



World Meteorological Organization
Organisation météorologique mondiale

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WEATHER • CLIMATE • WATER

Notre réf.: ETR/CRS-712

GENÈVE, le 23 avril 2012

Annexes: 2 (disponibles en anglais seulement)

Objet: Stage de formation international sur l'évaluation des compétences des prévisionnistes et observateurs en météorologie aéronautique, CRFP de Bet Dagan, Israël (29 octobre – 2 novembre 2012)

Suite à donner: Pour information et mesures à prendre, le cas échéant, au plus tard le **15 juillet 2012**

Madame, Monsieur,

J'ai le plaisir de vous informer que le Centre régional de formation professionnelle (CRFP) de Bet Dagan, en collaboration avec l'Agence israélienne de coopération pour le développement international (MASHAV) et des conférenciers provenant, entre autres, du Met Office du Royaume-Uni, organisera un stage de formation sur l'évaluation des compétences des prévisionnistes et observateurs en météorologie aéronautique à Shefayim, en Israël, du 29 octobre au 2 novembre 2012.

L'objectif du stage est de fournir des orientations concernant l'évaluation des compétences du personnel de la météorologie aéronautique conformément aux outils de vérification des compétences mis au point par la Commission de météorologie aéronautique (CMAé) et à la résolution 53 (Cg-XVI) du Congrès. Ce stage, qui se déroulera en anglais, vise à aider les Membres à mettre au point un système de gestion des évaluations avant le mois de novembre 2013, date à laquelle les normes de compétence deviendront obligatoires.

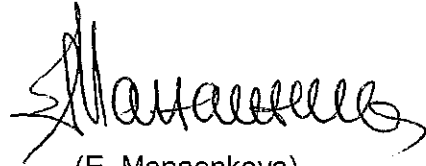
Le Gouvernement israélien offrira des bourses d'études couvrant les frais d'hébergement en pension complète (deux personnes par chambre) pendant la durée du stage ainsi que les frais d'inscription et de transport pour les ressortissants de pays en développement. Cependant, les bourses d'études ne couvrent pas le prix des billets d'avion aller-retour pour Israël et les faux frais. Un nombre limité de bourses de voyage pourraient être octroyées aux participants. Vous trouverez dans l'annexe I des informations concernant le stage de formation, et notamment les conditions de participation.

Aux: Représentants permanents (ou directeurs des Services météorologiques ou hydrométéorologiques) des Membres de l'OMM (PR-6637)

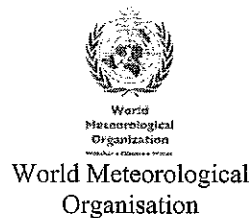
cc: Conseillers en hydrologie auprès des représentants permanents

Les personnes intéressées sont invitées à remplir le formulaire de candidature ci-joint (annexe II) et à le renvoyer directement au CRFP de Bet Dagan, à l'adresse «RTC Bet Dagan, Israel Meteorological Service, P.O. Box 25, Bet Dagan 50250 Israel», ou par courrier électronique à l'adresse rmtc@ims.gov.il et/ou [gershteing@ims.gov.il](mailto:gershsteing@ims.gov.il), au plus tard le **15 juillet 2012**.

Veillez agréer, Madame, Monsieur, l'expression de ma considération distinguée.

A handwritten signature in black ink, appearing to read 'E. Manaenkova', written in a cursive style.

(E. Manaenkova)
pour le Secrétaire général



**Workshop on
Competence Assessment of Aviation Forecasters and Observers

Shefayim, Israel
29 October – 2 November 2012**

1. Introduction

The IMS/WMO RTC Bet Dagan of the Israel Meteorological Service has provided training at post-graduate level since 1967. Several thousand participants from all over the world, mainly from developing countries, took advantage of the opportunities provided by our RTC to study the application of meteorology to various aspects of economic activity.

2. Competence Assessment Requirements

At its sixteenth session, on May 2011, the World Meteorological Congress approved the inclusion of Competency Standards for Aeronautical Meteorological Personnel into WMO Technical Regulation No. 49, Volume I. The Competency Standards have been developed and endorsed by the WMO Commission for Aeronautical Meteorology (CAeM) in response to the ICAO Annex 3, 2.1.5 requirement.

The Congress Resolution means that all providers of aeronautical meteorological services shall be able to demonstrate by 1 December 2013 that their professional personnel satisfy these Competency Standards. Compliance with the Competency Standards is an integral part of the ICAO Concept of Quality Management System and hence must be documented and recorded.

Thus all meteorological authorities and service providers have to construct and apply (before the December 2013 deadline) competency assessment methodology for their professional personnel providing services to aviation. WMO CAeM Expert Team on Education, Training and Competencies (ET/ETC) (formerly the Task Team for the Development of the Competency Assessment Toolkit, TT-CAT) has developed a best practice guidance on how Members can assess these competencies.

3. Workshop Objectives

The workshop aims at providing guidance to Competence Assessment of Aeronautical Meteorological Personnel, in line with the CAeM Competence Assessment toolkit (CAT) and within the framework of the ICAO Concept of Quality Management System.

4. Main Workshop Content

The workshop's curriculum will include a combination of classroom lectures, discussions, exercises and demonstrations. The following topics will be discussed:

- Competence Assessment as an integral part of the Quality Management System and the Safety Management System.
- Response to failures to perform competently. Restoring and developing competencies.
- The WMO/CAeM Competence Standards.
- Various assessment tools, their pro's and con's.
- Best practices in building and utilizing various assessment tools.
- Assessment during the OJT period.
- Challenges in assessment of experienced staff.
- Routine performance monitoring as part of a Competency Management System.
- The WMO/CAeM Competency Assessment Toolkit.
- Building a national Competence Management System of Aeronautical Meteorological Personnel.

5. Participation cost

- The airfare cost should be covered by the participant, by his/her employer, or by a granting institution.
- The total cost of lodging at full board for single in a double room during the duration of the workshop, including tuition fees and transportation will amount to app. 90\$ per day (inc. insurance). Total for the whole period is 540\$

6. Scholarships

- Scholarships, covering the expenses of lodging at full board (two persons sharing a room) during the duration of the workshop, tuition fees and transportation will be provided by the Government of Israel – MASHAV – Israel's Agency for International Development Cooperation - for applicants from developing countries.
- The above scholarship, however, does not cover airfare expenses to and from Israel or per diem (pocket money).
- A limited number of air travel grants may be available from WMO and from MASHAV.

7. Criteria

The Workshop will be most beneficial to operational aeronautical forecasting managers and trainers and especially to those who are to be appointed as assessors.

8. Language

The workshop will be held in **English**. A working knowledge of English is mandatory.

9. Training Staff

The workshop will be conducted by members of the CAeM/ Expert Team on Education, Training and Competencies (ET/ETC). Invited guest lecturers, including lecturers from the UK Met Office, will also participate in providing and sharing their knowledge and experience in specific fields of expertise.

10. Registration

Interested candidates are requested to complete the attached Participant Application Form for the workshop and return it directly to RTC Bet-Dagan, Israel Meteorological Service, P.O. 25 Bet-Dagan 50250 Israel, to rmtc@ims.gov.il or to gershteing@ims.gov.il *not later than 15 July 2012*.

WORKSHOP ON
Competence Assessment of Aviation Forecasters and Observers
SHEFAYIM, ISRAEL
29 OCTOBER 2012 – 2 NOVEMBER 2012

APPLICATION FORM

Applicants willing to take part in this workshop are requested to fill this form and send it to:
Mr. Giora. G. Gershtein, IMS/WMO RTC Bet Dagan, Bet Dagan 50250, POB 25, Israel
E-mail: [gershteing@ims.gov.il](mailto:gershhteing@ims.gov.il); rmtc@ims.gov.il

Please print or type

Country _____ Date of Birth _____

Family Name: _____ Given Name: _____

Work Experience _____

Education _____

Academic degree (if available) _____

Place of employment _____

Position held _____

Posting address _____

Telephone: _____ Fax: _____

E-mail: _____

Financial assistance for required travel:

Yes No

Applicant's signature _____ Date _____

Recommendation of Director of the Service:

Signature _____ **Date** _____
