



WMO OMM

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 39710/2017/SG/LCP/CNF/RA VI-17

1 December 2017

Dear Sir/Madam,

I have the honour to refer to my letter dated 18 October 2017, informing you that the seventeenth session of the Regional Association VI (RA VI-17) of the World Meteorological Organization (WMO) will be held at the WMO Headquarters in Geneva, Switzerland from 7 to 9 February 2018, preceded by a Regional Conference on 5 and 6 February 2018.

I would like to draw your attention to Regulation 21 of the WMO General Regulations dealing with the communication of the names of your representatives, which specifies:

"Prior to a session of a constituent body other than the Executive Council, each Member should, if possible, communicate to the Secretary-General the names of the persons composing its delegation to that body, indicating which of these shall be regarded as its principal delegate.

Besides this communication, a letter giving these particulars and otherwise conforming with the provisions of the Convention and of these Regulations and signed by, or on behalf of, an appropriate governmental authority of the Member shall be sent to the Secretary-General or handed to his representative at the session and shall be regarded as appropriate credentials for the participation of the individuals named therein in all activities of the constituent body."

In accordance with this regulation, I should be grateful to receive as soon as possible the names and addresses of the persons nominated as the representatives of your country, with clear indication of the head of delegation and alternate head of delegation and to receive the credentials of your delegation in due course.

Regulation 173(a) of the General Regulations accords to all Members the right to propose additional items to the provisional agenda, preferably not later than 30 days before the opening of the session. The same regulation requires that an explanatory memorandum summarizing the issues to be raised under the additional items should accompany such proposals.

In addition, the provisional agenda and the explanatory memorandum for the session will be accessible on the session website: <http://meetings.wmo.int/RA-VI-17/>.

To: Ministers of Foreign Affairs of Member States of the World Meteorological Organization

cc: Hydrological Advisers to Permanent Representatives
Permanent Representatives of Members of WMO

Please be aware that the World Meteorological Congress has made no provisions in the regular budget of WMO to fund the participation of representatives of its Members in sessions of constituent bodies, including technical commissions/regional associations, as delegates are representatives of their respective Governments.

All participants who require a valid visa for admission to Switzerland should make their application for visas directly to the nearest diplomatic representation of Switzerland and include a copy of the present notification to the visa application. It is advisable that such applications be made as soon as possible. More information concerning the visa application is provided in the *INF 1(1) material arrangements for the session*, posted on the session website.

In view of their official status with WMO, Permanent Representatives are kindly invited to act as focal points for the online registration of their delegation to the RA VI-17.

The link to the online Event Registration System (ERS), the username and password that were sent to Permanent Representatives by e-mail remain valid for all upcoming WMO meetings (<http://meetings.wmo.int/RA-VI-17/Registration>). This link is also valid in the event of a forgotten password. Please note that the online registration is now open and will close on 15 January 2018.

Permanent Representatives are kindly requested to pre-register each member of their delegation individually in order to avoid delays upon arrival at the venue. Upon validation of the registration by WMO, each participant will receive a confirmation letter by e-mail. The participant must bring a copy of the confirmation letter and present it to the registration desk, together with an official identification document in order to obtain a badge.

Those participants who have not been pre-registered will be required to register personally at the registration desk by presenting an official proof of representation, such as a letter from the relevant entity.

Please note that the submission of information through the online event registration system does not exempt Members from the need to provide valid credentials for the participating delegation.

For further information concerning online pre-registration, please do not hesitate to contact the WMO Secretariat by e-mail at: registration@wmo.int.

Accept, Sir/Madam, the assurances of my highest consideration.

for 
(P. Taalas)
Secretary-General