



World Meteorological Organization  
Organisation météorologique mondiale

Secrétariat

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Our ref.: SG/ASG/SPO/RAs-TCs-OP2016-2019

GENEVA, 4 March 2014

Subject: Preparation of Operating Plans (OP) for regional associations and technical commissions

Action required: Your submissions should reach the Secretariat not later than **1 April 2014**

Dear Sir/Madam,

I refer to my letter (ref. P.RA-1752 and P.TC-1734) of 27 November 2013, requesting you to develop your respective operating plans that will form part of the draft WMO Operating Plan (OP) 2016-2019.

The third session of the EC Working Group on WMO Strategic and Operational Planning (WG/SOP) held in Geneva from 11 to 14 February 2014 noted the recommendations of the presidents of regional associations and technical commissions on the WMO strategic and operational planning and appreciated their inputs into strategic planning process. It also noted that at the time of the meeting only presidents of Regional Association II, CAS and JCOMM had presented their input for the WMO Operating Plan.

The WG/SOP agreed that the PRAs and PTCs that had not submitted their inputs to the OP be requested to do so by **1 April 2014** so that the Secretariat could finalize the WMO Operating Plan 2016-2019 for presentation at the sixty-sixth session of the Executive Council in June 2014 before it is presented to the Seventeenth World Meteorological Congress in May-June 2015.

You are therefore kindly requested to provide your input if you have not done so on or before **1 April 2014**. The updated template for providing input similar to that used for budgeted and funded activities for implementation is posted (in excel format) at:

[http://www.wmo.int/pages/about/documents/Templateforprovidinginput\\_OP\\_2016\\_2019\\_PRA\\_PTC.xls](http://www.wmo.int/pages/about/documents/Templateforprovidinginput_OP_2016_2019_PRA_PTC.xls)

To: Presidents of regional associations (P.RA-1755)  
Presidents of technical commissions (P.TC-1737)

The list of Expected Results (ERs), Key Outcomes (KOs) and Key Performance Indicators (KPIs) is also posted at:

[http://www.wmo.int/pages/about/documents/LIST\\_ER\\_KO\\_KPI.doc](http://www.wmo.int/pages/about/documents/LIST_ER_KO_KPI.doc)

Yours faithfully,



(E. Manaenkova)  
for the Secretary-General