

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

**Secrétariat**

7 bis, avenue de la Paix – Case postale 2300  
CH 1211 Genève 2 – Suisse  
Tél.: +41 (0) 22 730 81 11  
Fax: +41 (0) 22 730 81 81  
wmo@wmo.int – public.wmo.int

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Our ref.: 22691/2022/I/ONM

24 October 2022

Subject: Weather Radar Metadata Focal Points and Maintenance Procedures  
Action required: To nominate a Focal Point for Weather Radar Metadata and to review weather radar maintenance procedures by **9 December 2022**

Dear Sir/Madam,

I wish to request your assistance and cooperation in the provision of weather radar metadata, through the appointment of a Focal Point, to be responsible for the provision and maintenance of this metadata from your country in the WMO Weather Radar Database (WRD) in line with WMO Technical Regulations and with the [Manual on the WMO Integrated Global Observing System](#) (WMO-No. 1160), Annex VIII to the WMO Technical Regulations.

A [web page](#) on Weather Radar Observations, the WRD, and the responsibilities of Focal Points is available at the WMO Community Platform.

In view of this, I would be grateful, if you have not already done so, to kindly give consideration to the appointment of an appropriate expert from your organization to fulfil the role of National Focal Point for Weather Radar Metadata.

In the case that your country has already appointed a National Focal Point for Weather Radar Metadata, I would be grateful if they be reminded of the responsibilities and procedures associated with radar metadata maintenance for your country. It is essential that this important source of metadata is maintained on an ongoing basis by WMO Members.

The nomination of the National Focal Point, including their personal profile, should be provided in the WMO Expert Database at your earliest possible convenience, but preferably no later than **9 December 2022**.

In the event that you or your nominated National Focal Points have any technical questions relating to this matter, I invite you to please contact the responsible scientific officer in the Secretariat, Mr Pekka Rossi: [prossi@wmo.int](mailto:prossi@wmo.int).

To: Permanent Representatives of Members with WMO  
cc: Hydrological Advisers

May I take this opportunity to thank you for your ongoing assistance and collaboration in this matter which is greatly appreciated.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Zhang', written in a cursive style.

Dr Wenjian Zhang  
for the Secretary-General