

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

**Secrétariat**

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Our ref.: 26357/2023/GS/LCC/CNF

Annex: 1

The Secretariat of the World Meteorological Organization (WMO) presents its compliments to the Permanent Missions to the United Nations Office and other international organizations in Geneva and has the honour of drawing attention to the invitations to the third session of the Commission for Observation, Infrastructure, and Information Systems, (INFCOM-3) which will be held in Geneva, from 15 to 19 April 2024.

The Secretariat has the further honour to request the Permanent Mission's kind assistance in the transmission of the attached letter from the Secretary-General, Professor Petteri Taalas to the Ministry of Foreign Affairs.

The WMO Secretariat avails itself of this opportunity to renew to the Permanent Missions to the United Nations Office and other international organizations in Geneva, the assurances of its highest consideration.



11 December 2023

To: Permanent Missions to the United Nations Office and other international organizations in Geneva

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Ref.: 25591/2023-3.1 GS

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11 December 2023

Annex: 1

Subject: The third session of the Commission for Observation, Infrastructure, and Information Systems, INFCOM-3, Geneva, Switzerland, 15–19 April 2024

Action required: (1) To nominate delegates to participate in the sessions and arrange for their credentials.  
(2) To pre-register delegates to the Online Event Registration System (ERS)

Your Excellency,

I have the honour to inform you that the third session of the Commission for Observation, Infrastructure, and Information Systems (INFCOM-3) will be held in Geneva, Switzerland from 15 to 19 April 2024.

The event will be held face-to-face with the possibility of online participation. In this regard, I would like to encourage you to include in your delegation(s) experts from relevant fields of expertise that are of particular importance to your country/territory and to pay specific attention to the necessary expertise in the weather, climate, hydrology, atmospheric composition, cryosphere, ocean and space weather domains/disciplines.

The scope of INFCOM-3 is to bring together technical experts from all around the world and to facilitate their collaboration in developing standards for methods, procedures, techniques and practices, and to ensure that their recommendations are provided to the WMO Congress and Executive Council.

In addition, WMO [Regulation 20](#) of the WMO General Regulations (*Basic documents No. 1*, (WMO-No. 15)) requests Members to provide credentials for their delegations for the session with a clear indication of the principal delegate and the alternate, noting that for technical commission sessions, the Secretary-General may accept the credentials of persons who are part of the Member's delegation provided that those credentials have been signed by the Member's Permanent Representative with WMO (in consultation with the Member's Hydrological Adviser in the case of hydrological experts). In this connection, I should welcome in due course the credentials of your delegation, signed by, or on behalf of, an appropriate governmental authority of the Member.

I take this opportunity to respectfully remind your Government, that in the event it has not already done so, I wish to invite you to indicate, by completing and submitting the attached [annex](#) by **15 February 2024**, the Technical Commission(s) on which your Government intends to be represented, according to [Article 19 \(b\)](#) of the Convention (*Basic documents No. 1*, (WMO-No. 15)).

To: Ministers of Foreign Affairs of Members of the World Meteorological Organization

cc: Permanent Missions to the United Nations Office and other International Organizations in Geneva  
Permanent Representatives of Members with WMO  
Hydrological Advisers

This provision stipulates that Members of the Organization have the right to be represented on the technical commissions, while [General Regulation 141 \(b\)](#) (*Basic documents No. 1*, (WMO-No. 15)), indicates that the Members shall normally notify the Secretary-General on which commissions they intend to be represented. Such notification should normally be sent within 90 days after closure of the session of Congress and not later than 60 days before the ordinary session of the commission concerned.

I would like to draw your attention to the fact that, following [Resolution 43 \(EC-76\)](#) - Revised travel policy with regard to Audit and Oversight Committee members, "Policy and rules governing the payment of travel expenses and subsistence allowances in respect of non-staff Members of WMO", a limited amount of funds is available for principal delegates from low-income and lower middle income economies, members of the commission, for the reimbursement, upon request, of costs of transportation and/or for the payment of a subsistence allowance for the purpose of attending the session of the technical commission.

For administrative purposes, principal delegates, who are members of INFCOM and eligible for financial assistance, are kindly requested to inform the Secretariat via [registration@wmo.int](mailto:registration@wmo.int), at their earliest convenience, but no later than **18 March 2024**, if they need such financial assistance, and to indicate whether travel or daily subsistence allowance or both is required. If WMO meets the travel costs, the travel arrangements will be made by the Secretariat and details will be sent in due course.

The provisional annotated agendas for the session will be accessible on the [INFCOM-3 session website](#).

The procedural arrangements for the technical commissions are provided in the [Rules of Procedure for the Technical Commissions](#) (WMO-No. 1240).

In view of their official status with WMO, Permanent Representatives are kindly invited to act as focal points for the online registration of their delegation to INFCOM-3. The link to the online [Event Registration System \(ERS\)](#), the username and password that were sent to the Permanent Representatives by email, remain valid for all upcoming WMO meetings.

Please note that the online registration will close on **1 April 2024** and, for further information concerning the online pre-registration, please do not hesitate to contact the WMO Secretariat by email at: [registration@wmo.int](mailto:registration@wmo.int).

Please also note that the submission of information through the online ERS does not exempt Members from the need to provide valid credentials for the participating delegation, provided that those credentials have been signed by the Member's Permanent Representative (in consultation with the Member's Hydrological Adviser in the case of hydrological experts).

In view of the limited time during this session to discuss documents, Permanent Representatives and session delegates are invited to provide their comments and proposed changes to the documents in advance of the session via [plenary@wmo.int](mailto:plenary@wmo.int), preferably one week before the session.

Accept, Your Excellency, the assurances of my highest consideration.



Prof. Petteri Taalas  
Secretary-General

**REPRESENTATION ON WMO TECHNICAL COMMISSION**

**MEMBER: [Please insert your State/territory's name]**

wishes to be represented on the following technical commission(s):

☐

Commission for Observation, Infrastructure and Information Systems (INFCOM);

☐

Commission for Weather, Climate, Hydrological, Marine and Related Environmental Services and Applications (SERCOM).

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**Signature**

(Representative of Ministry of Foreign Affairs/  
Permanent Mission of Member, Geneva)

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**Date**

Please return completed form to [cer@wmo.int](mailto:cer@wmo.int) by **15 February 2024**

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