



Наш исх.: 13767/2021/MS/ETR

17 июня 2021 г.

Приложение: 1 (только на английском языке)

Вопрос: Приглашение к участию в третьей Программе лидерства и управления для высшего руководства национальных метеорологических и гидрологических служб (НМГС), которая будет проходить в виртуальном формате с 3 по 6 августа и с 10 по 13 августа 2021 г.

Предлагаемые меры: Подать заявку до **6 июля 2021 г.**

Уважаемый господин/Уважаемая госпожа!

Рад сообщить Вам о том, что Метеорологическая служба Сингапура (МСС) и Всемирная метеорологическая организация (ВМО) будут совместно проводить третий цикл *Программы лидерства и управления для высшего руководства национальных метеорологических и гидрологических служб (НМГС)* в виртуальном формате в течение двух недель с 3 по 6 и с 10 по 13 августа 2021 года.

Программа ориентирована на высшее руководство (постоянные представители, генеральные директора, директора или аналогичные должностные лица) НМГС и нацелена на развитие важнейших навыков управления у руководства НМГС, при этом приоритет отдается Членам РА II (Азия) и РА V (Юго-Западная часть Тихого океана), а также развивающимся и наименее развитым Членам из других региональных ассоциаций. Эта Программа будет в высшей степени интерактивной, интенсивной, практически ориентированной и динамичной, с особым акцентом на обмене опытом и будет полностью проводиться на английском языке. Более подробную информацию о Программе можно найти в содержащемся в прилагаемой информационной брошюре о программе [Programme Information Brochure](#).

Рад предложить Вам или одному из членов вашего высшего руководящего состава подать заявку на участие в Программе, заполнив форму заявки на участие, содержащуюся в [дополнении В](#), которую следует одобрить и отправить местному организатору по факсу (+65 6545 7192, Attn: PIA/MSS), либо, что предпочтительно, по адресу электронной почты (MSS_PIA@nea.gov.sg с копией на tra@wmo.int) как можно скорее, но не позднее **6 июля 2021 г.**

Хотел бы выразить свою признательность за Вашу неизменную поддержку деятельности ВМО.

С уважением,

проф. Петтери Таалас

Постоянным представителям Членов при ВМО

Копии: Советникам по гидрологии

Генеральный секретарь

THIRD LEADERSHIP AND MANAGEMENT PROGRAMME FOR SENIOR MANAGEMENT OF NATIONAL METEOROLOGICAL AND HYDROLOGICAL SERVICES

From 3 to 6 and from 10 to 13 August 2021 (via Zoom platform)

Programme Information Brochure

Leadership and management are important skills for all National Meteorological and Hydrological Services (NMHSs). Development of these skills for Senior Management of NMHSs is critical to the attainment of organizational efficiency, financial prudence, staff motivation and in the accomplishment of organizational goals.

The *Leadership and Management Programme for Senior Management of NMHSs* aims to develop successful managers in WMO Member NMHSs. Due to the prevailing COVID-19 situation, the third run of the programme is conducted virtually over two weeks in August of this year. The programme is designed to help participants enhance their leadership and management skills through live lectures and group discussions, as well as activities to apply what they have learnt in their own organizational context.

The programme is jointly conducted by the Meteorological Service Singapore (MSS) and WMO.

1. Programme Content and Format

1.1 The programme aims to be engaging and intensive, with formal lectures by expert speakers, group activities and discussions, and sharing of experience.

Pre-programme Survey

1.2 Participants are requested to complete a simple survey two weeks prior to the start of the programme, to give the trainers a better understanding of participants' training needs and expectations. The link to the survey will be sent to successful applicants.

Virtual Programme

1.3 The programme will be conducted online via the Zoom platform in eight half-days (between 0530 UTC and 1000 UTC) spread over two weeks. The tentative programme schedule is attached at [Appendix A](#).

1.4 The programme covers the following topics:

- (i) Leadership and governance
- (ii) Strategic foresight and planning
- (iii) Financial management
- (iv) Human resources development
- (v) Strategies in communications, negotiations and international relations

1.5 All participants are requested to share a 5-minute presentation about their organization, the leadership and management challenges they face, and their expected outcomes from the programme.

Post-programme Activity

1.6 At the conclusion of the online programme, participants will work with the lead programme facilitator to apply the skills learnt to a leadership or management challenge they face in their organizations.

2. Working Language

2.1 The programme is conducted entirely in English. No translation service is provided.

3. Application Criteria

3.1 Applicants should:

- (i) Hold senior management positions of Director-General, Director or equivalent in their NMHSs; and
- (ii) Be proficient in written and spoken English.

3.2 The programme can accommodate up to 25 participants. Priority is given to applicants from Regional Associations II and V, and developing and least developed Members from other regional associations.

4. Application Procedure

4.1 Please complete and submit the following documents to: MSS_PIA@nea.gov.sg, with a copy to tra@wmo.int:

- (i) Application Form attached as [Appendix B](#); and
- (ii) A one-page curriculum vitae (CV).

4.2 The closing date for application is **Tuesday, 6 July 2021**.

5. Costs and Sponsorship

5.1 There are no fees associated with the participation in the programme. As the programme is held virtually, no sponsorship is provided.

5.2 Please note that:

- (i) Participants should ensure that they have access to a computer with reliable internet connection.
- (ii) Participants should commit to the entire duration of the programme, including participating in the post-programme activities.

6. Contact Information

For queries related to the programme, please contact MSS_PIA@nea.gov.sg.

APPENDIX A

**TENTATIVE PROGRAMME SCHEDULE OF THE THIRD LEADERSHIP AND MANAGEMENT PROGRAMME FOR SENIOR
MANAGEMENT OF NATIONAL METEOROLOGICAL AND HYDROLOGICAL SERVICES**

Ref.: 1A201/2021-1.0 GS

| Date and Time (UTC) | Date and Time (SGT) | 3 August 2021 Day 1 | 4 August 2021 Day 2 | 5 August 2021 Day 3 | 6 August 2021 Day 4 |
|---------------------|---------------------|---|--|---|--|
| 0530 – 0600 | 1330 – 1400 | Opening Addresses | Sharing by Participants | Sharing by Participants | Sharing by Participants |
| 0600 – 0730 | 1400 – 1530 | Course Overview and Post-programme Delivery Introduction by Participants | Results-Based Management at WMO, Part I | Sharing by Meteorological Service Singapore (MSS) | Leadership Challenges in the 21st Century |
| 0730 – 0800 | 1530 – 1600 | Break | | | |
| 0800 – 0930 | 1600 – 1730 | Managing COVID-19 as a SuperWicked Problem: Lessons from, and for, the Climate Crisis | Results-Based Management at WMO, Part II | Managing in Complexity | Concept and Tools for Performance Management |
| 0930 – 0950 | 1730 – 1750 | Daily Reflection | | | |

| Date and Time (UTC) | Date and Time (SGT) | 10 August 2021 Day 5 | 11 August 2021 Day 6 | 12 August 2021 Day 7 | 13 August 2021 Day 8 |
|---------------------|---------------------|-------------------------------|---|--|--|
| 0530 – 0600 | 1330 – 1400 | Sharing by Participants | Sharing by Participants | Sharing by National Environment Agency (NEA) | Final Reflections and Sharing of Action Plans by Individual Participants |
| 0600 – 0730 | 1400 – 1530 | Adaptive Leadership | Case Study Discussion on Complexity, Infrastructure and Decision Making | Effective Communications Strategies | |
| 0730 – 0800 | 1530 – 1600 | Break | | | |
| 0800 – 0930 | 1600 – 1730 | Managing the New Work (Force) | Negotiation: Strategies and Techniques - Applications | Financial Management | |
| 0930 – 0950 | 1730 – 1750 | Daily Reflection | | | Closing Ceremony |

APPENDIX B

**LEADERSHIP AND MANAGEMENT PROGRAMME FOR SENIOR
MANAGEMENT OF NATIONAL METEOROLOGICAL AND HYDROLOGICAL
SERVICES (NMHS) VIRTUAL**

3 to 6 AUGUST and 10 to 13 AUGUST 2021

APPLICATION FORM

SECTION 1: Applicant Information

(To be completed by nominee/applicant)

| | |
|---|---------------|
| Title | Mr/Mrs/Ms/Dr* |
| Surname/Family Name | |
| Full name | |
| Date of Birth | |
| City and country | |
| Organization | |
| Office Address | |
| Brief description of your role in your organization | |

SECTION 2: Endorsement

(To be completed by Director-General/Permanent Representative with WMO or equivalent)

| | |
|----------------------|--|
| Name | |
| Contact Number | |
| Email address | |
| Organization | |
| Designation/Position | |

I nominate Mr/Mrs/Ms/Dr* _____
(name of applicant)

to participate in the *Leadership and Management Programme for Senior Management of NMHSs* from 3 to 6 and 10 to 13 August 2021.

Ref.: 14201/2021-1.0 GS

Signature

Date

Please submit the completed and signed application form via email to:
MSS_PIA@nea.gov.sg cc: tra@wmo.int **by 6 July 2021.**

* Delete where appropriate