



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water
Temps • Climat • Eau

Our ref.: SG/ASG/SPO/RAs-TCs-OP2016-2019

GENEVA, 27 November 2013

Subject: Preparation of Operating Plans for regional associations and technical commissions

Action required: Your submissions should reach the Secretariat not later than **30 December 2013**

Dear Mr President,

You may recall that the Fifteenth World Meteorological Congress (Cg-XV) endorsed the new approach to the WMO strategic planning. Cg-XV through Resolution 27 (Cg-XV), requested "the regional associations and the technical commissions to adhere to the direction and priorities set forth in the Strategic Plan and to organize their programme structures and activities so as to pursue the top-level objectives and to achieve the expected results." Congress further agreed that the strategic and operational planning for the period 2016–2019 should follow the structure of the Strategic Plan 2012–2015 (GSNs, STs and ERs) and the overall planning process, and requested the technical commissions to develop their own Operating Plans in support of the implementation of the WMO Strategic Plan 2016-2019 (Resolution 38 (Cg-XVI) Preparation of The Strategic Plan for 2016–2019).

In view of the Cg and EC requests to develop the Operating Plan on an organization-wide basis, involving technical commissions and regional associations from the outset of the strategic planning process (EC-LXI, paragraph 7.2.9 (a) refers), you are requested to develop Operating Plans for your respective regional associations and technical commissions as part of the draft WMO Operating Plan (OP) 2016-2019 for presentation at the meeting of the Executive Council Working Group on Strategic and Operational Planning (EC WG/SOP) to be held in Geneva from 11 to 14 February 2014. The WMO Operating Plan 2016-2019 will be presented to EC-66 in June 2014 for consideration before it is presented to the Seventeenth World Meteorological Congress (Cg-17) in 2015.

Please use the structure of the WMO Operating Plan 2012-2015, available at http://www.wmo.int/pages/about/documents/WMO_OP_2011_en.pdf, and Expected Results and Key Outcomes in the Appendix, to develop your Operating Plans that shall be integrated into the WMO-wide Operating Plan.

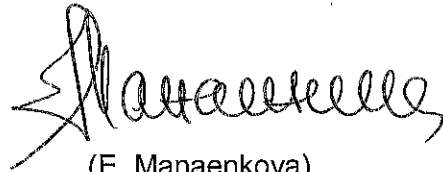
To: Presidents of regional associations (P.RA-1752)
Presidents of technical commissions (P.TC-1734)

You are kindly requested to:

1. Take into consideration the decision of EC-65 to accord high ranking to: (a) Disaster Risk Reduction (DRR); (b) Global Framework for Climate Services (GFCS), and (c) WMO Integrated Observing System (WIGOS) (supported by WMO Information System (WIS)), and Capacity Development (CD) as future strategic priorities while recognizing the importance of Service Delivery (notably aviation and marine services) and Research;
2. Identify Expected Result(s) (ER(s)) and associated Key Outcomes, and strategic priorities that are of the highest interest for your Region/technical commission;
3. Verify with the department of the Secretariat responsible for the regional association and technical commission that the activities included in the WMO programme activities are planned and funded for implementation in 2016-2019; and
4. Provide to the Strategic Planning Office those parts of your Operating Plan that are not included in WMO programme activities planned and funded for implementation in 2016-2019 (see 3 above).

I would be grateful if your submissions are received not later than **30 December 2013** to provide adequate time to avail them to the EC-WG/SOP.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'E. Manaenkova', with a stylized flourish at the end.

(E. Manaenkova)
for the Secretary-General