

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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Our ref.: 19399/2020/LCC/CNF/INFCOM-1

16 October 2020

Subject: Notification of the date and place for the first session of the Commission for Observation, Infrastructure and Information Systems (INFCOM-1), 9-13 November 2020

Action required:

- (1) Inform on participation and pre-register for the INFCOM-1 virtual session
- (2) Nominate delegates with relevant expertise to participate in the session(s) and arrange for their credentials

Dear Sir/Madam,

I have the honour to inform you that Part II of the first session of the Commission for Observation, Infrastructure and Information Systems will take place online through an online multilingual platform from 9 to 13 November 2020. Part I of the Session is regarded as the consultation of the Commission by correspondence that took place in April and May 2020, and established Standing Committees and Study Groups, appointed their leadership, and adopted their work programme. Part III is planned to be organized in February 2021 in conjunction with the Services Commission, and further communication will be provided to you at a later stage.

Please note the provisional annotated agenda, documents for the session as well as information on the videoconferencing arrangements will be posted in due course on the session [website](#).

Instructions and guidelines on the use of the online platform will be made available on the session website and participants will have the possibility to test the videoconferencing tool prior to the session.

I have the pleasure to invite you to nominate delegates to participate in the INFCOM session. I would like to bring to your attention the fact that the new technical commissions established by Congress are multidisciplinary in nature and their modus operandi will differ significantly from the previous commissions which were focussed on particular subject matter. In this regard, I would like to encourage you to include in your delegation experts from relevant fields of expertise that are of particular importance for your country/territory and to pay specific attention to the needed expertise in hydrology, weather and climate domains.

In addition, Regulation 20 of the WMO General Regulations (*Basic documents No. 1 (WMO-No. 15)*) requests Members to provide credentials for their delegations for the session with clear indication of the principal delegate and his/her alternate. In this connection, I should welcome in due course the credentials of your delegation, signed by, or on behalf of, an appropriate governmental authority of the Member.

To: Ministers of Foreign Affairs of Members of the World Meteorological Organization

In view of their official status with WMO, Permanent Representatives are kindly invited to act as focal points for the online registration of their delegation to the first session of the Commission for Observation, Infrastructure and Information Systems. The [link](#) to the online Event Registration System (ERS), the username and password that were sent to Permanent Representatives by email remain valid for all upcoming WMO meetings .

Please note that the online registration will close on 2 November 2020. For further information concerning online pre-registration, please do not hesitate to contact the WMO Secretariat by email at: registration@wmo.int.

Please also note that the submission of information through the online event registration system does not exempt Members from the need to provide valid credentials for the participating delegation.

In view of limited time during the virtual session to discuss documents, and in order to facilitate discussion, Permanent Representatives and session delegates are invited to provide their comments and proposed changes to the documents in advance of the Session via plenary@wmo.int, preferably one week before the Session.

A copy of this letter is being sent to the Permanent Representative and Hydrological Adviser of your country with WMO, as well as to Permanent Missions to the United Nations Office and other International Organizations in Geneva.

Accept, Sir/Madam, the assurances of my highest consideration.



Prof. Petteri Taalas
Secretary-General