

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

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22 December 2022

Subject: Phase III of the eighteenth session of Regional Association I (Africa), RA I-18 (phase III), 16-17 February and Regional Conference 13-15 February 2023, Addis Ababa, Ethiopia

Actions required: (1) To nominate delegates to participate in the session and Regional Technical Conference and arrange for their credentials  
(2) To pre-register delegates with the online Event Registration System (ERS)

Your Excellency,

I have the honour to inform you that, at the kind invitation of the government of Ethiopia, phase III of the eighteenth session of Regional Association I (RA I-18 (phase III)) of the World Meteorological Organization (WMO) will be held in Addis Ababa, Ethiopia from 16 to 17 February 2023, preceded by the Regional Conference, from 13 to 15 February 2023.

The provisional agenda for both the Regional Conference and phase III of the eighteenth session of Regional Association I (RA I-18 (phase III)) will be accessible from the session website.

Regulation 20 of the WMO General Regulations (*Basic documents No. 1, 2021 edition* (WMO-No. 15)) requests Members to provide credentials for their delegations for the session with a clear indication of the principal delegate and the alternate. I should welcome in due course the credentials of your delegation, signed by, or on behalf of, an appropriate governmental authority of the Member.

In view of their official status with WMO, Permanent Representatives are kindly invited to act as focal points for the online registration of their delegation to the RA I-18 (phase III). The link to the online [Event Registration System \(ERS\)](#), the username and password that were sent to the Permanent Representatives by email, remain valid for all upcoming WMO meetings.

I have the further honour to inform you that the online registration will close on **8 February 2023** and, for further information concerning the online pre-registration, please do not hesitate to contact the WMO Secretariat by email at: [registration@wmo.int](mailto:registration@wmo.int).

Please also note that the submission of information through the online ERS does not exempt Members from the need to provide valid credentials for the participating delegation.

In view of the limited time during this session to discuss documents, Permanent Representatives and session delegates are invited to provide their comments and proposed changes to the documents in advance of the session via [plenary@wmo.int](mailto:plenary@wmo.int), preferably one week before the session.

To: Ministers of Foreign Affairs of Member States of the World Meteorological Organization

A copy of this letter is being sent to the Permanent Representative and Hydrological Adviser of your country with WMO, as well as to Permanent Missions of Member States with WMO to the United Nations Office and other International Organizations in Geneva; presidents of regional associations and technical commissions and chairs of WMO bodies.

Accept, Your Excellency, the assurances of my highest consideration.



Prof. Petteri Taalas  
Secretary-General