



## WMO OMM

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织



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Ref.: 01145/2025-15 GS

Our ref.: 01145/2025/GS/CNF/RA-IV-19

Annex: 1

The Secretariat of the WMO presents its compliments to the Permanent Missions to the United Nations Office and other international organizations in Geneva and has the honour to refer to the invitations to the nineteenth session of the Regional Association IV (North America, Central America, the Caribbean), that will take place from 27 to 29 March 2025, in San Salvador, El Salvador, as well as through virtual platform.

The Secretariat has the further honour to request the Permanent Mission's kind assistance in the transmission of the attached letter from the Secretary-General, Professor Celeste Saulo, to the Ministry of Foreign Affairs.

The Secretariat of the WMO avails itself of this opportunity to renew to the Permanent Missions to the United Nations Office and other international organizations in Geneva, the assurances of its highest consideration.



\* 1  
7 February 2025

To: Permanent Missions to the United Nations Office and other international organizations in Geneva



Our ref.: 01147/2025/GS/CNF/RA-IV-19

7 February 2025

Annex: 1

Subject: Nineteenth session of the Regional Association IV (North America, Central America, the Caribbean) (RA IV-19)

Action required: Inform on participation and pre-register for the RA IV-19 session

Your Excellency,

I have the honour to inform you that the nineteenth session of the Regional Association IV (North America, Central America, the Caribbean) (RA IV-19) will take place from 27 to 29 March 2025, in San Salvador, El Salvador, as well as through virtual platform.

In addition to this session, I would also like to bring to your attention that the forty-seventh session of the Hurricane Committee is scheduled to take place from 31 March to 3 April 2025 in the same venue, followed by the Regional Specialized Meteorological Training (RSMT) meeting on 4 to 5 April 2025. While these meetings are not held in conjunction with RA IV-19, they will also take place in San Salvador, El Salvador.

I take this opportunity to remind you that elections of RA IV officers are constitutionally due to be held during Phase I of the session, based on the provisions of [General Regulations 10](#) and [62 \(Basic Document No. 1 \(WMO-No. 15\)\)](#). In this respect, it is recommended that for the purpose of voting, if required during the election of officers agenda item at RA IV-19, that delegates of Member representatives of the Regional Association with voting rights are physically present in San Salvador.

Members who will not be able to send delegations to San Salvador, should for the purpose of voting, consider arrangements for representation through their respective Embassies in San Salvador or, if this is not feasible, through the delegation of vote by proxy. In this manner, all the rights and privileges of Members with voting rights will be retained.

Where vote by proxy is the most appropriate arrangement for voting, Members are asked to note that the proxy representative must be a member of an accredited Member delegation of the Association with voting rights and from a delegation that comprises more than one representative. Please note that a delegation of proxy should not be given to a Member delegation that has submitted a candidate nomination for the particular office for which the proxy representative will vote.

A template for the delegation of vote by proxy is attached for your attention. All the proxies will be submitted to the Credentials Committee, pursuant to [General Regulation 22 \(Basic Document No. 1 \(WMO-No. 15\)\)](#).

To: Ministers of Foreign Affairs of Members of the World Meteorological Organization

cc: Permanent Missions to the United Nations Office and other International Organizations in Geneva  
Permanent Representatives of Members with WMO  
Hydrological Advisers

Details of the process for the paper ballot vote will be provided in due course through the [RA IV-19 session website](#).

[Regulation 20 of the WMO General Regulations](#) (*Basic Document No. 1* (WMO-No. 15)) requests Members to provide credentials for their delegations for the session, with a clear indication of the principal delegate. I should welcome in due course the credentials of your delegation, signed by, or on behalf of, an appropriate governmental authority of the Member.

In view of their official status with WMO, Permanent Representatives are kindly invited to act as focal points for the online registration of their delegation to the RA IV-19. The link to the online [Event Registration System \(ERS\)](#), the username and password that were sent to the Permanent Representatives by email, remain valid for all upcoming WMO meetings.

I have the further honour to inform you that the online registration will close on 20 March 2025 and, for further information concerning the online pre-registration, please do not hesitate to contact the WMO Secretariat by email at [registration@wmo.int](mailto:registration@wmo.int).

Please also note that the submission of information through the online ERS does not exempt Members from the need to provide valid credentials for the participating delegation.

In view of the limited time during this session to discuss documents, Permanent Representatives and session delegates are invited to provide their comments and proposed changes to the documents in advance of the session via [plenary@wmo.int](mailto:plenary@wmo.int), preferably one week before the session.

A copy of this letter is being sent to the Permanent Representative and Hydrological Adviser of your country with WMO, as well as to Permanent Missions to the United Nations Office and other International Organizations in Geneva, presidents of regional associations and technical commissions and chairs of other WMO bodies.

Please accept, Your Excellency, the assurances of my highest consideration.

Yours faithfully,



Prof. Celeste Saulo  
Secretary-General

**PROXY VOTE TEMPLATE**

**DELEGATION OF VOTING RIGHT**

during the

**NINETEENTH SESSION OF REGIONAL ASSOCIATION IV (NORTH AMERICA, CENTRAL AMERICA AND THE CARIBBEAN)**

**27–29 March 2025, San Salvador, El Salvador**

**(Member 1)** hereby delegates its voting right at **RA IV-19** to **Mr/Ms .....** **(Member 2)**.

Signed by Permanent Representative of **(Member 1)** with WMO.

**Name:** .....

**Date:** .....

