



25 أيار/ مايو 2022

الرقم المرجعي: 11595/2022/MS/ETR/SEM-422

عدد المرفقات: 2 (بالإنكليزية فقط)

الموضوع: دورة المنظمة (WMO) للمدربين أثناء العمل ومقيمي الكفاءات، 25-29 تموز/ يوليو 2022،
بوخارست، رومانيا

الإجراء المطلوب: تقديم استمارات ترشيح المشاركين بعد ملئها إلى أمانة المنظمة (WMO) في موعد لا يتجاوز
10 حزيران/ يونيو 2022

تحية طيبة وبعد،

يسعدني أن أبلغكم أن دورة المنظمة العالمية للأرصاد الجوية (WMO) للمدربين أثناء العمل (OJT) ومقيمي الكفاءات (CA) للاتحاد الإقليمي السادس ستقدمها المنظمة (WMO) وستضيفها هيئة الأرصاد الجوية الرومانية (MeteoRomania) في بوخارست، رومانيا في الفترة من 25 إلى 29 تموز/ يوليو 2022.

وستركز هذه الدورة على تطوير القدرات من خلال الاستفادة من الكفاءات، باستخدام أدوات التدريب أثناء العمل وتقييم الكفاءات. وستوفر الدورة المعلومات والمهارات اللازمة للتطبيق على أي نشاط من الأنشطة التشغيلية في المرافق الوطنية للأرصاد الجوية والهيدرولوجيا (NMHSs) والتكيف معه. وفي إطار الهدف العام للمنظمة (WMO) المتمثل في تعزيز تطوير القدرات في المرافق الوطنية (NMHSs)، تضطلع المنظمة (WMO) بأنشطة في مجال التدريب أثناء العمل (OJT) وتقييم الكفاءات (CA). ولهذا الأمر جملة أهداف منها المساهمة في سد الفجوة بين النظرية والتطبيق لضمان استخدام المهارات اللازمة في الحياة الفعلية بشكل ملائم ومستدام. وستجري فعاليات الدورة باللغة الإنكليزية، ويمكن الاطلاع على المزيد من المعلومات في المرفق الأول. وستُعد مذكرة تحتوي على معلومات عامة للمشاركين والجدول الزمني المؤقت للبرنامج ستوزع على المرشحين المختارين في الوقت المناسب.

وُرجى ملاحظة أننا نشجع الأعضاء على تغطية نفقات المشاركين من بلدانهم لحضور الدورة، ورغم ذلك فإن المنظمة (WMO) على استعداد لدعم مشارك واحد من كل عضو من الأعضاء المختارين. وعند ملء استمارة الترشيح (المرفق الثاني)، عليكم تقديم معلومات عن مدى استفادة مرفقكم من مشاركة المرشح الخاص بكم. وينبغي ملء استمارة الترشيح وتقديمها إلى أمانة المنظمة (WMO) (tra@wmo.int) في أقرب وقت ممكن، على ألا يتجاوز ذلك في جميع الأحوال 10 حزيران/ يونيو 2022.

وتفضلوا بقبول فائق الاحترام،

الدكتور وينتيان تشانغ
عن الأمين العام

إلى: الممثلين الدائمين لأعضاء المنظمة (WMO) في الاتحاد الإقليمي السادس

صورة إلى: المستشارين الهيدرولوجيين في الاتحاد الإقليمي السادس
رئيس الاتحاد الإقليمي السادس

WMO Course for On-the-Job Trainers and Competency Assessors

25-29 July 2022, Bucharest, Romania

Course Information

Overview:

The World Meteorological Organization (WMO) course for On-the-Job Trainers (OJT) and Competency Assessors (CA) will be offered by the WMO and hosted by Romanian National Meteorological Administration (MeteoRomania), in Bucharest, Romania, between 25 and 29 July 2022.

The concept of competency is directly connected to the activities of individuals and must be very well understood and correctly implemented. Hence, as a result of the need to improve on the situation, the issue arose during the Fourteenth WMO Symposium on Education and Training (SYMET-14), following which the participants emphasised the need to fill the gap between theory and practice, especially with respect to real-life application.

The course will focus especially on examples of how these are utilised in the operational environment. One of the premises of the course is that training is enriched by practical applications, and the achieved skills can be adapted to create coherence in the approach to competency implementation not only in different operational activities in NMHS but also between NMHSs in the Region.

Objectives:

After participating in this course, participants will have enhanced their skills to contribute to the development of the competencies identified in the WMO Competency Requirements for Education and Training Providers for Meteorological, Hydrological, and Climate Services, as approved by EC-65 and as described in the 2016 revision to WMO Technical Regulations, No. 49, Volume 1.

Course Content:

The WMO Course for OJT and CA is designed to be practical and highly active. It will include many short readings but even more opportunities for interaction with facilitators and fellow participants. A note containing general information for participants and the provisional programme schedule will be distributed to selected candidates in due course.

Learning Outcomes:

At the end of the course, trainees will be able to:

- deliver training on implementation of OJT and CA, as a general approach, at the organisation level as a component of capacity development and advise on adaption to different fields of activity in NMHSs;
- guide and support NMHSs in competency implementation regarding OJT and CA for different areas of activity.

- apply OJT techniques to specific activities in NMHSs by adapting the acquired competencies.
- apply competency assessment.

Since the proposed training program focuses on OJT and CA's principles and not on a specific specialisation, the outcomes of the training program are wide enough to cover all sections of an NMHS and the adaption to different fields of activity can be facilitated.

Using the described concept, therefore, the following benefits will emerge:

- More coherent competency approach among Members considering similar OJT and CA implementation.
- Opportunity to create a broad image in the NMHSs on the level of competencies of staff and individual and group development needs.
- Quicker delivery of information and a more structured way of sharing experiences.
- More efficient use of human and financial resources.
- Enhancement of the capacity of WMO RTCs (Regional Training Centres) and NMHS training institutions to support capacity development endeavours.
- Support implementation of WMO reform at the regional level with an attending benefit to Members.

Profile of Participants:

The profile of the participants should be deeply connected with the operational environment and is proposed as follows:

- Willingness to share skills, knowledge, and expertise
- Availability of deployment to deliver courses in OJT and CA
- Versatility and enthusiasm in providing information
- Originating from operational environment and with strong operational experience
- Some experience in delivering on-the-job training and previous attendance to a Train-the-Trainers course will be an advantage
- Good English language skills

Financial Assistance:

Please note that while we encourage WMO Members to cover the expenses of their participants to attend the course, WMO is prepared to support one participant each from selected WMO Members if requested by the Permanent Representative.

Deadline for Nominations:

The Nomination Form (Annex-II) should be completed and returned to reach the WMO Secretariat (tra@wmo.int) as soon as possible and, in any case, **not later than 10 June 2022**.

Contact Details:

Secretary-General
 World Meteorological Organization
 Case postale No. 2300
 CH-1211 Geneva 2
 SWITZERLAND
 Fax No: +41 22 730 80 41 or +41 22 730 81 81
 E-mail: tra@wmo.int

WMO Course for On-the Job Trainers and Competency Assessors
25-29 July 2022, Bucharest, Romania

Nomination Form

Section A: Personal Details of Candidate

1. Country: _____

2. Title: Mr/Ms/Miss/Dr/Prof/_____

3. First Name (Given): _____

4. FAMILY NAME (SURNAME): _____

5. E-mail: _____

6. Telephone No: _____

7. Fax No: _____

8. Official Address: _____

9. Date of Birth: _____

10. Nationality: _____

11. Gender : Female Male

12. What is your job title? _____

13. How long have you been in this position? _____

14. Have you been working in operational positions? Which were the main activities? _____

15. For how long have you been working in operational field? _____

16. Are you / have you been involved in competency development in your organization?

Please briefly describe the roles: _____

Section B: Endorsement of Permanent Representative

17. Statement by the Permanent Representative on how the participation of this candidate will benefit the education and training provided by the NMHS:

18. Please note that while we encourage WMO Members to cover the expenses of their participants to attend the course, WMO is prepared to support one participant each from selected WMO Members. Do you need financial assistance for your candidate in case he/she is selected?

- No, thank you.
- Yes, travel support only.
- Yes, daily subsistence allowance only.
- Yes, full support required.

Place: _____ Date: _____

Signature of the Permanent Representative: _____

To be completed and returned to reach the WMO Secretariat as soon as possible and, in any case, **not later than 10 June 2022**.

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