



World Meteorological Organization
Organisation météorologique mondiale

Secrétariat

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Weather • Climate • Water
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Our ref.: SG/CER/IBCS-I

GENEVA, 25 March 2013

Sir/Madam,

On behalf of the President of the World Meteorological Organization, I have the honour to inform you that the First Session of the Intergovernmental Board on Climate Services (IBCS-I) will be held from 1 to 5 July 2013 at the International Conference Centre of Geneva (CICG), following the decision by the extraordinary session of the World Meteorological Congress (Cg-Ext.(2012)) held from 29 to 31 October 2012.

May I invite your attention to Item 12 of the Terms of Reference of the IBCS, approved by Cg-Ext.(2012), dealing with the communication of the names of your representatives, which reads as follows:

"Each Member should designate person(s) composing its delegation indicating which of these shall be regarded as its principal delegate. A letter signed by, or on behalf of, an appropriate governmental authority of the Member shall be sent to the Secretary-General prior to a session of the Board or handed to his/her representative at the session and shall be regarded as appropriate credentials for the participation of the individuals named therein at the session".

In accordance with the first part of this item, I should be grateful to receive as soon as possible the names and addresses of the persons nominated as the representatives of your country, with clear indication of head of delegation and alternate head of delegation. In deciding on the composition of your delegation you may consider including, where possible, experts from the National Meteorological and Hydrological Service (NMHS), and other institutions who can cover the main pillars of the Global Framework for Climate Services (GFCS), User Interface Platforms, Climate Services Information System, Observation and Monitoring, Research, Modelling and Prediction and Capacity Building, as well as experts from the initial four priority areas, namely Health, Water, Agriculture, Food Security and Disaster Risk Reduction, as appropriate.

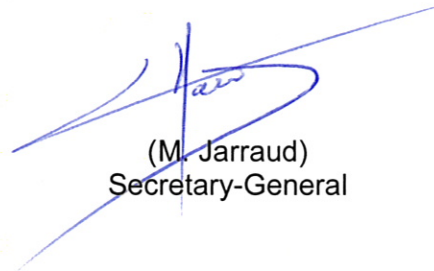
To: Ministers of Foreign Affairs of Member States of the World Meteorological Organization (WMO-1378)

Rule 2 of the Rules of Procedure of the IBCS accords to all Members the right to propose new questions in the provisional agenda, of an ordinary session, preferably not less than thirty days before the opening of the session. The same rule requires that explanatory memorandum relating to additional questions should accompany any such proposals.

All documentation and the information on the material arrangements will be accessible at www.wmo.int as they become available.

A copy of this notification is being sent to the Permanent Representative of your country with WMO.

Accept, Sir/Madam, the assurances of my highest consideration.



(M. Jarraud)
Secretary-General