



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water
Temps • Climat • Eau

Our ref.: SG/CER/IBCS-2

GENEVA, 7 August 2014

Annex: 1

Sir/Madam,

I have the honour to inform you that the Second Session of the Intergovernmental Board on Climate Services (IBCS-2) will be held from 10 to 14 November 2014 at the International Conference Centre of Geneva (CICG), following the decision by the First Session of the Intergovernmental Board on Climate Services (IBCS-1) held from 1 to 5 July 2013.

May I invite your attention to Item 12 of the Terms of Reference of the IBCS, approved by Cg-Ext.(2012), dealing with the communication of the names of your representatives, which reads as follows:

“Each Member should designate person(s) composing its delegation indicating which of these shall be regarded as its principal delegate. A letter signed by, or on behalf of, an appropriate governmental authority of the Member shall be sent to the Secretary-General prior to a session of the Board or handed to his/her representative at the session and shall be regarded as appropriate credentials for the participation of the individuals named therein at the session”.

In accordance with the first part of this item, I should be grateful to receive as soon as possible the names and addresses of the persons nominated as the representatives of your country, with clear indication of head of delegation and alternate head of delegation. In deciding on the composition of your delegation you may consider including, where possible, experts from the National Meteorological and Hydrological Service (NMHS), and other institutions who can cover the main pillars of the Global Framework for Climate Services (GFCS): User Interface Platform, Climate Services Information System, Observation and Monitoring, Research, Modelling and Prediction and Capacity Building, as well as experts from the initial four priority areas, namely Health, Water, Agriculture, Food Security and Disaster Risk Reduction, as appropriate.

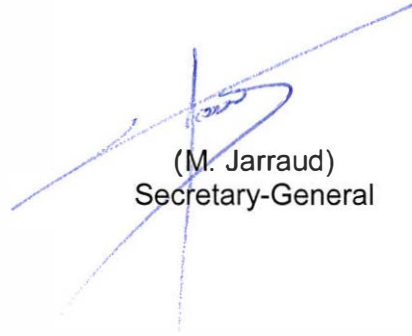
Rule 2 of the Rules of Procedure of the IBCS accords to all Members the right to propose new questions in the provisional agenda, of an ordinary session, preferably not less than thirty days before the opening of the session. The same rule requires that explanatory memorandum relating to additional questions should accompany any such proposals.

To: Ministers of Foreign Affairs of Member States of the World Meteorological Organization (WMO-1406)

The draft agenda of IBCS-2 is attached for your reference. All documentation and information on the material arrangements for the session will be accesible at: <http://gfcs.wmo.int>.

A copy of this notification is being sent to the Permanent Representative of your country with WMO.

Accept, Sir/Madam, the assurances of my highest consideration.



(M. Jarraud)
Secretary-General

**SECOND SESSION OF THE
INTERGOVERNMENTAL BOARD ON
CLIMATE SERVICES**

Geneva, 10 to 14 November 2014



Submitted by: Secretary-General
Date: .VII.2014
Original Language: English
Status: **DRAFT 1**

DRAFT AGENDA

- 1. ORGANIZATION OF THE SESSION**
 - 1.1. Opening of the session by the Chair of the IBCS
 - 1.2. Establishment of the Credentials Committee
 - 1.3. Approval of the agenda
 - 1.4. Report of the Credentials Committee
 - 1.5. Programme of work of the session
 - 2. INTRODUCTORY STATEMENTS**
 - 2.1. Statement by President of the Organization
 - 2.2. Statement by GFCS partners
 - 3. REVIEW OF THE REPORT OF THE CHAIR OF THE INTERGOVERNMENTAL BOARD**
 - 4. REVIEW OF THE REPORT OF THE SUBSIDIARY BODIES OF THE INTERGOVERNMENTAL BOARD**
 - Partner Advisory Committee
 - 5. REVIEW OF PREVIOUS DECISIONS OF THE INTERGOVERNMENTAL BOARD**
 - Consideration of the Terms of Reference of the PAC
 - 6. REVIEW OF IMPLEMENTATION OF GFCS**
 - 6.1. Projects and activities
 - 6.2. Stakeholder engagement mechanisms
 - 6.3. Partnerships
 - 6.4. Monitoring and evaluation of implementation of the GFCS
 - 7. ESTABLISH AN OPERATIONAL PLAN FOR NEXT FOUR YEARS**
 - 8. ESTABLISHMENT OF BODIES REPORTING TO THE INTERGOVERNMENTAL BOARD**
 - Consideration of the Technical Advisory Committee
 - 9. FINANCIAL MATTERS**
 - 10. ELECTION OF OFFICERS AND MANAGEMENT COMMITTEE MEMBERS**
 - 11. CONSIDERATION OF RECOMMENDATIONS TO SEVENTEENTH CONGRESS**
 - 12. DATE AND PLACE OF THE THIRD SESSION OF THE INTERGOVERNMENTAL BOARD ON CLIMATE SERVICES**
 - 13. CLOSURE OF THE SESSION**
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