



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat
7 bis, avenue de la Paix – Case postale 2300 – CH 1211 Genève 2 – Suisse
Tél.: +41 (0) 22 730 81 11 – Fax: +41 (0) 22 730 81 81
wmo@wmo.int – www.wmo.int

Weather • Climate • Water
Temps • Climat • Eau

Our ref.: SG/CER/IBCS-I

GENEVA 4 March 2013

Annex: 1

Dear Sir/Madam,

I refer to my letter SG/CER/MFA, dated 11 December 2012, requesting you to inform me on the willingness of your Government to designate individual(s) to serve as member(s) of the Intergovernmental Board on Climate Services (the 'Board'), and to that effect, inform me of the name and contact details of the principal member as well as the name(s) and contact details of other member(s).

In this respect, I refer to the provisions for membership of the Board as agreed in Article III of the adopted Terms of Reference of the Board in Resolution 2 (Cg-Ext.(2012)), which are as follows:

'Each Member of WMO is entitled to designate representative(s) to serve as member(s) of the Board and to appoint a principal member, who will normally come from the National Meteorological and Hydrological Service, who shall be regarded as a main focal point of the Member for the matters relating to the Board. With a view to securing the widest possible knowledge and expertise pertaining to the GFCS into the functioning and decision-making of the Board, governments should appropriately consider designation of the member(s). A letter signed by, or on behalf of, an appropriate governmental authority of the Member sent to the Secretary-General shall be regarded as appropriate credentials for participation of individual(s) named therein in all activities of the Board.'

Membership of the Board

In regard to the provision quoted above, I wish to clarify that the appointment of the principal member and the name(s) and contact details of other designated member(s) of the Board should be communicated by the Member to the WMO Secretariat **according to the practice in place for the World Meteorological Congress**. This means that, unless your Government has indicated to the WMO Secretariat that the Permanent Representative of your country with WMO is the normal channel of communication, those official communications should come from the Ministry of Foreign Affairs or another national authority appropriately mandated by the national Government.

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6691)

cc: Hydrological Advisors to Permanent Representatives

I would be grateful to the Members who wish to designate members of the Board and who have not yet provided the Secretariat with the name and contact details of their principal member as well as the name(s) and contact details of other member(s) to kindly do so at their earliest convenience, through the appropriate governmental authority. A record of your governmental authority is attached for ease of reference as registered in our files.

Participation in First Session of Board (IBCS-I)

In compliance with the usual practice of WMO, a formal notification for IBCS-I will be sent in due time. The submission of credentials for participation in IBCS-I, will take place in accordance with the provisions contained in Regulation 21 of the WMO General Regulations (2011 edition). Members will be requested to submit the credentials for the delegation that will be attending IBCS-I. Credentials need to be signed by or on behalf of the appropriate governmental authority of the Member, with clear indication of head of delegation and alternate head of delegation, and according to the practice in place for the World Meteorological Congress.

In contributing to the decision on the composition of your national delegation for IBCS-I, you may consider including, where possible, experts from the National Meteorological and Hydrological Service (NMHS) and other institutions who can cover the main pillars of the Global Framework for Climate Services (GFCS), User Interface Platforms, Climate Services Information System, Observation and Monitoring, Research, Modelling and Prediction and Capacity Building, as well as experts from the initial four priority areas, namely Health, Water, Agriculture and Food Security and Disaster Risk Reduction.

Those Members whose authorities have not yet designated the governmental authority to sign credentials for sessions of WMO constituent bodies are kindly invited to complete the attached form. This form will facilitate the participation of delegations in sessions of the IBCS and constituent bodies of the Organization.

At IBCS-I the Board shall elect its Chair, Vice-chair and shall establish a Management Committee. The Board shall also focus on the decisions of the extraordinary session of the World Meteorological Congress with regard to the implementation of the GFCS, establishment of the bodies reporting to the Board, financial matters and consideration of issues relevant to the implementation of the GFCS. Further details regarding the substance of the meeting will be included in the annotated agenda and all documentation and information on material arrangements for the first meeting of the Board will be posted at www.wmo.int and made accessible when they become available.

Finally, with respect to funding for IBCS-I, it may be recalled that Article VI of the Terms of Reference of the Board states that 'The cost of participation of Members delegates in the sessions of the Board shall be borne by Members' governments'. Subject to availability of funds, participation of one delegate from each Least Developed Country, as a matter of priority, and one delegate from developing countries and countries with economies in transition maybe supported from the GFCS trust fund upon request.

Yours faithfully,



(J. Lengoasa)
for the Secretary-General