



## WMO OMM

World Meteorological Organization  
 Organisation météorologique mondiale  
 Organización Meteorológica Mundial  
 Всемирная метеорологическая организация  
 المنظمة العالمية للأرصاد الجوية  
 世界气象组织

## Secrétariat

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Our ref.: 35073/2017/SG/DSG/SPO/ECWGSOP-III(2017)

27 September 2017

Annex: 1

Subject: Session of the EC Working Group on WMO Strategic and Operational Planning (Geneva, Switzerland, 16-17 October 2017)

Action required: To inform the Secretariat of attendance by **2 October 2017**

Dear Sir/Madam,

Pursuant to Resolution 40 /Cg-XVI) on the Increased Transparency and Involvement of Members in Governance Issues of WMO between Congresses, Cg-XVI decided that the arrangements for attendance of Members' representatives at the sessions of the Executive Council and its relevant bodies should be as provided in the annex to this resolution (copy attached).

In this context, I am pleased to inform you that the next session of the EC Working Group on WMO Strategic and Operational Planning will be held at the WMO Secretariat, Geneva, Switzerland, from 16 to 17 October 2017. WMO Members who are interested to follow the discussion of the working group may send a representative(s) to attend the session. The agenda and documents will be made available in English only on the WMO public website: <https://public.wmo.int/en/events/meetings/second-session-of-ec-working-group-strategic-and-operational-planning-2017> and accessible by clicking on them.

Username: [wgsop-2017@wmo.int](mailto:wgsop-2017@wmo.int)  
 Password: 017wmo-sop

For logistical reasons, it would be appreciated if you would kindly notify the Secretariat as soon as possible, but preferably **not later than 2 October 2017** whether you and/or your representative will attend the session of the working group.

Yours faithfully,

(E. Manaenkova)  
 for the Secretary-General

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO

cc: Permanent Mission to the United Nations Office and other International Organizations in Geneva

EXCERPT FROM THE REPORT OF Cg-XVI, 2011

Resolution 40 (Cg-XVI)

INCREASED TRANSPARENCY AND INVOLVEMENT OF MEMBERS IN  
GOVERNANCE ISSUES OF WMO BETWEEN CONGRESSES

THE CONGRESS,

**Noting:**

- (1) Resolution 33 (Cg-XV) – Increased transparency and involvement of Members in governance issues between Congresses,
- (2) The actions taken by the Executive Council in pursuance of Resolution 33 (Cg-XV),

**Taking into account** the report of the Secretary-General on the level of attendance of Members and the impact assessment, and that the arrangements made during the sixty-first and sixty-second sessions of the Executive Council permit the attendance of Members' representatives at the sessions of the Executive Council and its Working Groups of interest to Members and serve the purpose of transparency and involvement of Members in governance issues to the Members' satisfaction,

**Decides** that the arrangements for the attendance of Members' representatives at the sessions of the Executive Council and its relevant bodies should be as provided in the annex to this resolution;

**Requests** the Secretary-General to continue provisions for the Members' attendance at sessions of the Executive Council and its relevant bodies, and to report to the Seventeenth Congress on the impact of such attendance.

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**Annex to Resolution 40 (Cg-XVI)**

**PROVISIONS FOR PARTICIPATION OF MEMBERS' REPRESENTATIVES IN THE SESSIONS OF THE EXECUTIVE COUNCIL AND ITS RELEVANT BODIES**

1. Access to all information and non-confidential documents of the Executive Council and its subsidiary bodies, including session agendas and tentative workplans, shall be provided through the Website.
  2. Interested Members should inform the Secretariat of the meetings at which they wish to be represented before the opening of the meeting. The Secretariat shall nevertheless send notifications of Executive Council sessions to Permanent Representatives of Members, with a copy to Permanent Missions of Member States in Geneva.
  3. Representatives of Member States and Territories should be formally designated as such by the Permanent Representative or Permanent Mission of the Member in Geneva, or by any other authority entitled to issue credentials within the context of WMO.
  4. Participation of Members' representatives shall be at the cost of Members.
  5. Representatives of Members should be registered for a meeting upon their arrival and should receive a session badge for security reasons, for access to the WMO building and meeting rooms, and for record-keeping purposes. The badge will indicate the Member State or Territory represented.
  6. Dedicated rows shall be allocated in the meeting rooms with the nameplate "Representatives of Members", if possible. If a meeting room proves insufficient to accommodate Members' representatives, in addition to official participants, observers and members of the Secretariat, the Secretariat shall arrange for video broadcasting of the sessions of the Executive Council in another room, provided that the meeting is being held at the WMO headquarters in Geneva.
  7. The representatives of Members shall not be entitled to take the floor.
  8. Pre-session and in-session documents shall not be distributed to representatives of Members by the Secretariat. They may be downloaded from the Website and/or ftp server.
  9. The names of Members' representatives will appear on the official list of participants of the sessions for purposes of the official record.
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