific research as well as management.

The Chinese Government will waive the tuition fee, and can provide local support for the accepted participants, upon request. For detailed information, please find attached the Enrolment Information and the Application Form.

The nominated candidates are requested to complete the attached Application Form, which should be endorsed by the Permanent Representative of their respective countries, and returned **directly to the RTC in Nanjing, China** at the address provided on the Application Form **not later than 27 September 2013**.

Yours faithfully,

(E. Manaenkova)  
for the Secretary-General

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6705)

cc: Hydrological Advisers to Permanent Representatives

## **ENROLMENT INFORMATION**

### **International Training Course on Agrometeorology**

The International Training Course on Agrometeorology is organized by WMO Regional Training Centre (RTC) Nanjing, sponsored by the China Meteorological Administration (CMA).

#### **1. Objectives**

Through theoretical study and practice, participants will be able to master the basic theory and principles of agrometeorology. This will be helpful to improve participants' ability in carrying out agrometeorological forecasting and service, scientific research as well as management.

#### **2. Date and Venue**

28 October-8 November 2013, WMO Regional Training Centre (RTC) Nanjing China.

#### **3. Course Contents**

The training course will mainly cover lectures on fundamentals of agrometeorology, micro-climate, water and water cycle, analysis and simulation of crop growing system, agricultural remote sensing, agrometeorological forecasting and service, the effect of climate diversification, evaluation and use of agroclimatic resources, impact of climate change on agriculture, meteorological disasters prevention and mitigation and practice at the Agrometeorological Centre.

#### **4. Training Format**

Lecture, practical sessions, seminar on special topics, study tour, discussion and presentation.

#### **5. Language of Instruction**

The course will be conducted in English only.

#### **6. Targeted Trainees**

Meteorologists who are working in the field of agrometeorology and other related fields mainly from developing countries.

#### **7. Required Qualifications of Participants for Admission**

- a) To be specialized in agrometeorology with a minimum of one year professional experience;
- b) To be in good physical health with no infectious diseases. Physically fit to fulfill all course activities; candidates with limited physical mobility will not be accepted;
- c) To be proficient in English;
- d) To prepare a report on agrometeorology of the participants' Service and a brief introduction of the participant's professional experiences for the purpose of exchanges;
- e) Not to bring family members to the training course in principle; if bringing a family member, the participant has to pay extra expense;
- f) To observe all the laws, rules and regulations of the People's Republic of China and respect the Chinese customs during the training period.

#### **8. Application and Admission**

- a) The applicants must be meteorologists who are working in the field of agrometeorology from Meteorological and Hydrological Services of developing countries. The nominated candidates are requested to submit the Application Forms together with evidence of English proficiency to the WMO RTC Nanjing China for examination and endorsement;
- b) Admission Notices will be issued to the accepted participants by e-mail by the RTC Nanjing. With the Admission Notices, the participants are requested to go through all the necessary formalities for entering China and bring all the documents (Admission Notices, Application Forms) to the WMO RTC Nanjing China on the registration date of 27 October 2013;

- c) **Only accepted applicants** that receive the Admission Notices endorsed by the WMO RTC Nanjing China can participate in the training course.

#### **9. Training Expenses**

- a) Tuition fee is free for all the accepted participants that receive the endorsed Admission Notices by the WMO RTC Nanjing China;
- b) Due to limited funds, the WMO RTC Nanjing China can provide local support such as accommodation, meals, and pocket money (50 Yuan RMB per day) etc. for 20 participants only. Normally one applicant from each developing country or two applicants from each Least Developed Country are endorsed by the WMO RTC Nanjing China for the local support;
- c) Other accepted applicants or their respective governments need cover their accommodation (50 USD per day per person) and meals (20 USD per day per person) during the training period;
- d) The international travel costs including round trip tickets, transit fares and subsistence allowance during the travel are to be covered by the participants or their employers;
- e) The expenses of visa, medical care, insurances and domestic salaries for the participants should be borne by the participants' employers.

#### **10. Insurance**

The organizer of the Training Course on Agrometeorology does not hold any responsibility for such risks as loss of life, accidents, illness, and loss of property incurred during the whole period of participation in the training course.

#### **11. Liaison Information**

Attn: Prof. Zheng Youfei  
Executive Deputy Director  
WMO Nanjing Regional Training Centre  
Nanjing University of Information Science & Technology  
Nanjing  
Jiangsu Province, 210044  
P.R. China

Tel: (86 25) 58731433/58731404

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E-mail: rtc@nuist.edu.cn

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WORLD METEOROLOGICAL ORGANIZATION  
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ETR/CRS-913, ANNEX II

APPLICATION FORM

INTERNATIONAL TRAINING COURSE ON AGROMETEOROLOGY

(Nanjing, China, 28 October-8 November 2013)

**Note:** Please send the completed form directly to the WMO RTC Nanjing China as soon as possible and in any case **no later than 27 September 2013**.

I. Personal Data

1. Surname \_\_\_\_\_

First Name \_\_\_\_\_

2. Gender \_\_\_\_\_

3. Date of Birth \_\_\_\_\_

4. Place of Birth \_\_\_\_\_

5. Passport Number: \_\_\_\_\_

6. Nationality \_\_\_\_\_

7. Religion \_\_\_\_\_

8. Marital Status \_\_\_\_\_

9. Health Condition \_\_\_\_\_

10. History of infectious disease: ☐ No ☐ Yes (Please specify if yes)

\_\_\_\_\_  
\_\_\_\_\_

11. Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address: \_\_\_\_\_ @ \_\_\_\_\_

12. Permanent Address: \_\_\_\_\_

13. Contact person in emergency

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address: \_\_\_\_\_ @ \_\_\_\_\_

14. Statement of present work

Name of institution \_\_\_\_\_

Position held \_\_\_\_\_

Photo

A brief description of duties \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

15. Previous employment history

Date	Institution	Position and Duties
_____	_____	_____
_____	_____	_____
_____	_____	_____

16. Educational and/or professional qualification

Date	Major and University	Degree/Diploma
_____	_____	_____
_____	_____	_____
_____	_____	_____

17. Language Proficiency

Mother Tongue \_\_\_\_\_

English Proficiency (Please tick):

Reading: a. excellent b. good c. fair d. poor

Listening: a. excellent b. good c. fair d. poor

Speaking: a. excellent b. good c. fair d. poor

Writing: a. excellent b. good c. fair d. poor

18. State why you wish to attend the course and indicate the practical use of the course to your work in the future.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**II. Insurance**

I fully understand that the seminar organizer does not take any responsibility for such risks as loss of life, accidents, illness, loss of property etc.

**III. Personal Statement**

I hereby declare that the information given above is true, correct and complete. I shall bear the responsibility for the above information.

I pledge to observe all the Chinese laws and will respect the local customs and follow the course regulations during my stay in China for the training course.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of the Applicant

**IV.** Please indicate whether local support is required and if so, whether in the form of accommodation, meals during the training period at the WMO RTC Nanjing China (Please tick):

Apply for local support of:

Accommodation      ☐ yes      ☐ no

Meals      ☐ yes      ☐ no

If you cannot get local support from the organizer, will you or your government pay for the above expenses?      ☐ yes      ☐ no

**V. Endorsement of the Nominator**

1. Name of Organization \_\_\_\_\_  
\_\_\_\_\_

2. Name and Signature of the Permanent Representative with WMO:

Name \_\_\_\_\_

Signature \_\_\_\_\_

Official Seal \_\_\_\_\_

Date \_\_\_\_\_

**VI. Contact Details**

Focal Point: Prof. Zheng Youfei, Executive Deputy Director,  
WMO Regional Training Centre Nanjing

Address: WMO Regional Training Centre Nanjing,  
Nanjing University of Information Science and Technology  
219 Ningliu Road, Pukou District  
Nanjing, Jiangsu Province, 210044  
People's Republic of China

Telephone: +86-25-58731433/58731404

Fax: +86-25-57010085

E-mail: [rtc@nuist.edu.cn](mailto:rtc@nuist.edu.cn)

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